

BOARD OF EDUCATION



Regular October Board Meeting

October 7, 2024
4:00 p.m.

LISD Education Service Center & WebEx

To access the meeting online (audio/visual): <https://bit.ly/4del2Uq>

- (meeting password, if needed: yKMRJ8VQa22)

To access via phone (audio only):

- Dial: 1-415-655-0001
- Access code: 2631 555 9685
- #

Our Vision

Explore-Support-Inspire
The LISD.....The Journey Starts Now

Our Mission

Through meaningful relationships, the LISD walks side-by-side in support of every learner through personalized service, innovative programs, and engaged leadership.

Our Purpose

To empower learners and create opportunities for success.

Addison Community Schools
Britton Deerfield Schools
Hudson Area Schools
Sand Creek Community Schools

Adrian Public Schools
Clinton Community Schools
Madison School District

Blissfield Community Schools
Morenci Area Schools
Onsted Community Schools
Tecumseh Public Schools

LENAWEE INTERMEDIATE SCHOOL DISTRICT

William J. Ross
Education Service Center
4107 North Adrian Highway
Adrian, Michigan 49221
(517) 265-2119

Milton C. Porter
Education Center
2946 Sutton Road
Adrian, Michigan 49221
(517) 263-8931

LISD TECH Center
1372 N. Main Street
Adrian, Michigan 49221
(517) 263-2108

Trenton Hills Learning Center
1008 West Maple Avenue
Adrian, Michigan 49221
(517) 263-6354

Center for a Sustainable Future
4260 Tipton Highway
Adrian, MI 49221
(517) 265-2119

www.lisd.us

LISD Board of Education

James Hartley	President
Richard Germond	Vice President/Secretary
Dale Wingerd	Treasurer
Paula Holtz	Trustee
Kathryn Mohr	Trustee

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Dan Garno, Ed.S.	Executive Director of Staff Resources
Judy Pfund, CPA	Executive Director of Finance & Business Services
Jenny Heath	Executive Director of CTE & Secondary Programs
Brian Jones	Executive Director of Instruction & General Services
Alena York	Executive Director of Special Education

LISD Nondiscrimination Statement

The Lenawee Intermediate School District (LISD) does not discriminate in any of its educational programs and services, activities, or employment practices, on the basis of sex, race, color, national origin / ancestry, religion, height, weight, marital status, age, limited English-speaking ability, sexual orientation, or disability. Direct inquiries to: Dan Garno (dan.garno@lisd.us) or Heather Reau (heather.reau@lisd.us), Lenawee Intermediate School District, 4107 N. Adrian Hwy., Adrian, MI 49221, (517) 265-2119. Persons with hearing impairments, please call the Michigan Relay Center at (800) 649-3777 (TDD).

Declaración de No Discriminación del LISD

El Distrito Escolar Intermedio de Lenawee (LISD) no discrimina en ninguno de sus programas o servicios educativos, actividades, o prácticas de empleo sobre la base de género, raza, color, origen nacional / ascendencia, religión, estatura, peso, estado civil, edad, la habilidad limitada de hablar inglés, orientación sexual, o incapacidad. Para conseguir más información: Dan Garno (dan.garno@lisd.us) o Heather Reau (heather.reau@lisd.us), Lenawee Intermediate School District, 4107 N. Adrian Hwy., Adrian, MI 49221, (517) 265-2119. Personas con problemas de audición, por favor llamen al Michigan Relay Center (800) 649-3777 (TDD).

OUR PURPOSE

To empower learners and create opportunities for success.



OUR VISION

Explore-Support-Inspire
The LISD...the Journey
starts Now.

OUR VALUES

Through honest communication, mutual trust, integrity, and transparency, the LISD is an inclusionary leader in education that models the following core values with all of its stakeholders:

- The LISD is a **learner-centered** organization that believes everyone is always learning and can gain knowledge anywhere, anytime, anyplace, at any pace from anyone.
- The LISD embraces **innovation** by providing opportunities, motivation, creativity, exploration, risk taking, and experimenting.
- The LISD believes that **service** is the fundamental reason the LISD exists.
- The LISD will model an **inspiring** organization in the delivery of all its services.
- The LISD is a **future driven** organization that embraces continuous improvement, change, new technology and will lead in research for academic, professional development and operational best practices.
- The LISD will **lead** by practicing, cultivating, and developing **leadership** opportunities through service, partnerships and collaboration.
- The LISD will be a **collaborative** organization that seeks input, listens to students, local school districts and all stakeholders, embraces teamwork, and works together to improve opportunities and learning.

OUR MISSION

Through meaningful relationships, the LISD walks side-by-side in support of every learner through personalized service, innovative programs, and engaged leadership.



BOARD OF EDUCATION
REGULAR OCTOBER BOARD MEETING

DATE: October 7, 2024 TIME: 4:00 p.m.

LOCATION: Meeting will be conducted electronically and in person at the LISD Education Service Center (4107 N. Adrian Hwy., Adrian)

To access the meeting online (audio/visual): <https://bit.ly/4del2Ug>
• (meeting password, if needed: yKMRJ8VQa22)

To access via phone (audio only):
• Dial: 1-415-655-0001
• Access code: 2631 555 9685#
• Attendee ID: #

MEETING CALLED TO ORDER AT (TIME): _____

MEETING CALLED TO ORDER BY: _____

Pledge of Allegiance

LISD BOARD OF EDUCATION MEMBERS PRESENT: _____

LISD STAFF PRESENT: _____

OTHERS PRESENT: _____

MEMORANDUM

DATE: October 7, 2024
 TO: LISD Board of Education
 FROM: Mark Haag, Superintendent
 SUBJECT: Motion to Set Agenda

Moved by: _____, supported by: _____

- _____ 1. Set the agenda as presented.
- _____ 2. Set the agenda as presented with the following change(s):

- a. _____

- b. _____

- c. _____

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		



BOARD OF EDUCATION

October 7, 2024

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• Financial reports	

Separate Enclosures

- Monthly calendar of events for October and November 2024
- Commendation Resolution for Business Partner of the Year
- Commendation Resolutions for Distinguished Alumni
- LISD CTE State Assessment & Certification Data 2023-2024
- CTE Plan 2024-2034 – Annual Report September 2024
- District-Wide Trash and Recycling Bid Results
- [2023-2024 Staff Recognition Program](#)
- Resolution of Support of Protect MI Kids



STAFF OF THE MONTH



Cynthia Gary-Murphy

From the LISD Values . . .

“The LISD believes that service is the fundamental reason the LISD exists.”

Met Cynthia Gary-Murphy, Bus Driver for the LISD Transportation Department, the October 2024 Staff of the Month recipient.

Cynthia is a compassionate team player, willing to help anyone. She goes above and beyond to ensure student safety and get the job done. Cynthia is very even tempered and can handle difficult situations with grace. She is a great friend and confidant for her peers. Cynthia is always ready to lend a helping hand with students when needed. She fosters a caring environment on her bus and a sense of teamwork with her colleagues. Cynthia always has a smile on her face - she is a joy to work with and a beautiful inspiration to those around her.

Congratulations, Cynthia, for the outstanding contribution you have made to the LISD, which led to your selection for this award.



COMMENTS FROM THE PUBLIC

When addressing the Board, please follow these few guidelines:

- * Before the meeting begins, fill out a "Request to Address the Board" card and give this to the President. The Board President will refer to these cards when inviting comments from the public.
 - * Limit your presentations to the Board to no more than three minutes.
 - * Whenever possible, contact the LISD Superintendent before a board meeting, as questions may be answered or information taken at that time.
 - * Submit complaints against school personnel in writing to the LISD Superintendent at least five days before a regular board meeting. (The law provides that the person against whom a complaint is lodged has the right to ask for a closed hearing on the complaint.)
 - * Whenever possible, prepare a written summary of your comments to the Board so board members can later review the information more carefully.
 - * Groups of more than three should choose a representative to address the Board.
 - * Public debate is not allowed at a Lenawee Intermediate School District Board of Education meeting.
-



Previous Meeting Minutes and Financial Reports

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the Board of Education approve/accept the following item(s):

- Approve open and closed session minutes of the September 9, 2024, regular September Board meeting;
- Approve financial reports.

Moved by: _____ Supported by: _____

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		

ORAL REPORT

Oral Report

From the LISD Purpose

“The LISD is a future driven organization that embraces continuous improvement, change, new technology and will lead in research for academic, professional development, and operational best practices.”

Update on District Focus Areas

LISD Superintendent Mark Haag will provide an update to the LISD Board of Education on the district focus areas.

SPECIAL EDUCATION

MEMORANDUM

DATE: October 7, 2024
TO: Superintendent and LISD Board of Education
FROM: Alena York, Executive Director of Special Education
SUBJECT: **SPECIAL EDUCATION**

1. LISD Preschool Staff Begins Training for Early Childhood Positive Behavioral Interventions and Supports

(Megan Karpinski, Amanda Rockwell, and Alena York)

On August 29, the LISD preschool classrooms began installation of preschool Positive Behavioral Interventions and Supports (PBIS) through training on the Pyramid Model. Early Childhood Positive Behavioral Interventions and Supports (EC PBIS), is a multi-tiered system of support (MTSS) framework for social, emotional, and behavioral health in young children. The focus of EC PBIS is on building the infrastructure necessary to support staff and children and the use of data to improve outcomes for all children. The classroom practices at the center of EC PBIS are all organized into tiers on the “Pyramid Model for Promoting Social and Emotional Competence in Infants and Young Children,” or the Pyramid Model. All preschool classroom staff along with many itinerant staff who support those classrooms will engage in five half day trainings before initial implementation begins.

Additionally, Early Childhood PBIS includes developing an EC PBIS leadership team. The EC PBIS leadership team is comprised of 10 team members serving in different roles. The team must include at least one preschool teacher, an individual who can provide coaching to teachers, a family member, a data coordinator, a behavior support person, such as a school social worker, and an administrator who can allocate resources and make fiscal and personnel decisions. The leadership team meets for approximately one hour each month. Individuals on our leadership team include Kristi Berndt, Alissabeth Fox, Jody Howard, Megan Karpinski, Melissa Loftis, Amanda Rockwell, Jamie Salenbien, Emily Sard, Kari Truax, and Shannon Waltz. They have completed two half day trainings and will begin their monthly meetings in October.

