

BOARD OF EDUCATION



Regular September Board Meeting

September 9, 2024
4:00 p.m.

LISD Education Service Center & WebEx

To access the meeting online (audio/visual): <https://bit.ly/4dAN9hl>

- (meeting password, if needed: yKMRJ8VQa22)

To access via phone (audio only):

- Dial: 1-415-655-0001
- Access code: 2633 406 6593
- #

Our Vision

Explore-Support-Inspire
The LISD.....The Journey Starts Now

Our Mission

Through meaningful relationships, the LISD walks side-by-side in support of every learner through personalized service, innovative programs, and engaged leadership.

Our Purpose

To empower learners and create opportunities for success.

Addison Community Schools
Britton Deerfield Schools
Hudson Area Schools
Sand Creek Community Schools

Adrian Public Schools
Clinton Community Schools
Madison School District

Blissfield Community Schools
Morenci Area Schools
Onsted Community Schools
Tecumseh Public Schools

LENAWEE INTERMEDIATE SCHOOL DISTRICT

William J. Ross
Education Service Center
4107 North Adrian Highway
Adrian, Michigan 49221
(517) 265-2119

Milton C. Porter
Education Center
2946 Sutton Road
Adrian, Michigan 49221
(517) 263-8931

LISD TECH Center
1372 N. Main Street
Adrian, Michigan 49221
(517) 263-2108

Trenton Hills Learning Center
1008 West Maple Avenue
Adrian, Michigan 49221
(517) 263-6354

Center for a Sustainable Future
4260 Tipton Highway
Adrian, MI 49221
(517) 265-2119

www.lisd.us

LISD Board of Education

James Hartley	President
Richard Germond	Vice President/Secretary
Dale Wingerd	Treasurer
Paula Holtz	Trustee
Kathryn Mohr	Trustee

LISD Administration

Mark Haag, Ed.S.	Superintendent
Dan Garno, Ed.S.	Executive Director of Staff Resources
Judy Pfund, CPA	Executive Director of Finance & Business Services
Jenny Heath	Executive Director of CTE & Secondary Programs
Brian Jones	Executive Director of Instruction & General Services
Alena York	Executive Director of Special Education

LISD Nondiscrimination Statement

The Lenawee Intermediate School District (LISD) does not discriminate in any of its educational programs and services, activities, or employment practices, on the basis of sex, race, color, national origin / ancestry, religion, height, weight, marital status, age, limited English-speaking ability, sexual orientation, or disability. Direct inquiries to: Dan Garno (dan.garno@lisd.us) or Heather Reau (heather.reau@lisd.us), Lenawee Intermediate School District, 4107 N. Adrian Hwy., Adrian, MI 49221, (517) 265-2119. Persons with hearing impairments, please call the Michigan Relay Center at (800) 649-3777 (TDD).

Declaración de No Discriminación del LISD

El Distrito Escolar Intermedio de Lenawee (LISD) no discrimina en ninguno de sus programas o servicios educativos, actividades, o prácticas de empleo sobre la base de género, raza, color, origen nacional / ascendencia, religión, estatura, peso, estado civil, edad, la habilidad limitada de hablar inglés, orientación sexual, o incapacidad. Para conseguir más información: Dan Garno (dan.garno@lisd.us) o Heather Reau (heather.reau@lisd.us), Lenawee Intermediate School District, 4107 N. Adrian Hwy., Adrian, MI 49221, (517) 265-2119. Personas con problemas de audición, por favor llamen al Michigan Relay Center (800) 649-3777 (TDD).

OUR PURPOSE

To empower learners and create opportunities for success.



OUR VISION

Explore-Support-Inspire
The LISD...the Journey
starts Now.

OUR VALUES

Through honest communication, mutual trust, integrity, and transparency, the LISD is an inclusionary leader in education that models the following core values with all of its stakeholders:

- The LISD is a **learner-centered** organization that believes everyone is always learning and can gain knowledge anywhere, anytime, anyplace, at any pace from anyone.
- The LISD embraces **innovation** by providing opportunities, motivation, creativity, exploration, risk taking, and experimenting.
- The LISD believes that **service** is the fundamental reason the LISD exists.
- The LISD will model an **inspiring** organization in the delivery of all its services.
- The LISD is a **future driven** organization that embraces continuous improvement, change, new technology and will lead in research for academic, professional development and operational best practices.
- The LISD will **lead** by practicing, cultivating, and developing **leadership** opportunities through service, partnerships and collaboration.
- The LISD will be a **collaborative** organization that seeks input, listens to students, local school districts and all stakeholders, embraces teamwork, and works together to improve opportunities and learning.

OUR MISSION

Through meaningful relationships, the LISD walks side-by-side in support of every learner through personalized service, innovative programs, and engaged leadership.



BOARD OF EDUCATION
REGULAR SEPTEMBER BOARD MEETING

DATE: September 9, 2024 TIME: 4:00 p.m.

LOCATION: Meeting will be conducted electronically and in person at the LISD Education Service Center (4107 N. Adrian Hwy., Adrian)

To access the meeting online (audio/visual): <https://bit.ly/4dAN9hl>
• (meeting password, if needed: yKMRJ8VQa22)

To access via phone (audio only):
• Dial: 1-415-655-0001
• Access code: 2633 406 6593#
• Attendee ID: #

MEETING CALLED TO ORDER AT (TIME): _____

MEETING CALLED TO ORDER BY: _____

Pledge of Allegiance

LISD BOARD OF EDUCATION MEMBERS PRESENT: _____

LISD STAFF PRESENT: _____

OTHERS PRESENT: _____

MEMORANDUM

DATE: September 9, 2024
 TO: LISD Board of Education
 FROM: Mark Haag, Superintendent
 SUBJECT: Motion to Set Agenda

Moved by: _____, supported by: _____

- _____ 1. Set the agenda as presented.
- _____ 2. Set the agenda as presented with the following change(s):

- a. _____

- b. _____

- c. _____

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		



BOARD OF EDUCATION

September 9, 2024

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- August 5, 2024, regular August LISD Board of Education meeting minutes
- August 5, 2024, LISD Board of Education workshop meeting minutes
- Financial reports

Separate Enclosures

- Monthly calendar of events for September and October 2024
- Draft Board Policy Amendments



STAFF OF THE MONTH



Kathy Jacobs

From the LISD Values . . .

