

### School Drill Documentation

| Type of Drill   | Number/Schedule                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Fire            | Five drills – Three must be completed by December 1                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Tornado         | Two drills – One must be completed in March                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Safety/Security | Three drills – One must be completed prior to December 1 and one after January 1 <ul style="list-style-type: none"><li>• One drill shall include security measures that are appropriate to an emergency, such as the release of a hazardous material.</li><li>• One drill shall include security measures of a potentially dangerous individual on or near the school premises.</li><li>• Seek input from the administration of the school and local public safety on the nature of the drill.</li></ul> |

Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: THLC Principal: M. Karpinski  
Date of drill: 9-18-24 Number of students: 35 Number of Staff: 18  
Time initiated: 9:26  a.m.  p.m. Time concluded 9:29  a.m.  p.m.

| Situation at Start of the Drill (Check the appropriate box): |                                                       |                                       |                                 |
|--------------------------------------------------------------|-------------------------------------------------------|---------------------------------------|---------------------------------|
| <input type="checkbox"/> Before school                       | <input checked="" type="checkbox"/> During class time | <input type="checkbox"/> Passing time | <input type="checkbox"/> Recess |
| <input type="checkbox"/> Lunch time                          | <input type="checkbox"/> Assembly                     | <input type="checkbox"/> After school | <input type="checkbox"/> Other: |

Remarks:

This report is for:  
(check box next to applicable drill)

Fire drill number  1  2  3  4  5 for the 24-25 school year  
Tornado drill number  1  2 for the \_\_\_\_\_ school year  
Safety/Security drill number  1  2  3 for the \_\_\_\_\_ school year

Name of person conducting drill: Lori Andrews

Title of person conducting drill: YCS Secretary

Signature or person conducting drill: [Signature] Date: 9-18-24

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

Must post on the school's website within 30 days after completing the drill.  
The form must be maintained on the school website for at least three years.