The role of the EC PBIS leadership team is to ensure that effective practices are implemented in classrooms to support all children and that systems are in place to support staff and the use of data. The team uses data to make decisions and meets monthly to guide the implementation of Early Childhood Positive Behavioral Interventions and Supports (EC PBIS).

Much consideration was taken when determining whether to implement with one classroom or program wide. The program-wide implementation model ensures

that programs are focusing on both the implementation of evidence-based practices and the development of the infrastructure to support the durable implementation of those practices. Research indicates that programs which have used this approach have experienced: reductions in child challenging behavior, increases in children's social skills, increased satisfaction of program staff and families, elimination of suspension and expulsion, increases in teachers' competence and confidence in the support of children, changes in classroom and program climate, and sustained implementation of the Pyramid Model.

2. LISD Special Education Classrooms Participate in Constitution Day Activities

(Megan Karpinski, Kurt Kominek, Lisa Meszaros Amanda Rockwell, Alison Thompson, Lauren Underwood, Julie VanBlack, and Erin Skelton)

The LISD Moderate Cognitive Impairment (MoCI), Severe Multiple Impairment (SXI), Severe Cognitive Impairment (SCI), Deaf and Hard of Hearing (DHH), Adult Transition Support Services (ATSS) Programs, and the MiCI classroom at Tecumseh High School participated in a variety of grade-appropriate Constitution Day activities. Activities included reading about the Constitution, discussing how it relates to school and classroom rules (PBIS expectations), writing a classroom Preamble, using art to display what freedom means, discussion of various leaders in our lives, playing Constitution Bingo and Kahoot, and discussing videos viewed about Constitution Day.

All Young Children Services preschool classrooms focused their activities on the colors red, white, and blue, incorporating this theme into snack time as well. They recited the Pledge of Allegiance and talked about following classroom rules. Students were introduced to a variety of new patriotic books in the preschool classroom's reading areas.

Students at the Maurice Spear Campus and Laura Haviland Program participated in grade-appropriate activities, including the use of videos, books, and art activities to encourage reflection and discussion on how government is organized, what it means to be an American citizen, and understanding the importance of the Preamble of the Constitution.

CTE, INSTRUCTION, & GENERAL SERVICES

MEMORANDUM

DATE: October 7, 2024

TO: Superintendent and LISD Board of Education

FROM: Jenny Heath, Executive Director of CTE & Secondary Programs
Brian Jones, Executive Director of Instruction & General Services

SUBJECT: **CTE, INSTRUCTION & GENERAL SERVICES**

1. Lenawee County 10-Year Career and Technical Education Plan Annual Report**(Jenny Heath)**

Summary: The Lenawee County 10-Year Career and Technical Education (CTE) Plan has completed its first year.

In Spring 2023, the Lenawee County Superintendents' Association (LCSA) and members of the LISD TECH Center leadership team began the process of reviewing and revising the Lenawee County 10-Year CTE Plan. The CTE plan has completed its first year.

Key objectives of the plan include increasing credential attainment, improving student achievement in literacy and math, increasing work-based learning opportunities, providing quality programs, and offering career readiness opportunities.

An annual report for the 2023-2024 school year has been prepared and will be communicated to stakeholders. As the plan progresses, an annual report of progress will continue to be provided to stakeholders by October of each year.

A comprehensive report is included for your review. While there are challenges and gaps noted as part of the report, a few highlights include:

- CTE students in Lenawee County earned 2,233 college credits.
- Twenty-three county staff members took advantage of 61i stipends for post-secondary coursework.
- Thirty-six students participated in the Reverse Job Fair with students receiving 72 job interview requests. Forty individuals from 30 different companies participated in the event.
- The LISD TECH Center is developing a CTE Early Middle College opportunity for Education Careers students through a potential agreement between Siena Heights University and the LISD for the 2025-2026 school year.

- Employability curriculum was updated at the LISD TECH Center. Two staff members assisted students with a new online application, mock interviews, as well as the creation of resumes and cover letters.

2. LISD TECH Center 2024-2025 Preliminary Student Enrollment

(Benjamin Murray)

Summary: The LISD TECH Center reports preliminary enrollment as of **September 15, 2024**.

The report on the next page shows the preliminary LISD TECH Center student enrollment for the 2024-2025 school year as of September 15, 2024. The total enrollment as of this date is 1,079 students, 51 students more than this same time for 2023.

PRELIMINARY COUNTS 2024-2025

A.M.		Program	Open
Programs	Capacity	Status	Slots
Accounting	24	22	2
Agri-Tech	24	24	0
Automotive Collision Repair & Refinish	23	23	0
Automotive Services Technology	24	24	0
Biochemical Technology	22	18	4
Building Trades	22	22	0
Certified Nurse Aide	12	14	-2
Computer Information Services	20	17	3
Computer Programming	24	16	8
Culinary Arts	30	27	3
Dental Assisting	24	23	1
Digital Media Production	24	24	0
Education Careers	24	25	-1
Emergency Medical Technician	22	22	0
Engineering, Design, & CAD	24	16	8
Engineering, Robotics, & Mechatronics	20	14	6
Exercise Science & Sports Medicine	20	18	2
Graphic Design	24	22	2
Health Care Careers	22	23	-1
Horticulture	24	17	7
Hospitality Services	10	7	3
Law Enforcement	20	17	3
Machining & CAM	20	17	3
Marketing & Entrepreneurship	24	24	0
Natural Resources	20	15	5
Nursing Preparation	16	15	1
Residential Construction	16	16	0
Welding Technology	19	19	0
TC 10	5	6	-1
Subtotal	603	547	56

P.M.		Program	Open
Programs	Capacity	Status	Slots
Accounting	24	14	10
Agri-Tech	24	23	1
Automotive Collision Repair & Refinish	23	23	0
Automotive Services Technology	24	24	0
Biochemical Technology	22	13	9
Building Trades	22	22	0
Certified Nurse Aide	12	13	-1
Computer Information Services	20	17	3
Computer Programming	24	15	9
Culinary Arts	30	28	2
Dental Assisting	24	24	0
Digital Media Production	24	24	0
Education Careers	24	24	0
Emergency Medical Technician	22	21	1
Engineering, Design, & CAD	24	13	11
Engineering, Robotics, & Mechatronics	20	13	7
Exercise Science & Sports Medicine	20	21	-1
Graphic Design	24	24	0
Health Care Careers	22	23	-1
Horticulture	24	16	8
Hospitality Services	10	4	6
Law Enforcement	20	20	0
Machining & CAM	20	15	5
Marketing & Entrepreneurship	24	23	1
Natural Resources	20	18	2
Nursing Preparation	16	14	2
Residential Construction	16	14	2
Welding Technology	19	19	0
TC 10	5	10	-5
Sub Total	598	532	76

3. LISD TECH Center and LISD PREP Academy Students Recognize Constitution Day

(Benjamin Murray)

Summary: The LISD TECH Center and LISD PREP Academy students participated in activities to recognize Constitution Day on September 17, 2024.

The LISD TECH Center and LISD PREP Academy students participated in activities to recognize Constitution Day on September 17, 2024. Classroom instructors were encouraged to participate in activities that would recognize and pay tribute to the Constitution.

The League of Women Voters organized a voter registration table for eligible students, making it easy for them to register to vote. As an added incentive, they raffled off prizes to those who registered. One lucky winner from the Digital Media Production program and another from the Automotive Collision Repair & Refinish program each received a raffle prize.

4. LISD TECH Center, LISD PREP Academy, and JC/LISD Academy to Host Parent-Teacher Conferences

(Ben Murray, Kim Dusseau)

Summary: The LISD TECH Center, LISD PREP Academy, and JC/LISD Academy: *A Regional Middle College* have scheduled conferences for November.

The LISD TECH Center, LISD PREP Academy, and JC/LISD Academy: *A Regional Middle College* will host their annual parent-teacher conferences on November 7, 2024.

LISD TECH Center parents and students will have the opportunity to meet with instructors and learn more about available opportunities for students, such as earning free college articulated credits, high school core academic credits, dual enrollment, and College Now opportunities.

JC/LISD Academy: *A Regional Middle College* will also host parent-teacher conferences on November 7, 2024, at LISD TECH Center North. During conferences, parents and students will have the opportunity to meet with academy instructors to review academic achievements and goals and discuss future opportunities.

As a convenience for parents, there will be options to schedule conferences either virtually or in person for the LISD TECH Center, LISD PREP Academy, or JC/LISD Academy.

5. LISD TECH Center to Participate in College Application Month

(Benjamin Murray)

Summary: The LISD TECH Center will participate in College Application Month scheduled for October 2024.

College Application Month is scheduled for October 2024. Seniors at the LISD TECH Center will receive assistance from LISD staff in planning for a post-secondary experience. The goal for the month is for each senior to apply to at least one college and to gain knowledge about the Free Application for Federal Student Aid (FAFSA) and College Scholarship process.

College representatives and military recruiters will be available to students from all branches of the U.S. Military, Jackson College, Adrian College, Siena Heights University, Michigan Technological University, Northern Michigan University, Central Michigan University, University of Toledo, Baker College, Spring Arbor University, Oakland University, Michigan Works, and more.

College Application Month will also include special events and activities for all students throughout the month. LISD TECH Center instructors are planning related assignments that connect career and college.

Seniors will receive a resource guide from the Michigan College Access Network to assist students with the steps they need to apply to college. This includes worksheets and resources that best fit their college path.

6. LISD TECH Center to Recognize Business Partner of the Year

(Benjamin Murray)

Summary: For the seventh year, LISD TECH Center will recognize a Business Partner of the Year. Big C Lumber has been selected as the 2024 recipient of this honor.

For the seventh year, in an effort to recognize the support that local businesses, advisory committee members, post-secondary institutions, vendors, and others give to the LISD TECH Center and its students, the LISD TECH Center will recognize a Business Partner of the Year.

To be eligible for Business Partner of the Year, the nominee must be a strategic partner from any of the LISD TECH Center programs who has the potential to hire a student and serve as a voice of industry in Lenawee County.

The 2024 Business Partner of the Year is Big C Lumber. They are a strategic partner for the LISD TECH Center Residential Construction program and a partner of the Gold Hammer Award.

The award will be presented in the fall at the joint advisory committee meeting.

A recognition wall is dedicated to honor these recipients each year and for years to come.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education pass the Commendation Resolution recognizing Big C Lumber as the recipient of the LISD TECH Center Business Partner of the Year.