"The LISD will be a collaborative organization that seeks input, listens to students, local school districts and all stakeholders, embraces teamwork, and works together to improve opportunities and learning."

Met Kathy Jacobs, a bus driver for the LISD Transportation Department and the September 2024 Staff of the Month recipient.

Kathy began as a bus driver with the LISD in March 2016, bringing extensive experience from her career starting in 1987. Since beginning at the LISD, Kathy has regularly exceeded expectations by assisting new drivers with training and filling in for staff absences when called upon. Kathy is a self-starter, always seeking to improve as a professional in all she does.

Several years ago, Kathy took it upon herself to pursue certification as a Michigan bus driver trainer. Since receiving her certification, Kathy has trained both new LISD bus drivers and those from other Lenawee County school districts. Kathy exemplifies the model of a true professional in all she does and represents the LISD to the community with excellence.

Recently, Kathy went above and beyond by volunteering to assist the LISD's valuable Transportation Department and new Transportation Supervisor with organizing bus routes, staff training, and other essential tasks to prepare for the new year. Kathy is recognized for her amazing work ethic and consistently positive attitude.

Kathy embodies the LISD mission and vision, consistently doing her work with pride and always prioritizing the best interests of LISD students and staff.

Congratulations, Kathy, for the outstanding contribution you have made to the LISD, which led to your selection for this award.



COMMENTS FROM THE PUBLIC

When addressing the Board, please follow these few guidelines:

- * Before the meeting begins, fill out a "Request to Address the Board" card and give this to the President. The Board President will refer to these cards when inviting comments from the public.
 - * Limit your presentations to the Board to no more than three minutes.
 - * Whenever possible, contact the LISD Superintendent before a board meeting, as questions may be answered or information taken at that time.
 - * Submit complaints against school personnel in writing to the LISD Superintendent at least five days before a regular board meeting. (The law provides that the person against whom a complaint is lodged has the right to ask for a closed hearing on the complaint.)
 - * Whenever possible, prepare a written summary of your comments to the Board so board members can later review the information more carefully.
 - * Groups of more than three should choose a representative to address the Board.
 - * Public debate is not allowed at a Lenawee Intermediate School District Board of Education meeting.
-



Previous Meeting Minutes and Financial Reports

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the Board of Education approve/accept the following item(s):

- Approve minutes of the August 5, regular board meeting and board workshop;
- Approve financial reports.

Moved by: _____ Supported by: _____

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		

ORAL REPORT

Oral Report

From the LISD Values

“The LISD will model an inspiring organization in the delivery of all its services”

Lenawee Early On

Megan Karpinski, Supervisor of Young Children Services, and Cindy White, Early On Coordinator, will give a presentation to the LISD Board of Education on the Lenawee Early On program.

SPECIAL EDUCATION

MEMORANDUM

DATE: September 9, 2024
TO: Superintendent and LISD Board of Education
FROM: Alena York, Executive Director of Special Education
SUBJECT: **SPECIAL EDUCATION**

1. LISD Special Education Classroom Capacity for the 2024-25 School Year**(Alena York)**

The LISD operates thirty-two (32) Special Education classroom programs. This includes classrooms for preschool age students with and without disabilities, classrooms for students with severe emotional impairments, classroom for students with cognitive and physical impairments, classroom for students who are deaf and hard of hearing, and classrooms for adjudicated youth. The maximum number of students and staff in each classroom is dictated by Michigan Administrative Rules for Special Education.

The following chart indicates the number of students assigned to each classroom for the beginning of the 2024-2025 school year in comparison to the number of students at the beginning of the 2023-2024 school year.

Highlights of the 2024-2025 LISD Special Education Classroom Programs include:

- Increased number of peers enrolled in our Great Start Readiness Program (GSRP) for preschool.
- Increased number of students with disabilities supported in community-based preschools.

LISD Program Student Count and Classroom Capacity					
Program	Total Capacity	as of 9/01/23		as of 8/27/24	
		Total	Capacity	Total	Capacity
Preschool					
Preschool, Community (Sheri Dudek, Kari Truax)	24	17	71%	21	88%
Preschool (Porter) Full Day (Rubel) Great Start Readiness Program	16	7	44%	7	44%
Preschool (Porter) AM (Fox) ECSE	12	7	58%	4	33%
Preschool (Porter) PM (Fox) ECSE	12	5	42%	3	25%
Preschool (THLC) Full Day (Berndt) Great Start Readiness Program	16	6	38%	7	44%
Preschool (THLC) PM (Long) ECSE	12	7	58%	6	50%
Preschool (THLC) AM (Long) ECSE	12	5	42%	4	33%
Preschool (THLC) Full Day (Phelan) *Inclusion (Sp Ed)	22	5	23%	22	100%
Preschool TOTAL	126	59	47%	74	59%
MOCI Continuum					
Elementary MoCI (Sutton ELC) (Powelke)	15	6	40%	7	47%
Middle School MoCI (Tecumseh Middle School) (Russell)	15	9	60%	6	40%
High School MoCI (Adrian HS) (Bachman)	15	11	73%	13	87%
SXI/SCI Continuum					
Early Elementary SXI (Porter) (Chapman)	9	5	56%	5	56%
Later Elementary SXI (Porter) (Mapstone)	9	4	44%	5	56%
HS Adult SCI (Porter) (Young)	15	6	40%	6	40%
Laura Haviland Program					
Elementary (Porter Bld. 3) (Moore)	10	5	50%	7	70%
Elementary (Porter Bld. 3) (Open teacher)	10	6	60%	8	80%
Middle School (Porter Bld. 3) (Open teacher)	12	10	83%	8	67%
High School (Porter Bld. 3) (Parsons)	12	11	92%	11	92%
Deaf and Hard of Hearing Program					
Elem, MS, HS (Madison Schools) (Fish)	10	5	50%	5	50%
Work Support Services (WSS)					
AM Session (TECH Center) (Nowakowski)	15	15	100%	15	100%
PM Session (TECH Center) (Nowakowski)	15	14	93%	14	93%
Adult Transition Support Services (ATSS)					
ATSS at HOPE (Skelton)	18	10	56%	7	39%
ATSS at Siena Heights (Gillespie)	18	10	56%	11	61%
ATSS at TECH Center (Hoffman)	18	14	78%	16	89%
LISD Regional CI Room at Tecumseh High School					
High School CI (THS) (Kobus)	18	9	50%	13	72%
LISD Project SEARCH at ProMedica Hickman					
Project SEARCH (Bowman)	12	4	33%	5	42%
TOTAL - Special Education Slots	372	213	57%	236	63%