Moved by: _____ Supported by: _____

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		

7. LISD TECH Center to Recognize Distinguished Alumni

(Benjamin Murray)

During the joint fall advisory meetings in October 2024, the LISD TECH Center will recognize two former students who have demonstrated excellence and success in their careers. These alumni exemplify what is taught at the LISD TECH Center and continue their involvement in the community, which promotes and aligns with the LISD Mission, Vision, and Beliefs.

The 2024 Distinguished Alumni are Brian Radant and Jason Wegner.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education pass the Commendation Resolutions recognizing Brian Radant and Jason Wegner as recipients of the LISD TECH Center Distinguished Alumni Award.

Moved by: _____ Supported by: _____

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		

8. JC/LISD Academy Students Participate in Constitution Day Activity

(Kim Dusseau)

In celebration of Constitution Day and National Voter Registration Day, the League of Women Voters of Lenawee County hosted a voter registration drive in the LISD TECH Center North lobby on September 17, 2024. Eligible students were offered the opportunity to register to vote and learn about the registration process. The League of Women Voters is a nonpartisan, grassroots organization working to protect and expand voting rights and ensure everyone is represented in our democracy.

Additionally, students in Civics class watched a Constitution Day video and completed a discussion packet on “How was the Philadelphia/Constitutional Convention Organized” and are working on a mock election activity with first year seminar students.

9. JC/LISD Academy Students Participate in First Friday at Siena Heights University

(Kim Dusseau)

Summary: Academy students participate in orientation at Siena Heights University.

On September 6, 2024, JC/LISD Academy students participated in an orientation activity at Siena Heights University. Speakers included Cheri Betz, who offered a welcome, and Michael Orlando, who provided information about student activities. Rob Blohm spoke on public safety, while Sara Chrenko and Steve Gonzales covered admissions and transfer credits. Sr. Mary discussed Title IX, and Melissa Krzyzaniak presented on dual enrollment. Students had the opportunity to eat lunch in the dining hall, participate in a community service activity, and explore various activities on campus.

In partnership with Siena Heights University (SHU), the JC/LISD Academy will hold classes on SHU campus every Friday. Through this partnership, Academy students will have access to SHU resources, including the library, bookstore, and dining hall, as well as SHU events, organizations, and activities.

10. 2024 LISD Summer Lit Lab Pop-ups

(Gina Gemalsky and Amanda Morris)

Summary: The LISD partnered with local districts and community organizations to provide an in-person summer learning initiative that fosters continued engagement with literacy.

This summer, the Lenawee Intermediate School District (LISD) collaborated with five schools and four community sites to implement a robust summer learning program, known as Lit Lab Pop-ups, aimed at enhancing student literacy skills. This initiative focused on increasing student motivation and engagement in reading and writing by offering targeted activities, lessons, and materials.

Over six weeks throughout the summer, a total of 53 volunteers and teachers implemented the program, including a partnership with the local Foster Grandparents organization. Together, they served 1,473 kindergarten through fifth-grade students across various sites. The program was structured to provide a wide range of engaging literacy activities including two read-alouds, STEM, MAKERspace, Writing, and Tinker. These hands-on stations allowed students to interact with the content in creative ways, solidifying their learning and deepening their understanding of the topics.

A key focus of the summer program was writing, in response to districtwide and statewide data indicating a need for improved writing skills among students. Throughout the summer, students engaged in activities designed to bolster their writing capabilities, with each lesson incorporating opportunities for written expression and exploration.

In addition to the on-site lessons and activities, every student who participated in the program went home with a new or gently used book to add to their home library. This initiative aimed to continue fostering a love for reading beyond the school environment and to provide students with resources for independent reading at home. Weekly “At Home Connections” were sent home providing parents with an insight on the topics discussed and strategies to support their child at home.

The feedback received from the pop-up facilitators emphasized appreciation for the hard work, resources, and support provided, highlighting a positive partnership. The pop-up activities were particularly well-received by the students, who eagerly anticipated them each week. The program was regarded as highly effective in preventing learning regression over the summer, with detailed lesson plans enhancing learning. Overall, the feedback expressed satisfaction and gratitude for the opportunity to collaborate, emphasizing the program's value for children in Lenawee.

LENAWEE INTERMEDIATE SCHOOL DISTRICT 2024 Lit Lab Pop-Ups

2024 POP-UP SITES

Addison Elementary School
Bethany Kids Learning Center – Adrian
Blissfield Elementary School
Boys and Girls Club – Adrian
Boys and Girls Club – Hudson
Britton Deerfield – Britton Building
Ebeid Neighborhood Promise – Comstock School
Morenci Elementary
Onsted Elementary



53 TEACHERS & VOLUNTEERS

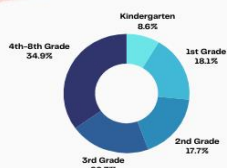
Every week, amazing teachers and volunteers dedicated their precious summer time to ensure the smooth operation of Pop-Ups

53

12

12 FOSTER GRANDPARENTS

Grandparents played a vital role in Pop-Ups, offering valuable assistance to our hosting sites.



WHO DID WE SERVE? 1,473

Students throughout the summer

THE WORD ON THE STREET

WE'VE NEVER HAD A THEME THE KIDS WEREN'T INTERESTED IN. 😊

"THE WEEKLY THEMES WERE ON POINT! THE THEME OF THE OLYMPICS WAS A BRILLIANT IDEA AS THE SUMMER AS IT PAIRED WITH HAPPENING CULTURE."

"WE WERE VERY HONORED TO BE ASKED TO PARTNER WITH THE LISD FOR THE SUMMER! THE TIMES THAT I HAD QUESTIONS, THEY WERE ANSWERED IN A TIMELY MANNER AND ALWAYS EXTREMELY HELPFUL. THE OPEN COMMUNICATION WAS VERY PROFESSIONAL AND IMPRESSIVE. WE HAD A GREAT EXPERIENCE AND WOULD BE HONORED TO PARTNER IN THE FUTURE."



POP-UPS BY THE NUMBERS

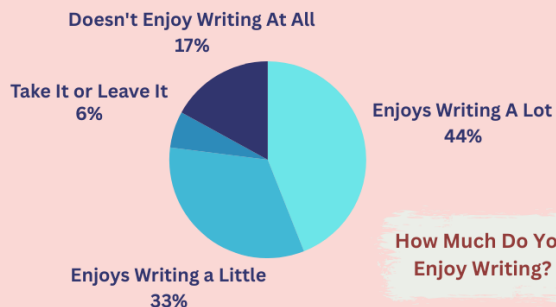
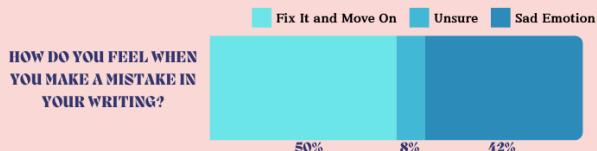
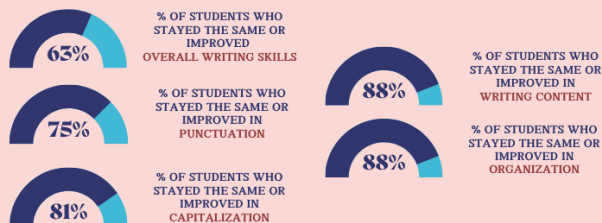
- 4 Stations each week – STEM, Writing, Tinker, MAKERSpace
- 6 Weeks of learning
- 12 Robust read alouds
- 34 Average number of students at each site, per week
- 36 New vocabulary words learned
- 192 Hours of Pop-Ups throughout the summer
- 1,473 Books given away for students to add to their at-home library

LENAWEE INTERMEDIATE SCHOOL DISTRICT 2024 Lit Lab Pop-Ups

2024 Writing Focus

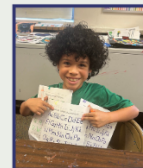
During the summer, writing became a key focus after examining county data that highlighted room for improvement. Each Pop-Up site identified 2–3 students to observe and collect data on throughout the summer. Site facilitators were tasked with supplying pre- and post-summer writing samples for each designated student. Additionally, students were interviewed multiple times over the course of the summer.

Here is what we found.



WHAT DO ELEMENTARY STUDENTS FIND MOST CHALLENGING ABOUT WRITING?

- WRITING LETTERS, NUMBERS, AND WORDS ON THE LINE
- STRUGGLES WITH SPEED AND WRITING QUICKLY ENOUGH
- CONCERNS ABOUT SPELLING ACCURACY
- DIFFICULTY THINKING OF WHAT TO WRITE
- FRUSTRATION WITH WRITING A LOT



11. LISD and Hudson Area Schools Team Up on 23h Grant

(Meggan Callison and John Hill)

Summary: The LISD and Hudson Area Schools applied for and received the 23h Math Grant.

Mathematics has long been an area of need but until recently did not receive any additional funding from the Michigan Department of Education. This changed in Spring 2024 when the [23h](#) grant was rolled out. The grant was developed as a competitive grant. Competitive grants often create equity issues for smaller local districts because they may not have grant writers, people to facilitate the grant once received, and data collection and analysis staff. The General Education Leadership Network ([GELN](#)) felt strongly that this grant needed to be accessible to all districts, prompting them to ask all intermediate school districts to submit a joint proposal. Nearly every ISD participated in the application, and the grant was ultimately awarded to the joint applicants, but at significantly lower rate than initially proposed.

In Spring 2024, the LISD and Hudson Area Schools partnered on the grant. The work centers around the Essential Instructional Practices in Early Mathematics (K-5), particularly Essential Instructional Practice 6: *Engage children regularly in brief (5-15 minute) interactive number sense routines focused on developing mental strategies for seeing quantity and working flexibly with numbers.*

The most exciting part of this grant is the opportunity to hire an Early Math Specialist (EMS). The LISD was able to hire a highly qualified candidate in short order and the work has begun. [Number Corner](#) is the tool that the EMS will be coaching PK-5 Hudson Lincoln teachers on. To date, the Number Corner kits have arrived, Hudson has selected eight early adopter teachers that will be the first cohort, and the EMS has started the required professional learning. The grant is currently a one-year grant with the hopes of future funding. A deeper dive into the project can be found at the [23h Landing Page](#).

12. LISD TECH Center Recommends Purchase of Advanced Driver Assistance System Equipment

(Benjamin Murray)

Summary: The LISD TECH Center recommends the purchase of Advanced Driver Assistance System (ADAS) equipment for use by students in the Automotive Services Technology program at the LISD TECH Center using funds provided through the Margaret Dunning Foundation grant.

At the September 2024 LISD Board of Education meeting, LISD TECH Center staff were granted permission to seek bids to purchase Advanced Driver Assistance System (ADAS) equipment for use by students in the Automotive Services Technology program. Funds for purchasing this equipment is being provided through the Margaret Dunning Foundation grant.

Many new vehicles are now being delivered with advanced safety systems as standard equipment, including ADAS. It's crucial for the next generation of automotive technicians to begin learning the fundamentals of ADAS as it is the fastest-growing segment in the automotive service and repair industry.

Bids were requested and bids from two companies were received:

Auto-Wares Tool Company	\$32,689.45 (compact cabinet)
Auto-Wares Tool Company	\$33,844.85 (large cabinet)
Morgan England, LLC	\$35,951

The lower bid provided by Auto-Wares Tool Company meets all the bid requirements.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education approve the purchase of Advanced Driver Assistance System (ADAS) equipment from Auto-Wares Tool Company for a cost of \$32,689.45.

Moved by: _____ Supported by: _____

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		

OFFICE OF THE SUPERINTENDENT

MEMORANDUM

DATE: October 7, 2024
TO: LISD Board of Education
FROM: Mark Haag, Superintendent
SUBJECT: **OFFICE OF THE SUPERINTENDENT REPORTS**

Finance & Administrative Services**1. 2024-2025 First Revision Budget****(Judy Pfund)**

LISD's first revision budget process for fiscal year 2024-2025 is currently underway. Budget worksheets were distributed to designated staff throughout the district in late September and will be returned to the Business Office to calculate numbers and bottom-line totals before being analyzed and reviewed by the Superintendent in mid-November.

Local property taxes are the District's major revenue source. Taxable values within LISD's tax boundaries include properties in Lenawee, Monroe, Hillsdale, Jackson, and Washtenaw Counties. LISD's taxable values for 2024-2025 (as of May) reflect a 6.63% increase from the prior year. The inflation rate multiplier for the Headlee calculation decreased from 7.9% (1.079) to 5.1% (1.051). The 2024-2025 budget was built on the recommendation from the county of a 5.0% increase in taxable value.

The 2024-2025 first revision budget information is scheduled for consideration and adoption by the LISD Board of Education during the December 2, 2024, meeting.

Cooperative Services

1. Lenawee/Monroe Technology Consortium Works to Obtain Universal Service Funding (USF)

(Judith Pfund)

Summary: Authorization is requested to develop specifications and seek bids for technology and related service needs that may or may not be eligible for Federal Universal Service Fund reimbursement beginning July 1, 2025, through June 30, 2026.

Despite the ongoing degree of uncertainty regarding the next round of the Federal Universal Service Fund (USF) program, Lenawee/Monroe Technology Consortium districts have received significant funds and will continue to participate where it is practical to do so. Program reimbursements are typically 50% or more of actual service costs. Lenawee/Monroe Technology Consortium districts received reimbursements exceeding \$7,850,000 for eligible services over the last twenty-five years via participation in the USF application process.

The timeframe for the equal-opportunity USF application window for the fiscal year beginning July 1, 2025, through June 30, 2026, is expected to fall sometime between November and February. The Federal Communications Commission (FCC) reviews USF program rules and procedures annually. The revised application system deployed by the federal Universal Service Administrative Company (USAC) is improving, and Consortium applications were approved in a reasonable timeframe for the start of funding year 2024-2025.

The Consortium will again gather data to submit the 2025-2026 Consortium application and to develop specifications and request bids for various technology services. Consortium staff do an excellent job of providing the documentation required to support the money received for investments in technology. Significant funding is obtained by working together to provide services for district members. As part of the state's continued commitment to support this work, a statewide application for some of these services may be available under the E-Rate activity. Consortium districts are still encouraged to run local bid processes as well.

Authorization to develop specifications and seek bids for this process are requested at this time.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education authorize staff to develop specifications and seek bids for USF funding for the 2025-2026 fiscal year.

Moved by: _____ Supported by: _____

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		

Facilities Updates

1. District-Wide Trash and Recycling Services

(Tom Kasefang)

At the August 5, 2024, LISD Board of Education meeting, LISD staff received approval to develop specifications and seek bids for district-wide trash and recycling services.

These services are currently provided by Stevens Disposal of Peterburg, Michigan, which was awarded the contract in April 2019.

LISD received a total of three bids in response to the request for proposal (RFP), which are listed below:

2024-2025 LISD District-Wide Trash and Recycling Service													
Bid Summary Sheet													
Building	Type	Republic 1st Year Total	Stevens 1st Year Total	LRS 1st Year Total	Republic 2nd Year Total	Stevens 2nd Year Total	LRS 2nd Year Total	Republic 3rd Year Total	Stevens 3rd Year Total	LRS 3rd Year Total	Republic Full Contract	Stevens Full Contract	LRS Full Contract
LISD TECH Center	Recycling	1,454.88	1,500.00	1,454.88	1,571.28	1,500.00	1,527.60	1,696.92	1,560.00	1,604.04	4,723.08	4,560.00	4,586.52
	Trash	1,454.88	3,600.00	4,165.08	1,571.28	3,600.00	4,290.12	1,696.92	3,840.00	4,418.76	4,723.08	11,040.00	12,873.96
	Recycling	2,909.76	1,500.00	2,639.52	1,571.28	1,500.00	2,771.52	1,696.92	1,560.00	2,910.12	6,177.96	4,560.00	8,321.16
William J. Ross Education Service Center	Trash	363.72	2,040.00	1,041.24	1,571.28	2,040.00	1,103.76	1,696.92	2,160.00	1,170.00	3,631.92	6,240.00	3,315.00
	Recycling	545.64	1,020.00	545.64	1,571.28	1,020.00	572.04	1,696.92	1,080.00	601.68	3,813.84	3,120.00	1,719.36
	Trash*	7,140.00	4,500.00	4,500.00	7,711.20	4,500.00	4,560.00	8,328.12	4,620.00	4,620.00	23,179.32	13,620.00	13,680.00
Milton C. Porter Education Center	Trash	727.44	2,640.00	2,082.60	1,571.28	2,640.00	2,144.88	1,696.92	2,760.00	2,207.28	3,995.64	8,040.00	6,434.76
	Recycling	1,454.88	1,500.00	1,454.88	1,571.28	1,500.00	1,527.60	1,696.92	1,620.00	1,604.04	4,723.08	4,620.00	4,586.52
Trenton Hills Learning Center	Trash	1,091.16	1,800.00	1,041.24	1,571.28	1,800.00	1,072.44	1,696.92	1,920.00	1,104.60	4,359.36	5,520.00	3,218.28
LISD Center for a Sustainable Future	Trash	1,454.88	2,160.00	1,388.40	1,571.28	2,160.00	1,457.76	1,696.92	2,280.00	1,530.72	4,723.08	6,600.00	4,376.88
LISD TECH Center North	Trash	1,454.88	2,160.00	1,388.40	1,571.28	2,160.00	1,457.76	1,696.92	2,280.00	1,530.72	4,723.08	6,600.00	4,376.88
District Wide		20,052.12	24,420.00	21,701.88	23,424.00	24,420.00	22,485.48	25,297.32	25,680.00	23,301.96	68,773.44	74,520.00	67,489.32

* Roll offs are calculated at 12 pick ups per year.

In reviewing the bid results, LRS Recycling of Jackson, Michigan, offered the lowest pricing for the LISD’s trash and recycling services. LRS Recycling currently provides trash services for the LISD TECH Center North building, previously owned by Jackson College.

LISD staff are recommending that the LISD Board of Education accept the low bid pricing from LRS Recycling of Jackson, Michigan, for district-wide trash and recycling services.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education accept the low bid pricing from LRS Recycling of Jackson, Michigan, for district-wide trash and recycling services.

Moved by: _____ Supported by: _____

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		

Staff Resources

1. Personnel Update

(Dan Garno)

a. Volunteer Services, Employment, and Contract Services

Note: Compensation represented in total for the full annual term and will be prorated on actual days/time worked of the defined full annual term.

Name	Position	Compensation / Other Approval	Term
Tina Bowers	Pupil Accounting Auditor	Base pay \$63,500/salary. Prorated for the remainder of the 2024-2025 school year. Other compensation per Personnel Positions Book	Full Time, 255 Work Days

Mikayla Cole	Special Populations Coordinator & LISD PREP Academy Supervisor	Base pay \$63,250/salary. Prorated for the remainder of the 2024-2025 school year. Other compensation per Personnel Positions Book	Full Time, 250 Work Days
Jacqueline Clegg	LISD-Sponsored Equations Coordinator	\$1,050/stipend. Other compensation per Personnel Positions Book	As needed, up to 6 work days.
Morgan Fletcher	Special Education Teacher Assistant	Beginning base pay \$24,675/salary. Prorated for the remainder of 2024-2025 school year. Other compensation per LIEA Collective Bargaining Agreement	Full Time, 188 Work Days
Erica Kranz	Instructional PBIS Coach	Base pay \$78,300/salary. Prorated for the remainder of the 2024-2025 school year. Other compensation per Personnel Positions Book	Full Time, 240 Work Days
Scott Kudron	School Psychologist	Beginning base pay \$60,225/salary. Prorated for the remainder of 2024-2025 school year. Other compensation per LIEA Collective Bargaining Agreement.	Full Time, 188 Work Days
Jewel Sinclair	Early Childhood Co-op	\$10.33/hourly. Other compensation per Personnel Positions Book	As Needed
Kristina Good	CTE Teacher	N/A	LOA eff: 12/2/24-2/18/25
Brittney Hauch	District Nurse	N/A	LOA eff: 1/28/25-3/21/25
Natalie Keller	School Mental Health Professional	N/A	LOA eff: 10/10/24-1/6/24
Amy McClelland	School Social Worker	N/A	LOA eff: 8/26/24-11/20/24

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education approve the employment recommendations of the Superintendent as presented above.