2. New Curriculum for LISD Special Education Classroom Programs

(Alena York)

Over the course of the 2023-2024 school year, members from the LISD Special Education department spent time researching curriculum to be used in the special education programs the LISD operates. Curriculum designed to support the social emotional learning (SEL) of students and post-secondary transition needs were researched. Two different teams of individuals researched curriculum that would best meet the needs of our student population.

Members of the social work department were provided training and then trialed curriculum Everyday Speech SEL to determine how it would meet our students' needs. The majority of the school social work department currently uses Everyday Speech Social Communication in their practice. After a trial period, the group determined the SEL curriculum should be utilized for whole group instruction while the Social Communication curriculum should be used for individual or small group instruction. Everyday Speech SEL is a comprehensive Pre-K through 12th grade program that offers thousands of digital and printable materials, age specific video modeling lessons, tracking tools, and teaching tips. Although the program ends at 12th grade, the lessons continue to be engaging and appropriate for our post-secondary students. Everyday Speech SEL has been provided to all of the classroom programs we operate.

The LISD's secondary transition coordinator, special education teacher, and two of supervisors researched transition curriculum. They narrowed their search down to two products, and after completing the Hexagon tool, made the decision to move forward with NextUp Transition Curriculum. NextUp Transition Curriculum provides the teacher with video and classroom materials aligned with transition. It also provides resources to students and families to help them continue their learning outside of the classroom. NextUp Transition Curriculum has been provided to all high school and post-secondary classroom programs.

Ongoing training and support will be provided throughout the year in order to help LISD teachers, assistants, and itinerants implement the curriculum. Staff are excited and looking forward to having research-based curriculum to use with their students in these areas.

CTE, INSTRUCTION, & GENERAL SERVICES

MEMORANDUM

DATE: September 9, 2024

TO: Superintendent and LISD Board of Education

FROM: Jenny Heath, Executive Director of CTE & Secondary Programs
Brian Jones, Executive Director of Instruction & General Services

SUBJECT: **CTE, INSTRUCTION & GENERAL SERVICES**

1. JC/LISD Academy Students Participate in Orientation Activities

(Kim Dusseau)

Summary: New and returning academy students participate in orientation to prepare for the new school year.

On August 19, 2024, new JC/LISD Academy students spent the afternoon participating in new student orientation. Activities included icebreakers and “get-to-know-you” activities with returning Academy Student Ambassadors.

Orientation week continued August 20, with all JC/LISD Academy students participating in activities at the Stubnitz Environmental Education Center. Led by area Licensed Professional Counselor Jon Schoonmaker, all Academy students had the opportunity to participate in team building, leadership, and empowerment activities. Student orientation week concluded on August 21, with informational sessions, team building activities, and a trip to the Spotted Cow compliments of Jackson College. A parent orientation meeting was held that evening.

2. LISD TECH Center Automotive Services Technology (AST) Program Receives grant from the Margaret Dunning Foundation

(Benjamin Murray)

Summary: LISD TECH Center Automotive Services Technology program received a grant from the Margaret Dunning Foundation.

After an extensive application process, the Automotive Services Technology program at the LISD TECH Center has been awarded \$37,000 through the Margaret Dunning Foundation. Grant money will be used to purchase an alignment machine that meets Advanced Driver Assistance System (ADAS) calibration requirements. Many new vehicles are now being delivered with advanced safety systems as standard equipment, including ADAS. It is crucial for the next generation of automotive technicians to begin learning the fundamentals

of ADAS as it is the fastest-growing segment in the automotive service and repair industry.

The Automotive Services Technology program is seeking approval to develop specs and seek bids for the requested ADAS equipment using the funds received from the Margaret Dunning Foundation Grant.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education approve the request to develop specs and seek bids to purchase ADAS equipment using funds acquired through the Margaret Dunning Foundation Grant.

Moved by: _____ Supported by: _____

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		

3. Classroom Library Enhancement Grant

(Heather Hartwig and Amanda Morris)

Summary: The Classroom Library Enhancement Grant, in partnership with the Michigan Department of Education, Michigan Association of Intermediate School Administrators, and Madison School District, provided 600 diverse books to enhance four libraries, positively impacting over 70 students, multiple educators, and continuing efforts to promote engagement, belonging, and equity across classrooms.

During the 2023-2024 school year, in partnership with the Michigan Department of Education, Michigan Association of Intermediate School Administrators, and Madison School District, the LISD Literacy Team collaborated with second-grade teachers, the building instructional coach, and the elementary principal to enhance classroom libraries with high-quality, diverse texts. Approximately 600 books were purchased, benefiting four libraries, including one shared library. This project impacted over 70 students, three classroom teachers, and one instructional coach. Seven hours of professional development focused on curating and utilizing diverse classroom libraries to promote engagement, belonging, and equity for all learners. This project is aligned with the Essential Instructional Practices in Early Literacy and the Essential School-Wide and Center-Wide Practices in Literacy.