Moved by: _____ Supported by: _____

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		

b. Separation of Employment

Name	Position	Reason	Separation Date
Judy Pfund	Executive Director- Finance & Business Services	Retiring	12/31/2024
Stephanie Roberts	Pupil Accounting Auditor	Resigned	10/04/2024

2. Update on Position Vacancies

(Dan Garno)

Summary: The following position vacancies exist at this time in the District. Each time a position becomes vacant a thorough evaluation ensues as to whether the position needs to be filled or whether it could be combined with another position(s). During this time of budget instability, these positions are being evaluated even more thoroughly.

Administrative Services

- One Bus Driver. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Executive Director – Finance & Business Services. This permanent, full-time position is available due to retirement. The position has been posted and applications are being accepted.
- One Operations Manager – IT. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.

Instruction and General Services.

- One CTE Teacher Assistant – Culinary Arts. This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- One PREP Childcare Provider – This permanent, part-time position is available due to resignation. The position has been posted and applications are being accepted.

Special Education & Strategic Initiatives

- Two Interpreters for the Deaf and Hard of Hearing. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- Five Speech & Language Pathologists. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- Three Special Education Teacher Assistants. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- One School Psychologist. This permanent, full-time position is available due to resignation. The positions have been posted and applications are being accepted.
- One Special Education Teacher - Physical Education for Students with Disabilities. This permanent, full-time position is available due to retirement. The position has been posted and applications are being accepted.
- Two ASD Consultants - These permanent, full-time position are available due to reassignment and resignation. The positions have been posted and applications are being accepted.
- Three School Social Workers - These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- Two Special Education Teachers – CI. These permanent, full-time positions are available due to resignation and additional student need. The positions have been posted and applications are being accepted.
- One Early Elementary Teacher Consultant. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Special Education Teacher – EI. This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- One Special Populations Consultant. This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.

3. LISD 2024 Annual Staff Recognition Follow Up

(Courtney Williams)

Summary: At the March 4, 2024, LISD Board of Education meeting, the Board was informed of plans for the upcoming annual staff recognition event. Traditionally, LISD held a formal reception where staff were expected to attend a single district-wide gathering to receive awards. Each year, a survey is conducted to gather feedback on the event's strengths and areas for improvement. Recently, there has been a desire for change, with over 60% of survey respondents advocating for a new format. In response to this feedback, LISD has developed and implemented a fresh approach to staff recognition while retaining many of the award categories.

The 2023-2024 annual LISD Staff Recognition Awards and related activities were held over multiple days, featuring several open house-style celebrations at various locations on both May 30 and May 31, 2024. The event activities were very different than years past. Receptions took place at the Transportation Garage, Milton C. Porter Education Center, LISD TECH Center, and the William J. Ross Education Service Center. These events were set up to give staff flexibility on where and when to participate. Each reception spanned several hours, allowing staff to stop by at their convenience while they continued their important year-end work duties.

Staff were able to come and go informally to receive awards and recognition. They enjoyed treats and ice cream, received their awards, visited with other staff, and participated in award photos - all in convenient locations to accommodate their work schedules.

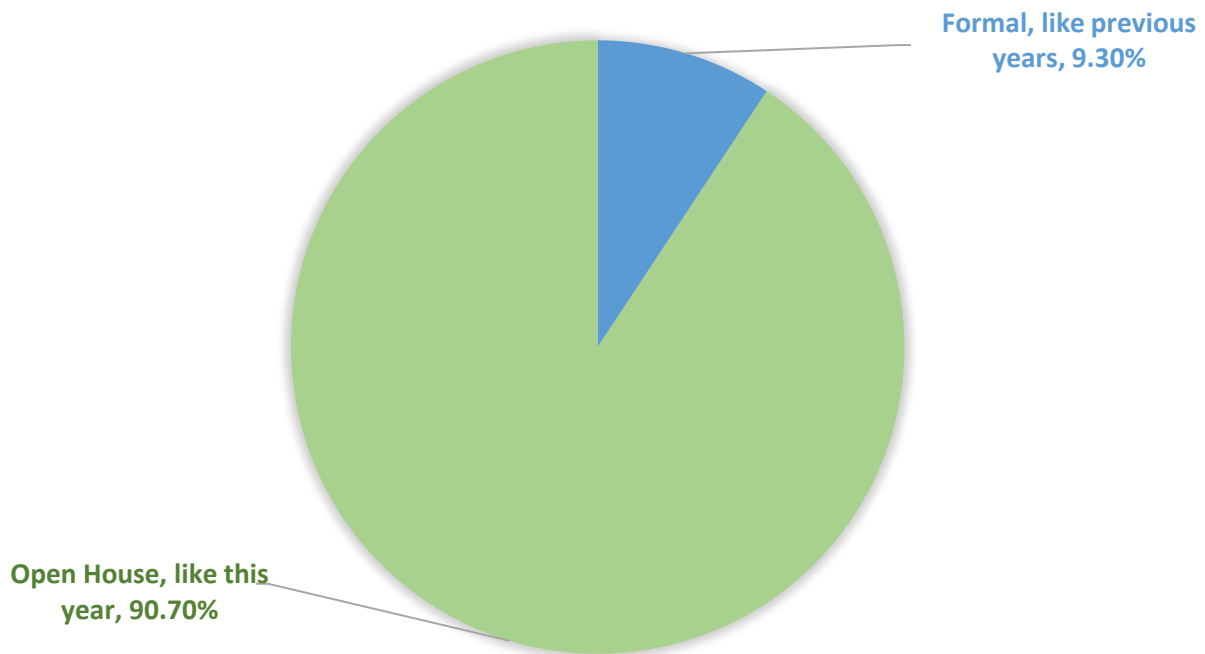
Excellence Awards, considered among the highest honors to receive, involve additional gifts, including the LISD covering some expenses for outside professional learning conferences, and often include family involvement in the presentation. The Excellence Awards were presented to each award winner in a surprise manner, with a team of co-workers, district administrators, and sometimes family members visiting their work locations to make the presentation.

Of all survey respondents following the events, staff indicated a preference for the new open house style format over the previous year's format. When asked what they liked best, they noted the flexibility of where and when to participate, the opportunity to socialize with coworkers, and the way the Excellence Awards were presented. When asked what changes could be made to the new open house style, most (50%) said no changes were necessary. Others suggested adjusting the time allowed for award presentation, providing lunch (such as pizza), and a few respondents indicated they would like to see the award winner's names shared in advance of the event.

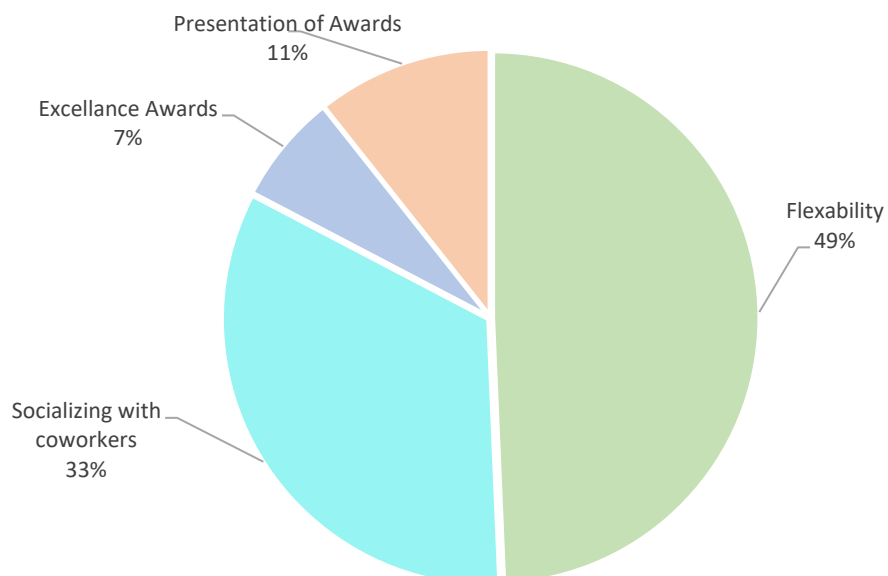
Looking forward to the 2024-2025 Staff Recognition Awards and Reception, all feedback gathered is being thoughtfully considered.

Appreciation goes out to the LISD Administration and Board of Education for their support of the new staff recognition format. A special thanks to all those who nominated their peers and made it possible to recognize them. Congratulations to all of the well-deserving award recipients! A copy of the program is linked in the Board's separate enclosures.

WHAT FORMAT DO YOU PREFER MORE?



What did you like best about the open-house style event?



Office of the Superintendent

1. District-wide Phone System Upgrade Recommended

(Mats Holm)

Background information: The LISD's current phone system was installed in June 2018. It has been very reliable and has no known issues.

The phone system consists of 254 phones with integrations into the public address system and call boxes at the primary exterior doors in all of the District's buildings. Additionally, the phone system includes two redundant phone servers, one at the William J. Ross Education Service Center and one at the LISD TECH Center. If one server goes down, the other one will handle all phone traffic.

The software license and support contract for the phone system is up for renewal, and the hardware the system runs on is nearing end-of-life. Unfortunately, this means that the vendor will no longer offer software updates for the phone system and the hardware will become more difficult to replace should such become damaged or otherwise unworkable.

In May 2024, the Board of Education was presented with information about the need and desire to update the phone system and authorization to develop specifications and seek bids was sought from and provided by the Board.

Bids Received: The LISD received two bids that are summarized below:

Vendor	InaComp	SHI
Software	\$18,685.00	\$73,950.00
Hardware	\$15,900.00	\$17,292.00
License	\$11,200.00	\$ 1,568.00
TOTAL	\$45,785.00	\$92,810.00

Recommended Bid: The LISD's IT team recommends that the Board of Education accept the lowest bid from InaComp for a total of \$45,785. The primary reason for the significant discrepancy in pricing is due to the way Cisco discounts their system. The discount goes to the first vendor that contacts Cisco. InaComp provided the District's current phone system in 2018, and they have been very helpful when we have needed help and support.

Proposed Scope of Work: The bids provided to the LISD include the provision of two virtual servers, new software and five (5) years of ongoing support (including software updates). It also includes the labor for InaComp to install and configure the updated phone system.

Financial Impact:

The cost to the district would be \$45,785 for five years. If paid up front, there would be no additional cost for the next five years. The costs will proportionally hit all three major LISD funds (special education, career and technical education, and general services) as the phone system impacts all areas of the LISD’s operations.

The cost of this project (\$45,785) is included in the LISD’s FY 2024-2025 budget.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education accept the bid from InaComp to enter into a five-year contract for the purchase, installation, configuration, and programming of an updated phone system for the LISD and authorize the Superintendent to execute any agreements necessary for same.

Moved by: _____ Supported by: _____

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		

2. Resolution to Support Legislation Addressing Teen Vaping

(Mark Haag)

Background Information:

Recent data from the Michigan Profile for Healthy Youth (MiPHY) survey highlights that teen vaping remains a significant issue among Michigan and Lenawee County students. Approximately 30% of Michigan high school students report using e-cigarettes, which contain nicotine and can also deliver marijuana and other harmful substances.

In response, the [Keep MI Kids Tobacco Free Alliance](#) coalition is advocating for the passage of Senate Bills (SB) 647-654 and House Bills (HB) 649-654, which aim to address this growing public health concern by regulating the sale and advertising of tobacco products to minors.

Key Provisions of the Legislation:

- **SB 647/HB 650:** Repeal Michigan’s ban on local governments passing policies to regulate the sale of tobacco and nicotine products, establish a

new tax on e-cigarettes, and direct the revenue towards tobacco prevention and cessation programs.

- **HB 649/HB 650:** Prohibit the sale of flavored tobacco products, such as bubble gum and cotton candy flavors, in an effort to reduce the appeal of vaping to youth.
- **SB 651-HB 654:** Establish fines for retailers who sell tobacco products to minors, including a \$1,500 fine for the first violation, with license revocation after four violations within a 36-month period.

Support:

The Michigan Association of School Boards (MASB) endorses this legislation, recognizing its potential to improve the health and well-being of our students. Locally, this resolution aligns with our commitment to curbing harmful behaviors and educating students about the dangers of vaping.

Recommendation:

The administration recommends the adoption of this resolution in support of Senate Bills 647-654 and House Bills 649 and 654. These legislative efforts represent important steps toward reducing teen vaping and promoting healthier behaviors among our students.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education adopt the resolution to support Senate Bills 647-654 and House Bills 649-654, which are important steps toward reducing teen vaping and promoting healthier behaviors among students.

Moved by: _____ Supported by: _____

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		

3. Purchase Proposal for the Telamon Corporation Modular Building

(Mark Haag)

Overview:

After some intermittent discussion over the past year, in late August 2024, Telamon Corporation submitted a proposal to sell the modular building located on LISD property at 1372 N. Main Street, Adrian, Michigan, for a price of \$50,000, "as is." The building is a 7,000 sq. foot building with five large

classroom spaces, office space, a kitchen, along with common spaces and restrooms. This building has been on the LISD TECH Center campus since 1998, which has been home to the LISD PREP Academy teen parent program. It's design, space, and location has been ideal for providing educational services to our high school students, access to LISD TECH Center courses, Jackson College courses, and childcare services for the infants and toddlers. An independent appraisal provided by Telamon valued the building at \$117,888.

Lease Agreement Summary:

The modular building has been governed by a long-standing lease agreement between Telamon and the Lenawee Intermediate School District (LISD). Below are key points from the original lease and subsequent extensions:

- **Initial Lease (1998):** On March 31, 1998, Telamon and LISD entered into a lease agreement, permitting Telamon to place a modular building on LISD-owned property.
- **Intended Use:** The building is used by Telamon during the summer months (June to August) and by LISD during the school year (September to June) for educational purposes. The LISD has operated the PREP Academy for teen parents in this facility during this period of time.
- **Lease Extensions:** The lease has been extended three times (2005, 2009, 2015), with the most recent extension expiring on June 30, 2020.

Key Lease Terms:

Significant provisions of the lease agreement regarding shared use of the modular building include:

- **Lease Terms:** LISD occupies and uses the building from September 1 to the second Monday in June each year, while Telamon uses it from the second Tuesday in June to August 31.
- **Shared Use Agreement:** Both Telamon and LISD use the building for their respective educational programs.
- **Playground Access:** LISD has access to the adjacent playground during its occupancy; Telamon is responsible for maintaining playground equipment.
- **Office Space:** Both parties have year-round access to agreed-upon office spaces, with restrictions on entry unless legally or emergently required.
- **Fixtures and Appliances:** LISD has access to all fixtures and appliances during its occupancy, including kitchen and laundry facilities.
- **Furniture and Insurance:** Each party provides its own furniture and fixtures, maintains personal property insurance, and removes items upon the transition of occupancy.
- **Cleaning and Inspections:** Both parties are required to clean, sanitize, and inspect the building before handing it over to the other party.
- **HVAC Maintenance:** Telamon is responsible for maintaining the HVAC systems; LISD may control the system during its occupancy.

Lease Agreement (2020-2025):

The current lease agreement, effective July 1, 2020, and set to expire on June 30, 2025, outlines the following:

- **Lease Term:** The lease is valid until June 30, 2025, unless terminated or extended by mutual agreement.
- **Renewal Option:** The lease may be extended through a written agreement, with terms to be negotiated.
- **Non-Compliance and Termination:** Either party may terminate the lease due to non-compliance with obligations, provided a 14-day notice is given for the issue to be corrected.
- **Notice for Termination:** Both parties may terminate the lease with a one-year written notice.
- **Modular Building Removal:** Upon lease termination, LISD has the first right of refusal to purchase the modular building. If LISD declines or no price agreement is reached, Telamon must remove the building 30 days prior to termination at its own expense.
- **Utility Payments:** Each party is responsible for utilities during their occupancy period. LISD will invoice Telamon for any utility costs incurred on their behalf.

Next Steps:

The Board will need to review the proposal from Telamon for the sale of the modular building and determine whether to proceed with the purchase at the proposed price of \$50,000. Further discussions regarding the value of the building, currently appraised at \$117,888, and the terms of any potential sale should be undertaken.

Recommendation:

It is recommended that the Board of Education consider the proposal and direct administration to explore options for the purchase or removal of the modular building in alignment with the district's long-term facilities plan.

ADJOURNMENT

Adjournment

Moved by _____ , supported by _____ that
the meeting be adjourned.

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		

Meeting adjourned at _____ p.m.

Attachments



MINUTES OF THE LENAWEE INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION MEETING

Regular September Board Meeting

September 9, 2024, 4:00 p.m.

The meeting was conducted both in person at the LISD Education Service Center and electronically in accordance with section 3a of Michigan's Open Meetings Act, MCL 15.263a.

Call to Order

The meeting was called to order at 4:00 p.m. by Board President James Hartley

Attendance

MEMBERS PRESENT: James Hartley, Paula Holtz, and Dale Wingerd

MEMBERS ABSENT: Richard Germond and Kathryn Mohr

LISD STAFF PRESENT: Mark Haag, Judy Pfund, Dan Garno, Alena York, Jenny Heath, Brian Jones, Janine Decker, Ben Murray, Tom Kasefang, Kyle Hoffman, Kathy Jacobs, Megan Karpinski, Cindy White, Elaine Stoerger (virtual), Julie VanBlack, Lori Wilson, Courtney Williams, Andrew Munson

OTHERS PRESENT: none

Appoint Secretary Pro Tem

Board President Hartley appointed Board Trustee Paula Holtz to be secretary pro tem for the September 9, 2024, regular September board of education meeting.

Set Agenda

- ✓ **Moved by Holtz, supported by Wingerd, that the LISD Board of Education set the agenda as presented with the following addition:**
 - **Adopt Resolution of Acknowledgement and Appreciation****Yes: 3, No: 0; motion carried.**

Staff of the Month

LISD Transportation Supervisor Lori Wilson presented the September 2024 Staff of the Month award to Kathy Jacobs, bus driver for the LISD Transportation Department.

Comments from the Public

None

Resolution of Acknowledgement and Appreciation

- ✓ **Moved by Wingerd, supported by Holtz that the LISD Board of Education adopt a Resolution of Acknowledgement and Appreciation to staff at the Lenawee ISD, Britton Deerfield Schools and Addison Community Schools for their unwavering commitment, perseverance, and outstanding contributions during the recent disruption in technology services, including the loss of network and internet accessibility, due to a significant information technology incident.**
Yes: 3, No: 0; motion carried.

Approve Previous Meeting Minutes and Financial Reports

✓ Moved by Wingerd, supported by Holtz, that the LISD Board of Education approve/accept the following items:

- Minutes of the August 5, 2024, regular August Board meeting
- Minutes of August 5, 2024, Board workshop
- Financial reports

Yes: 3, No: 0; motion carried.

Financial Reports

Financial Data Reports for the Month Ending July 31, 2024

	General Svcs.	Sp. Ed.	CTE
Revenues to Date	\$ 661,638	\$ 1,319,244	\$ 499,973
Expenditures to Date	\$ 892,799	\$ 1,421,125	\$ 883,474
Fund Balance	\$ 4,528,561	\$ 958,093	\$ 9,379,981

Projected September 2024 Cash Flow

General Svcs.	Tech Fund	Co-op Fund	Sp. Ed.	CTE
\$ 217,926	\$ 168,780	\$ 230,485	\$ 3,802,596	\$ 319,557

Capital Projects Cash Balances

General Services	Special Education	CTE
\$ 1,004,505.00	\$ 3,215,108.52	\$ 2,577,480.62

Investments Total: \$34,833,961.32

Oral Report

Megan Karpinski, Supervisor of Young Children Services, and Cindy White, Early On Coordinator, gave a presentation to the LISD Board of Education on the Lenawee Early On program.

Special Education

LISD Special Education Classroom Capacity for 2024-2025 School Year

The LISD operates thirty-two (32) Special Education classroom programs. This includes classrooms for preschool age students with and without disabilities, classrooms for students with severe emotional impairments, classroom for students with cognitive and physical impairments, classroom for students who are deaf and hard of hearing, and classrooms for adjudicated youth. The maximum number of students and staff in each classroom is dictated by Michigan Administrative Rules for Special Education.

Highlights of the 2024-2025 LISD Special Education Classroom Programs include: 1) Increased number of peers enrolled in our Great Start Readiness Program (GSRP) for preschool; and 2) Increased number of students with disabilities supported in community-based preschools.