Teachers noted significant improvements in student engagement. Students are checking out more books, engaging in richer discussions, expanding their vocabulary, and connecting with diverse characters in the texts. The shared library also allowed other teachers not directly involved in the grant to check out books for use in their classrooms, broadening the initiative's impact.

After seeing the value of this work, Madison Elementary School plans to continue funding similar efforts in the 2024-2025 school year. The LISD Literacy Team will also expand this initiative across the county to support the creation of high-quality, diverse classroom libraries that promote lifelong learning and equity.

4. Center for Educational Materials and Technology (CEM@T) Hosted its Second Summer with Santa event.

(Sherry Kurek)

Summary: The Center for Educational Materials and Technology (CEM@T) hosted “Summer with Santa” on July 29, 2024.

The Center for Educational Materials and Technology (CEM@T) hosted the second annual “Summer with Santa” for all Lenawee County families to enjoy with their little ones. As anticipated, this event was larger than last year with approximately 100 children/students in attendance ranging in age from 3-23. At least 60 caregivers accompanied the young people.

In addition to county families and young people, “Summer with Santa” continued the next day, giving students at the LISD Milton C. Porter Education Center the opportunity to join the fun. Students from the Severe Cognitive Impairment, Severe Multiple Impairment, and Moderate Cognitive Impairment classrooms participated and enjoyed the festivities.

During the three-hour event, families enjoyed a variety of activities, including build a snowman with white playdoh, build an upcycle, make a recycled ornament from old bottle tops and cardboard, a scavenger hunt, write a letter to Santa, and an “I Spy” game. This year, the gym activities included wiggle boards, a snowball toss, and various other games. There was frozen hot chocolate, reindeer treats, and the snowman eats goodie bags made of pretzels, marshmallows, and cheese crackers.

LISD staff member Cathy Harris provided story-time fun, setting the stage for Santa’s arrival. Once Santa arrived, he led a festive sing-along with Christmas music provided by our fantastic DJ and LISD staff member David Atkinson. Two big hits this year were the bingo game where everyone was a winner and the “Can’t Stop My Feet” disco room featuring fantastic lights and videos. The center buzzed with excitement, laughter, and imagination, much like a hive full of busy bees. CEM@T received warm comments of appreciation and gratitude.

CEM@T is planning to host this event again next year, around the same time in July. Just as attendance increased this year, we expect it to grow even more next year as word continues to spread throughout the community about the fun and excitement of the event. CEM@T will continue to support Lenawee County families with innovative ideas that foster imagination, creativity, thinking, and learning opportunities. Ho ho ho!

OFFICE OF THE SUPERINTENDENT

MEMORANDUM

DATE: September 9, 2024
TO: LISD Board of Education
FROM: Mark Haag, Superintendent
SUBJECT: **OFFICE OF THE SUPERINTENDENT REPORTS**

Finance & Administrative Services**1. SET SEG Net Asset Return Check****(Judy Pfund)**

SET SEG is the provider of property/casualty programs for Lenawee Intermediate School District, and the District is a member of SET SEG's School Insurance Specialist pool. LISD's share of the surplus returned to members this year by the MASB-SEG Property/Casualty Pool is \$10,453 or 6.7 percent of the 2023-2024 premium. Since inception, more than \$170 million in net assets have been shared with pool members.

Staff Resources

1. Personnel Update

(Dan Garno)

a. Volunteer Services, Employment, and Contract Services

Note: Compensation represented in total for the full annual term and will be prorated on actual days/time worked of the defined full annual term.

Name	Position	Compensation / Other Approval	Term
Meggan Callison	Early Math Specialist	Beginning 2024-2025 school year, base pay \$72,400/salary. Other compensation per Personnel Positions Book	Full Time, 240 Work Days
Karen Coveart	Speech & Language Pathologist	Beginning 2024-2025 school year, base pay \$68,925/salary. Other compensation per LIEA Collective Bargaining Agreement.	Full Time, 188 Work Days
Serena Clark	Bus Assistant	\$16.58/hourly. Other compensation per Personnel Positions Book	Part-time, 180-230 Work Days
Mariah Cruz	Bus Assistant	\$16.58/hourly. Other compensation per Personnel Positions Book	Part-time, 180-230 Work Days
Alessandra Dowhaniuk	GSRP Teacher Assistant	Beginning 2024-2025 school year, base pay \$25,733/salary. Other compensation per Personnel Positions Book	Full Time, 188 Work Days
Melissa Gray	Occupational Therapist	Beginning 2024-2025 school year, base pay \$68,925/salary. Other compensation per LIEA Collective Bargaining Agreement.	Full Time, 188 Work Days
Jody Howard	Behavioral Health Coordinator	\$430.00/per diem. Other compensation per	Part-Time, 144 Work Days

		Personnel Positions Book	
Lindsey Lester	Early Literacy Coach	Beginning 2024-2025 school year, base pay \$75,608/salary. Other compensation per Personnel Positions Book	Full Time, 240 Work Days
Kara Olberg	Special Education Teacher Assistant	Beginning 2024-2025 school year, base pay \$23,400/salary. Other compensation per LIEA Collective Bargaining Agreement.	Full Time, 188 Work Days
Cora Siegel	Transportation/Routing Coordinator	Beginning 2024-2025 school year, base pay \$51,200/salary. Other compensation per Personnel Positions Book	Full Time, 255 Work Days
Erin Skelton	Special Education Regional Supervisor	Beginning 2024-2025 school year, base pay \$86,000/salary. Other compensation per Personnel Positions Book	Full Time, 240 Work Days
Kelsey Smith	Bus Assistant	\$16.58/hourly. Other compensation per Personnel Positions Book	Part-time, 180-230 Work Days
Valerie Smither	MPSER Retiree	\$452.79/per diem. Other compensation per Personnel Positions Book	As needed
Dominique Whitehead	Special Education Teacher Assistant	Beginning 2024-2025 school year, base pay \$27,225/salary. Other compensation per LIEA Collective Bargaining Agreement.	Full Time, 188 Work Days
Madison Bachman	Teacher Assistant	N/A	LOA eff: 9/2/24-10/21/24
Clair Hoffman	Speech and Language Pathologist	N/A	LOA eff: 9/15/24-11/22/24
Spencer Morris	Occupational Therapist	N/A	LOA eff: 8/19/24-9/6/24