New Curriculum for LISD Special Education Classroom Programs

During the 2023-2024 school year, the LISD Special Education department researched and implemented new curricula to support social emotional learning (SEL) and post-secondary transitions. The Everyday Speech SEL curriculum, which includes comprehensive materials and resources for all grade levels, was adopted for whole group instruction, while Social Communication was chosen for individual or small group settings. Additionally, the NextUp Transition Curriculum was selected for high school and post-secondary programs, offering video and classroom materials aligned with transition needs and resources for extended learning. Ongoing training and support will be provided to ensure effective implementation of these research-based curricula.

Instruction and General Services

LISD TECH Center Automotive Services Technology (AST) Program Receives grant from the Margaret Dunning Foundation

The Automotive Services Technology program at the LISD TECH Center has been awarded \$37,000 from the Margaret Dunning Foundation to purchase an alignment machine that meets Advanced Driver Assistance System (ADAS) calibration requirements. This grant will enable the program to equip students with the skills needed to work with advanced safety systems, which are becoming standard in new vehicles. The program is now seeking approval to develop specifications and solicit bids for the ADAS equipment using the grant funds.

- ✓ **Moved by Holtz, supported by Wingerd that the LISD Board of Education approve the request to develop specs and seek bids to purchase Advanced Driver Assistance System (ADAS) equipment using funds acquired through the Margaret Dunning Foundation Grant.**

Yes: 3, No: 0; motion carried.

Classroom Library Enhancement Grant

During the 2023-2024 school year, the LISD Literacy Team, in partnership with the Michigan Department of Education, Michigan Association of Intermediate School Administrators, and Madison School District, enhanced four classroom libraries, including one shared library, by adding 600 diverse, high-quality books. This initiative, which included professional development for teachers, significantly boosted student engagement, vocabulary, and discussions. Madison Elementary School plans to continue this effort in the 2024-2025 school year, and the LISD Literacy Team aims to expand the initiative county-wide.

Office of the Superintendent

Finance & Administrative Services

SET SEG Net Asset Return Check

SET SEG is the provider of property/casualty programs for Lenawee Intermediate School District, and the District is a member of SET SEG's School Insurance Specialist pool. LISD's share of the surplus returned to members this year by the MASB-SEG Property/Casualty Pool is \$10,453 or 6.7 percent of the 2023-2024 premium. Since inception, more than \$170 million in net assets have been shared with pool members.

Staff Resources

Personnel Update and Employment Recommendations

Name	Position	Compensation / Other Approval	Term
Meggan Callison	Early Math Specialist	Beginning 2024-2025 school year, base pay \$72,400/salary. Other compensation per Personnel Positions Book	Full Time, 240 Work Days
Karen Coveart	Speech & Language Pathologist	Beginning 2024-2025 school year, base pay \$68,925/salary. Other compensation per LIEA Collective Bargaining Agreement.	Full Time, 188 Work Days
Serena Clark	Bus Assistant	\$16.58/hourly. Other compensation per Personnel Positions Book	Part-time, 180-230 Work Days
Mariah Cruz	Bus Assistant	\$16.58/hourly. Other compensation per Personnel Positions Book	Part-time, 180-230 Work Days
Alessandra Dowhaniuk	GSRP Teacher Assistant	Beginning 2024-2025 school year, base pay \$25,733/salary. Other compensation per Personnel Positions Book	Full Time, 188 Work Days
Melissa Gray	Occupational Therapist	Beginning 2024-2025 school year, base pay \$68,925/salary. Other compensation per LIEA Collective Bargaining Agreement.	Full Time, 188 Work Days
Jody Howard	Behavioral Health Coordinator	\$430.00/per diem. Other compensation per Personnel Positions Book	Part-Time, 144 Work Days
Lindsey Lester	Early Literacy Coach	Beginning 2024-2025 school year, base pay \$75,608/salary. Other compensation per Personnel Positions Book	Full Time, 240 Work Days

Kara Olberg	Special Education Teacher Assistant	Beginning 2024-2025 school year, base pay \$23,400/salary. Other compensation per LIEA Collective Bargaining Agreement.	Full Time, 188 Work Days
Cora Siegel	Transportation/Routing Coordinator	Beginning 2024-2025 school year, base pay \$51,200/salary. Other compensation per Personnel Positions Book	Full Time, 255 Work Days
Erin Skelton	Special Education Regional Supervisor	Beginning 2024-2025 school year, base pay \$86,000/salary. Other compensation per Personnel Positions Book	Full Time, 240 Work Days
Kelsey Smith	Bus Assistant	\$16.58/hourly. Other compensation per Personnel Positions Book	Part-time, 180-230 Work Days
Valerie Smither	MPSER Retiree	\$452.79/per diem. Other compensation per Personnel Positions Book	As needed
Dominique Whitehead	Special Education Teacher Assistant	Beginning 2024-2025 school year, base pay \$27,225/salary. Other compensation per LIEA Collective Bargaining Agreement.	Full Time, 188 Work Days
Madison Bachman	Teacher Assistant	N/A	LOA eff: 9/2/24-10/21/24
Clair Hoffman	Speech and Language Pathologist	N/A	LOA eff: 9/15/24-11/22/24
Spencer Morris	Occupational Therapist	N/A	LOA eff: 8/19/24-9/6/24
Rachel Morrison	Middle Collage Academy Teacher	N/A	LOA eff: 8/15/24 - 10/30/24
Rebecca Schmidt	School Social Worker	N/A	LOA: Intermittent Leave

- ✓ **Moved by Wingerd, supported by Holtz, that the LISD Board of Education approve the employment recommendations of the Superintendent as presented above.**

Yes: 3, No: 0; motion carried.

Separation of Employment

Name	Position	Reason	Separation Date
Thomas Brymer	Substitute Bus Driver	Resigned	08/08/2024
Jack Deatrick	Early Childhood Co-op	Resigned	06/27/2024
Sunday Douglass	Bus Assistant	Resigned	07/25/2024
Ashlynn Gaynier	Speech & Language Pathologist	Resigned	08/05/2024
Alexis Hazard	Bus Assistant	Resigned	07/31/2024
Jocelyn Linares	Early Childhood Co-op	Resigned	06/27/2024
Amy Packard	Special Populations Coordinator & PREP Supervisor	Resigned	08/19/2024
Ashley Nicholson	GSRP Teacher Assistant	Resigned	08/14/2024
Leigha Reed	Social Worker	Resigned	08/16/2024
Dina Schneider	School Psychologist	Resigned	08/16/2024
Jessica Smith	PREP Childcare Provider	Resigned	08/13/2024
Samantha Vieira	Special Education Teacher Assistant	Resigned	08/19/2024

Update on Position Vacancies

Administrative Services

- One Maintenance Mechanic. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Bus Driver. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.

Instruction and General Services.

- One CTE Teacher Assistant – Culinary Arts. This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.

Special Education & Strategic Initiatives

- Two Interpreters for the Deaf and Hard of Hearing. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- Five Speech & Language Pathologists. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- Three Special Education Teacher Assistants. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- Two School Psychologist. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.

- One Special Education Teacher - Physical Education for Students with Disabilities. This permanent, full-time position is available due to retirement. The position has been posted and applications are being accepted.
- Two ASD Consultants - These permanent, full-time positions are available due to reassignment and resignation. The positions have been posted and applications are being accepted.
- Three School Social Workers. These permanent, full-time positions are available due to resignation and reassignment. The positions have been posted and applications are being accepted.
- Two Special Education Teachers– CI. These permanent, full-time positions are available due to resignation and additional student need. The positions have been posted and applications are being accepted.
- One Instructional PBIS Coach. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Before & After School Childcare Provider. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Early Elementary Teacher Consultant. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Special Education Teacher – EI. This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.

Policies Updates

Board Policy Amendments

In April 2024, the U.S. Department of Education updated Title IX Regulations to include sexual orientation and gender identity and adjusted grievance procedures. By July, 26 states and several school districts challenged these changes, leading to an injunction that exempts some from the new rules. For those unaffected, like Michigan and the LISD, the Title IX regulations took effect on August 1, 2024. The District is working to comply, including staff training and policy updates provided by the Thrun Law Firm. In alignment with Board Policy 1301, it is recommended that the Board adopt the proposed policy changes after a single reading to ensure compliance with the new Title IX regulations.

- ✓ **Moved by Wingerd, supported by Holtz, that the LISD Board of Education amend Board Policy 3115 – Non-discrimination, Anti-harassment, and Retaliation; adopt Board Policies 3115A – Definitions, 3115B – Designation of Coordinators, 3115C – Supportive Measures, 3115D – Informal Resolution, 3115E – Grievance Procedure and Remedies, 3115F – Complaint Dismissal and Appeals, 3115G – Additional Requirements to Prevent and Address Pregnancy Discrimination, 3115H – Training Requirements, Recordkeeping, and Policy Notice; amend Board Policy 3118 Nondiscrimination Covenant in Contracts with the District; amend Board Policy 4101 Non-Discrimination; amend Board Policy 4102 Anti-Harassment; amendments to 4104 Employment Complaint Procedure for Allegations Implicating Civil Rights; amendments to 4105 Disability Workplace Accommodations for Employees**

and Applicants; adopt Board Policy 4105A Pregnancy Workplace Accommodations for Employees and Applicants; adopt Board Policy 4105B Religious Workplace Accommodations for Employees and Applicants; and amend Board Policy 5202 Unlawful Discrimination, Harassment, and Retaliation Against Students.

Yes: 3, No: 0; motion carried.

Office of the Superintendent Reports

Closed Session

At the request of the Superintendent, it was recommended that the Board enter into closed session for the purpose of conducting a periodic personnel evaluation of the Superintendent, which is a permitted purpose for meeting in closed session under Michigan's Open Meeting Act, MCL 15.261, et seq.:

- ✓ **Moved by Holtz, supported by Wingerd, that the LISD Board of Education enter closed session at the request of the Superintendent to conduct a periodic personnel evaluation of the Superintendent. MCL 15.268 (a)**

Roll Call Vote: Hartley, yes; Wingerd, yes; Holtz, yes;

Yes: 3, No: 0; motion carried.

Entered closed session at 4:41 p.m.

Closed session adjournment

- ✓ **Moved by Wingerd, supported by Holtz, that the closed session be adjourned and the meeting returned to public session.**

Yes: 3, No: 0; motion carried.

Closed session adjourned at 5:00 p.m.

Superintendent Periodic Personnel Evaluation

Superintendent Haag's performance is progressing on target with the LISD Board of Education's expectations.