Rachel Morrison	Middle Collage Academy Teacher	N/A	LOA eff: 8/15/24 - 10/30/24
Rebecca Schmidt	School Social Worker	N/A	LOA: Intermittent Leave

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education approve the employment recommendations of the Superintendent as presented above.

Moved by: _____ Supported by: _____

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		

b. Separation of Employment

Name	Position	Reason	Separation Date
Thomas Brymer	Substitute Bus Driver	Resigned	08/08/2024
Jack Deatrick	Early Childhood Co-op	Resigned	06/27/2024
Sunday Douglass	Bus Assistant	Resigned	07/25/2024
Ashlynn Gaynier	Speech & Language Pathologist	Resigned	08/05/2024
Alexis Hazard	Bus Assistant	Resigned	07/31/2024
Jocelyn Linares	Early Childhood Co-op	Resigned	06/27/2024
Amy Packard	Special Populations Coordinator & PREP Supervisor	Resigned	08/19/2024
Ashley Nicholson	GSRP Teacher Assistant	Resigned	08/14/2024
Leigha Reed	Social Worker	Resigned	08/16/2024
Dina Schneider	School Psychologist	Resigned	08/16/2024
Jessica Smith	PREP Childcare Provider	Resigned	08/13/2024

Samantha Vieira	Special Education Teacher Assistant	Resigned	08/19/2024
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2. Update on Position Vacancies

(Dan Garno)

Summary: The following position vacancies exist at this time in the District. Each time a position becomes vacant a thorough evaluation ensues as to whether the position needs to be filled or whether it could be combined with another position(s).

Administrative Services

- One Maintenance Mechanic. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Bus Driver. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.

Instruction and General Services.

- One CTE Teacher Assistant – Culinary Arts. This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.

Special Education & Strategic Initiatives

- Two Interpreters for the Deaf and Hard of Hearing. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- Five Speech & Language Pathologists. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- Three Special Education Teacher Assistants. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- Two School Psychologist. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- One Special Education Teacher - Physical Education for Students with Disabilities. This permanent, full-time position is available due to retirement. The position has been posted and applications are being accepted.
- Two ASD Consultants - These permanent, full-time positions are available due to reassignment and resignation. The positions have been posted and applications are being accepted.

- Three School Social Workers. These permanent, full-time positions are available due to resignation and reassignment. The positions have been posted and applications are being accepted.
- Two Special Education Teachers– CI. These permanent, full-time positions are available due to resignation and additional student need. The positions have been posted and applications are being accepted.
- One Instructional PBIS Coach. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Before & After School Childcare Provider. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Early Elementary Teacher Consultant. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Special Education Teacher – EI. This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.

Policies Updates

1. Board Policy Amendments

(Mark Haag)

In late April 2024, the U.S. Department of Education released new Title IX Regulations that expanded Title IX's coverage to sexual orientation and gender identity, while also making minor changes to the procedural requirements associated with the Title IX grievance process.

In July 2024, 26 states and a number of school districts filed suit against the U.S. Department of Education claiming, among other things, that the term "gender identity" is too vague. That lawsuit has resulted in the granting of an injunction that prohibits some states and school districts from being required to follow the Title IX Regulations as adopted in April of 2024.

For those states and school districts who are not covered by the injunction, including Michigan and the LISD, the Title IX Regulations took effect on August 1, 2024. Although the LISD has already taken some actions to comply with the updated regulations, such as requiring all staff to view a brief video about their reporting requirements under Title IX, the District's current Title IX and related nondiscrimination policies were developed from the former regulations. Additionally, the LISD anticipates hosting a training for LISD and LISD constituent district employees who serve or may serve as a Title IX Coordinator, investigator, decision-maker, or appeals officer. This training will occur during the month of September.

The Thrun Law Firm has provided the District with updated nondiscrimination policies which reflect the changes to the Title IX administrative regulations adopted by the U.S. Department of Education.

LISD Board Policy 1301 - Creation, Amendment, and Posting of Policies, states, "[t]he Board may adopt or amend any policy after a single reading at a regular or special Board meeting, unless the law requires more than one reading due to the policy's subject matter. The Board may, in its discretion, review policies at multiple meetings before taking action."

Although this is a change from past practice, it is recommended that the Board of Education act to adopt the recommended changes to Board Policy at the September meeting to ensure compliance with the new Title IX regulations.

The proposed policy modifications are included in the Board's separate enclosures with language proposed for removal stricken and red font used for new language.

RECOMMENDED ACTION BY THE SUPERINTENDENT

It is recommended that the Board of Education amend Board Policy 3115 – Non-discrimination, Anti-harassment, and Retaliation; adopt Board Policies 3115A – Definitions, 3115B – Designation of Coordinators, 3115C – Supportive Measures, 3115D – Informal Resolution, 3115E – Grievance Procedure and Remedies, 3115F – Complaint Dismissal and Appeals, 3115G – Additional Requirements to Prevent and Address Pregnancy Discrimination, 3115H – Training Requirements, Recordkeeping, and Policy Notice; amend Board Policy 3118 Nondiscrimination Covenant in Contracts with the District; amend Board Policy 4101 Non-Discrimination; amend Board Policy 4102 Anti-Harassment; amendments to 4104 Employment Complaint Procedure for Allegations Implicating Civil Rights; amendments to 4105 Disability Workplace Accommodations for Employees and Applicants; adopt Board Policy 4105A Pregnancy Workplace Accommodations for Employees and Applicants; adopt Board Policy 4105B Religious Workplace Accommodations for Employees and Applicants; and amend Board Policy 5202 Unlawful Discrimination, Harassment, and Retaliation Against Students.