Adjournment

- ✓ **Moved by Wingerd, supported by Holtz, that the meeting be adjourned.**

Yes: 3, No: 0; motion carried.

The meeting adjourned at 5:00 p.m.

Paula Holtz, Secretary Pro Tem, LISD Board of Education

**Lenawee Intermediate School District
General Fund Financial Data Report
For Period Ended August 31, 2024**

	2024-2025 Proposed Budget	Year-To-Date Actuals Cash Basis	Percent of Budget
Revenues:			
100 Local Sources	\$ 1,714,772	\$ 120,212	7.01%
300 State Sources	8,398,788	5,056,024	60.20%
400 Federal Sources	953,827	209,293	21.94%
Total Revenues	11,067,387	5,385,530	48.66%
500 Incoming Transfers & Other Transactions	401,000	50,000	12.47%
600 Fund Modifications	3,662,546	524,662	14.33%
Total Revenues, Incoming Transfers & Other	15,130,933	5,960,191	39.39%
Expenditures:			
Instruction Expense			
110 Basic Program	1,094,400	67,029	6.12%
120 Added Needs	106,806	14,483	13.56%
Support Services			
210 Pupil	2,219,242	419,236	18.89%
220 Instructional Staff	3,193,472	702,780	22.01%
230 General Administration	957,325	172,316	18.00%
240 School Administration	146,013	21,485	14.71%
250 Business	890,464	155,453	17.46%
260 Operations/Maintenance	283,805	44,553	15.70%
270 Transportation	20,100	-	0.00%
280 Central	2,301,055	404,216	17.57%
290 Other	-	-	0.00%
300 Community Service	840,442	88,064	10.48%
Total Expenditures	12,053,124	2,089,617	17.34%
400-600 Outgoing Transfers & Other Transactions	3,031,500	218	0.01%
Total Appropriated	15,084,624	2,089,835	13.85%
Excess Revenue (Appropriated)	46,309	3,870,357	
Beginning Fund Balance	4,757,914	4,757,914	
Less: Committed Fund Balance	-	-	
Non-Spendable & Unrestricted Fund Balance	\$ 4,804,223	\$ 8,628,271	

**Lenawee Intermediate School District
Special Education Financial Data Report
For Period Ended August 31, 2024**

	2024-2025 Proposed Budget	Year-To-Date Actuals Cash Basis	Percent of Budget
Revenues:			
100 Local Sources	\$ 19,985,852	\$ 1,047,552	5.24%
200 Other Sources	500	-	0.00%
300 State Sources	10,917,441	46,615	0.43%
400 Federal Sources	5,444,737	-	0.00%
Total Revenues	36,348,530	1,094,167	3.01%
500 Incoming Transfers & Other Transactions	725,000	-	0.00%
600 Fund Modifications	14,243	-	0.00%
Total Revenues, Incoming Transfers & Other	37,087,773	1,094,167	2.95%
Expenditures:			
Instruction Expense			
120 Added Needs	15,096,368	(936,985)	-6.21%
Support Services			
210 Pupil	10,878,923	451,120	4.15%
220 Instructional Staff	2,685,533	358,199	13.34%
230 General Administration	45,000	13,112	29.14%
240 School Administration	109,786	4,800	4.37%
250 Business	160,000	9,354	5.85%
260 Operations/Maintenance	948,502	118,910	12.54%
270 Transportation	2,036,185	195,430	9.60%
280 Central	420,014	83,340	19.84%
300 Community Service	8,721	-	0.00%
Total Expenditures	32,389,032	297,280	0.92%
400-600 Outgoing Transfers & Other Transactions	4,087,469	308,417	7.55%
Total Appropriated	36,476,501	605,697	1.66%
Excess Revenue (Appropriated)	611,272	488,470	
Beginning Fund Balance	10,547,600	10,547,600	
Less: Future Local District Reimbursement	9,333,692	9,333,692	
Non-Spendable & Restricted Fund Balance	\$ 1,825,180	\$ 1,702,378	

**Lenawee Intermediate School District
Career Technical Education Financial Data Report
For Period Ended August 31, 2024**

	2024-2025 Proposed Budget	Year-To-Date Actuals Cash Basis	Percent of Budget
Revenues:			
100 Local Sources	\$ 14,039,428	\$ 686,106	4.89%
300 State Sources	1,861,998	221,470	11.89%
400 Federal Sources	216,499	-	0.00%
Total Revenues	16,117,925	907,576	5.63%
500 Incoming Transfers & Other Transactions	20,000	-	0.00%
Total Revenues, Incoming Transfers & Other	16,137,925	907,576	5.62%
Expenditures:			
Instruction Expense			
110 Basic Program	169,716	62,864	37.04%
120 Added Needs	8,102,237	447,929	5.53%
Support Services			
210 Pupil	951,069	157,475	16.56%
220 Instructional Staff	788,775	98,458	12.48%
230 General Administration	282,783	48,214	17.05%
240 School Administration	846,534	136,319	16.10%
250 Business	163,020	38,651	23.71%
260 Operations/Maintenance	1,648,120	232,886	14.13%
270 Transportation	421,311	2,260	0.54%
280 Central	563,777	96,326	17.09%
290 Other	5,200	-	0.00%
300 Community Service	430,767	66,025	15.33%
Total Expenditures	14,373,309	1,387,408	9.65%
400-600 Outgoing Transfers & Other Transactions	2,399,480	216,245	9.01%
Total Appropriated	16,772,789	1,603,652	9.56%
Excess Revenue (Appropriated)	(634,864)	(696,077)	
Beginning Fund Balance	9,871,605	9,871,605	
Less: Committed Fund Balance	-	-	
Non-Spendable & Restricted Fund Balance	\$ 9,236,741	\$ 9,175,528	

October-24

	<u>GENERAL FUND</u>	<u>TECHNOLOGY CONSORTIUM FUND</u>	<u>COOP FUND</u>	<u>SPECIAL EDUCATION</u>	<u>CAREER TECHNICAL EDUCATION</u>	<u>TOTAL</u>
BEGINNING BALANCE	\$7,510,089	\$0	\$244,353	\$1,429,353	\$0	\$9,183,796
PLUS REVENUES*	<u>351,714</u>	<u>296,675</u>	<u>1,866</u>	<u>4,193,530</u>	<u>1,182,681</u>	<u>6,026,465</u>
WORKING CAPITAL	7,861,803	296,675	246,219	5,622,883	1,182,681	15,210,261
LESS: EXPENDITURES	<u>1,059,669</u>	<u>31,360</u>	<u>15,630</u>	<u>1,927,634</u>	<u>900,413</u>	<u>3,934,706</u>
BEFORE TRANSFERS	6,802,134	265,316	230,589	3,695,249	282,268	11,275,556
TRANSFERS	<u>209,407</u>	<u>0</u>	<u>0</u>	<u>(126,706)</u>	<u>(82,701)</u>	<u>0</u>
ENDING BALANCE	<u><u>\$7,011,541</u></u>	<u><u>\$265,316</u></u>	<u><u>\$230,589</u></u>	<u><u>\$3,568,544</u></u>	<u><u>\$199,566</u></u>	<u><u>\$11,275,556</u></u>

NOTES: The Executive Director of Finance and Business Services will be available 30 minutes prior to the beginning of the meeting to review financial reports with LSD Board of Education members.

DATE: September 25 / October 7, 2024
 TO: Superintendent and LISD Board of Education
 FROM: Executive Director of Finance & Business Services
 RE: Cash & Investment Analysis

<u>Bank</u>	<u>Rate of Interest</u>	<u>Amount</u>	<u>Maturity Date</u>
1. GENERAL SERVICES FUND			
OLD NATIONAL TREASURY ACCOUNT	1.50%	6,170,856.37	N/A
OLD NATIONAL CHECKING ACCOUNT	1.50%	926,702.57	N/A
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	730,267.09	N/A
MiClass	5.55%	0.00	N/A
MILAF	4.94%	34,434.41	N/A
PREMIER BANK-INSURED CASH SWEEP	4.89%	1,106,267.77	N/A
		<u>\$8,968,528.21</u>	
2. GENERAL SERVICES CAPITAL PROJECTS FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	194,708.25	N/A
5/3 BUSINESS MGMT. ACCT.	2.05%	644,816.52	N/A
OLD NATIONAL INVESTMENT MGMT ACCT.	3.00%	241,397.25	N/A
		<u>\$1,080,922.02</u>	
3. LENAWEE/MONROE CONSORTIUM TECHNOLOGY FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	268,758.13	N/A
MICMS	4.94%	12,792.40	N/A
		<u>\$281,550.53</u>	
4. HEALTH PLAN PURCHASING CONSORTIUM			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	13,539.43	N/A
4. COOPERATIVE FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	222,075.30	N/A
AESOP CASH MGMT ACCT.	1.50%	5,853.38	N/A
		<u>\$227,928.68</u>	
5. SPECIAL EDUCATION FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	2,516,960.94	N/A
MiClass	5.55%	8,241,111.47	N/A
5/3 BUSINESS MGMT. ACCT.	2.05%	430,374.33	N/A
		<u>\$11,188,446.74</u>	
6. SPECIAL EDUCATION CAPITAL PROJECTS FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	2,029,930.39	N/A
OLD NATIONAL INVESTMENT MGMT ACCT.	3.00%	564,739.56	N/A
PREMIER BANK-INSURED CASH SWEEP	4.89%	130,854.53	N/A
		<u>\$2,725,524.48</u>	
7. CAREER TECHNICAL EDUCATION FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	111,617.79	N/A
MiClass	5.55%	7,456,099.08	N/A
PREMIER BANK BUSINESS VALUE		50,000.00	N/A
MILAF +	5.34%	6,733.33	N/A
PREMIER BANK-INSURED CASH SWEEP	4.89%	1,685,448.80	N/A
		<u>\$9,309,899.00</u>	
8. CAREER TECHNICAL EDUCATION CAPITAL PROJECTS FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	319,743.24	N/A
HILLSDALE CO NATIONAL BANK-MMA	1.87%	281,167.14	N/A
OLD NATIONAL INVESTMENT MGMT ACCT.	3.00%	1,485,251.86	N/A
		<u>\$2,086,162.24</u>	
TOTAL CASH & INVESTMENTS		<u><u>\$35,882,501.33</u></u>	