Moved by: _____ Supported by: _____

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		

Office of the Superintendent Reports

1. Closed Session

(Mark Haag)

It is recommended that the Board enter into closed session for the purpose of discussing the following matter, which is a permitted purpose for meeting in closed session under Michigan’s Open Meeting Act, MCL 15.261, et seq.:

- (1) To conduct a periodic personnel evaluation of the Superintendent, which the Superintendent has requested be held in closed session.
MCL 15.268 (a).

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education, at the request of the Superintendent, enter into closed session to conduct a periodic personnel evaluation of the Superintendent pursuant to Section 8 of Michigan’s Open Meetings Act.

Moved by: _____ Supported by: _____

ROLL CALL VOTE:

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		

Entered Closed Session at _____ p.m.

2. Adjourn Closed Session

(Mark Haag)

Closed Session Adjournment

Moved by _____, supported by _____, that the Closed Session be adjourned, and the meeting returned to public session.

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>		

Closed Session adjourned at _____ p.m.

ADJOURNMENT

Adjournment

Moved by _____ , supported by _____ that
the meeting be adjourned.

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		

Meeting adjourned at _____ p.m.

Attachments



MINUTES OF THE LENAWEE INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION MEETING

Regular August Board Meeting

August 5, 2024, 4:00 p.m.

The meeting was conducted both in person at the LISD Education Service Center and electronically in accordance with section 3a of Michigan's Open Meetings Act, MCL 15.263a.

Call to Order

The meeting was called to order at 4:00 p.m. by Board President James Hartley

Attendance

MEMBERS PRESENT: Richard Germond, James Hartley, Kathryn Mohr, and Dale Wingerd. Trustee Paula Holtz attended the meeting virtually but did not participate.

MEMBERS ABSENT: None

LISD STAFF PRESENT: Mark Haag, Judy Pfund, Alena York, Brian Jones, Janine Decker, Mats Holm, Kyle Hoffman, Julie VanBlack, Tom Kasefang

OTHERS PRESENT: Tamaris Henagan

Set Agenda

- ✓ **Moved by Mohr, supported by Wingerd, that the LISD Board of Education set the agenda as presented.**
Yes: 4, No: 0; motion carried.

Staff of the Month

Ben Murray, LISD TECH Center Principal, presented the August 2024 Staff of the Month Award to Lisa Bachman, Student Services Secretary at the LISD TECH Center. Lisa was unable to attend the meeting.

Comments from the Public

Tamaris Henagan, a local attorney and trustee on the Adrian Public Schools Board of Education, addressed the board to announce her candidacy as a write-in candidate for Probate Court Judge.

Approve Previous Meeting Minutes and Financial Reports

- ✓ **Moved by Wingerd, supported by Mohr, that the LISD Board of Education approve/accept the following items:**
 - **Approve minutes of the June 24, 2024, public budget and anti-bullying hearings, annual organizational, and rescheduled July Board meeting;**
 - **Approve July and August 2024 financial reports.****Yes: 4, No: 0; motion carried.**

Financial Reports

Financial Data Reports for the Month Ending May 31, 2024

	General Svcs.	Sp. Ed.	CTE
Revenues to Date	\$ 15,706,718	\$ 28,677,611	\$ 14,795,155
Expenditures to Date	\$ 9,372,206	\$ 24,066,878	\$ 10,692,077
Fund Balance	\$ 9,472,221	\$ 4,124,617	\$ 12,619,385

Projected July 2024 Cash Flow

General Svcs.	Tech Fund	Co-op Fund	Sp. Ed.	CTE
\$ 7,908,175	(\$99,693)	\$ 215,963	\$ 1,765,760	\$ 23,532

Capital Projects Cash Balances

General Services	Special Education	CTE
\$ 1,769,978.46	\$ 3,362,877.53	\$ 5,542,119.98

Investments Total: \$42,097,512.78

Financial Data Reports for the Month Ending June 30, 2024

	General Svcs.	Sp. Ed.	CTE
Revenues to Date	\$ 16,691,276	\$ 32,631,689	\$ 15,791,660
Expenditures to Date	\$ 10,269,845	\$ 27,287,434	\$ 12,092,843
Fund Balance	\$ 9,783,246	\$ 2,372,192	\$ 11,106,811

Projected August 2024 Cash Flow

General Svcs.	Tech Fund	Co-op Fund	Sp. Ed.	CTE
\$ 8,880,653	\$ 151,270	\$ 217,008	\$ 188,201	\$ 447,933

Capital Projects Cash Balances

General Services	Special Education	CTE
\$ 1,004,177.29	\$ 3,340,991.56	\$ 2,646,832.29

Investments Total: \$42,339,899.59

Oral Report

Brian Jones, Executive Director of Instruction & General Services, gave a presentation to the LISD Board of Education on the Lenawee County Michigan Profile for Healthy Youth (MiPHY) survey data.

Special Education

LISD Special Education Offers a Variety of Professional Learning for the 2024-2025 School Year

LISD Special Education staff plan to continue to provide ongoing relevant professional learning opportunities for Lenawee County local district administrators and special educators. The countywide Special Education Professional Learning Plan, which was

presented to the LISD Board, was developed by the special education administrative team using both objective and subjective data gathered regarding the 2023-2024 offerings.

Instruction and General Services

2024-2025 LISD Student/Parent Handbooks and Code of Conduct Ready for Board Approval

The LISD Code of Conduct and Student/Parent Handbooks have been revised with recommended updates noted for the 2024-2025 school year. Changes to handbooks include updates to policies, dates, times, and staffing. The LISD will be making the Student Handbooks and Code of Conduct available on the LISD website while also providing written copies to those students and/or parents/guardians who request such.

- ✓ **Moved by Mohr, supported by Wingerd, that the LISD Board of Education approve the LISD Student/Parent Handbooks and Code of Conduct for the 2024-2025 school year, along with the LISD TECH Center program descriptions and LISD PREP Academy course catalog.**

Discussion: Trustee Wingerd asked whether the handbooks align with board policies. Kyle Hoffman, Director of Legal Services, confirmed that the handbooks are in alignment with the board policies.

Yes: 4, No: 0; motion carried.

LISD Professional Learning Data 2023-2024

The compilation of the 2023-2024 Professional Learning data reveals that 3,741 participants accrued a total of 12,782 State Continuing Education Hours (SCECHs) and District Provided Professional Development (DPPD) hours. A comparison of data from 2022-2023 shows a 1,140-hour increase in DPPD hours, an increase of 937 SCECH hours awarded, and an increase of 118 participants.

Office of the Superintendent Cooperative Services

Lenawee/Monroe Technology Consortium Internet Filtering Services Agreement

The Lenawee/Monroe Technology Consortium purchased Lightspeed internet filtering services for select member districts in Lenawee and Monroe Counties during the 2023-2024 fiscal year. The Consortium requested and received quotes from DirSec and REMC Save to provide Lightspeed internet filtering services for FY2025-2027.

Requesting licenses in bulk as a Consortium and requesting a multi-year contract significantly decreases the pricing for Consortium member districts. Each district will be invoiced annually for their individual set of licenses.

- ✓ **Moved by Wingerd, supported by Germond, that the LISD Board of Education, acting as the fiscal and administrative agent for the Lenawee/Monroe Technology Consortium, approve the three-year agreement with DirSec for Lightspeed internet filtering services for FY2025-2027 in the amount of \$140,793.45.**

Yes: 4, No: 0; motion carried.

Facilities Updates

District-Wide Trash and Recycling Services

LISD staff are evaluating district-wide trash and recycling services to ensure that container sizes and pick-up schedules meet the needs of each building. Since it has been over three years since these services were last competitively bid, staff requested Board approval to develop new specifications and seek bids for district-wide trash and recycling services.

- ✓ **Moved by Germond, supported by Mohr, that the LISD Board of Education approve the request to develop specifications and seek bids for district-wide trash and recycling services.**

Yes: 4, No: 0; motion carried.

LISD Building Usage Report for 2023-2024

Board policy emphasizes the LISD Board of Education's belief that public schools are owned by the community and play an important role in the intellectual growth and social expression of a community. For the 2023-2024 year, LISD has tracked building use to monitor and ensure continued strong activity, and a report was presented to the Board.

Staff Resources

Personnel Update and Employment Recommendations

Name	Position	Compensation / Other Approval	Term
Ashley Bobzean	School Mental Health Professional	Beginning 2024-2025 school year, base pay \$69,500/salary. Other compensation per Personnel Positions Book	Full Time, 240 Work Days
Taylor Davis	Special Education Teacher Assistant	Beginning base pay \$29,775/salary. Beginning the 2024-2025 school year. Other compensation per LIEA Collective Bargaining Agreement.	Full Time, 188 Work Days
Elizabeth Denham	Special Populations Consultant	Beginning base pay \$60,225/salary. Beginning the 2024-2025 school year Other compensation per LIEA Collective Bargaining Agreement.	Full Time, 188 Work Days
Brianna Gillespie	Special Education Teacher Assistant	Beginning base pay \$34,875/salary. Beginning the 2024-2025 school year. Other compensation per LIEA	Full Time, 188 Work Days

		Collective Bargaining Agreement.	
Melissa Loftis	Instructional PBIS Coach	Beginning 2024-2025 school year, base pay \$77,500/salary. Other compensation per Personnel Positions Book	Full Time, 240 Work Days
Lori Wilson	Transportation Supervisor	Beginning 2024-2025 school year, base pay \$65,500/salary. Other compensation per Personnel Positions Book	Full Time, 255 Work Days

- ✓ **Moved by Wingerd, supported by Germond, that the LISD Board of Education approve the employment recommendations of the Superintendent as presented above.**
Yes: 4, No: 0; motion carried.

Separation of Employment

Name	Position	Reason	Separation Date
Laurie Brown	Special Education Regional Secretary	Resigned	08/07/2024
Erin Cassidy	Early Childhood Teacher Consultant	Resigned	08/16/2024
David Clark	Substitute Bus Driver	Resigned	07/26/2024
Betsy Hall	Learning Assistant	Resigned	08/05/2024
Larry Lisenbee	Bus Driver	Resigned	08/02/2024
Rebekah Mohny	Occupational Therapist	Resigned	07/17/2024
Joel Musielewicz	ASD Consultant	Resigned	08/16/2024
Staci Neel	Bus Driver	Resigned	07/11/2024

Update on Position Vacancies

Administrative Services

- One Transportation/Routing Coordinator. This permanent, full-time position is available due to additional need. The position has been posted and applications are being accepted.
- One Maintenance Mechanic. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Bus Driver. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.

Instruction and General Services.

- One Early Literacy Coach. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One CTE Teacher Assistant – Culinary Arts. This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- One Learning Assistant. This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- One Early Math Specialist. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.

Special Education & Strategic Initiatives

- Two Interpreters for the Deaf and Hard of Hearing. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- One EI Teacher Consultant. This permanent, part-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Speech & Language Pathologist. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- Three Special Education Teacher Assistants. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- One School Psychologist. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Special Education Teacher - Physical Education for Students with Disabilities. This permanent, full-time position is available due to retirement. The position has been posted and applications are being accepted.
- One Secondary Special Education Teacher. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One ASD Consultant - This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- One School Social Worker - This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- Two Special Education Teachers– CI. These permanent, full-time positions are available due to resignation and additional student need. The positions have been posted and applications are being accepted.
- One Instructional PBIS Coach. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.

- One Preschool Teacher Assistant. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Before & After School Childcare Provider. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Early Elementary Teacher Consultant. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Special Education Teacher – EI. This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- One Behavioral Health Coordinator. This permanent, part-time position is available due to additional student need. The position has been posted and applications are being accepted.

Office of the Superintendent Reports

Appointment of Voting Delegate for 2024 MASB Annual Leadership Conference

The Michigan Association of School Boards (MASB) Annual Leadership Conference is scheduled for October 24-27, 2024, at the Lansing Center in Lansing, MI. As part of the conference, MASB will hold its annual delegate assembly. Each member school district is requested to appoint a single member to serve as its voting delegate during the assembly.

- ✓ **Moved by Mohr, supported by Germond, that the LISD Board of Education appoint Dale Wingerd as the District’s Voting Delegate at the 2024 MASB Annual Leadership Conference.**
Yes: 4, No: 0; motion carried.

Amendment to the Lenawee/Monroe Technology Consortium Intergovernmental Agreement

At the last joint boards of education meeting of the Lenawee ISD and Monroe County ISD, held on February 6, 2023, a request was made to consider modifying the bylaws to the Lenawee/Monroe Technology Consortium Intergovernmental Agreement that call for an annual meeting. An amendment to sections four (4) and eight (8) of the bylaws is being recommended to both the Lenawee ISD and Monroe County ISD boards for consideration.

- ✓ **Moved by Wingerd, supported by Mohr, that the LISD Board of Education approve the amendment to the Lenawee/Monroe Technology Consortium agreement as presented.**
Yes: 4, No: 0; motion carried.

State-wide Student Wellness Software Pilot Program

Section 31g of the 2024-2025 State School Aid Act allocates \$1,250,000 to the LISD for the purpose of implementing a student wellness software pilot program. The LISD has worked with representatives from the Michigan Department of Education and iWellness, a software development company that is capable of providing an innovative, easy-to-use,

and customizable dashboard that allows school administrators to monitor student wellness and provide targeted assistance to those students in need of additional support. The iWellness tool collects real-time student data related to the evidence areas described above and displays the data in the dashboard.

As consideration for serving as the fiscal agent for the state-wide student wellness software pilot, the LISD will maintain \$25,000 from the \$1.25 million allocation and will also receive no-cost access to the iWellness tool for the LISD and for all LISD constituent school districts that desire to participate.

- ✓ **Moved by Mohr, supported by Germond, that the LISD Board of Education authorize the Superintendent to execute an agreement on behalf of the LISD with iWellness that will provide for the payment of \$1,225,000 to iWellness as consideration for iWellness' implementation of a state-wide student wellness software pilot program that meets the requirements of Section 32g of the State School Aid Act and the Michigan Department of Education. Yes: 4, No: 0; motion carried.**

Resolution of Appreciation for the LISD TECH Center Welding Technology and Automotive Collision Repair & Refinish Programs.

- ✓ **Moved by Mohr, supported by Wingerd, that the LISD Board of Education adopt a Resolution of Appreciation for the LISD TECH Center Welding Technology and Automotive Collision Repair & Refinish Programs for creating LISD logos to display in the William J. Ross Education Service Center community meeting rooms. Yes: 4, No: 0; motion carried.**

Adjournment

- ✓ **Moved by Germond, supported by Wingerd, that the meeting be adjourned. Yes: 4, No: 0; motion carried.**

The meeting adjourned at 4:39 p.m.

Richard Germond, Vice President/Secretary



**MINUTES OF THE
LENAWEE INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING**

Board Workshop
August 5, 2024, 5:00 p.m.
William J. Ross Education Service Center

Call to Order

The meeting was called to order at 5:00 p.m. by Board President James Hartley.

Attendance

MEMBERS PRESENT: Richard Germond, James Hartley, Kathryn Mohr, and Dale Wingerd. Trustee Paula Holtz attended the workshop virtually but did not participate in the voting process.

MEMBERS ABSENT: None

LISD STAFF PRESENT: Mark Haag

OTHERS PRESENT: Michael Rochholz

Set Agenda

- ✓ **Moved by Mohr, supported by Germond, that the LISD Board of Education set the agenda as presented.**
Yes: 4, No: 0; motion carried.

Comments from the Public

None

Board Member Work Session

The LISD Board of Education received training from Consultant Michael Rochholz on the MASB Superintendent Evaluation tool (evaluation process and rater reliability).

Adjournment

- ✓ **Moved by Mohr, supported by Germond, that the meeting be adjourned.**
Yes: 4, No: 0; motion carried.

The meeting adjourned at 6:47 p.m.

Richard Germond, Secretary, LISD Board of Education

**Lenawee Intermediate School District
General Fund Financial Data Report
For Period Ended July 31, 2024**

		2024-2025	Year-To-Date	
		Proposed	Actuals	Percent of
		Budget	Cash Basis	Budget
Revenues:				
100	Local Sources	\$ 1,714,772	\$ 25,230	1.47%
300	State Sources	8,398,788	363,894	4.33%
400	Federal Sources	953,827	10,457	1.10%
Total Revenues		11,067,387	399,581	3.61%
500	Incoming Transfers & Other Transactions	401,000	-	0.00%
600	Fund Modifications	3,662,546	262,057	7.16%
Total Revenues, Incoming Transfers & Other		15,130,933	661,638	4.37%
Expenditures:				
Instruction Expense				
110	Basic Program	1,094,400	84,150	7.69%
120	Added Needs	106,806	7,988	7.48%
Support Services				
210	Pupil	2,219,242	93,718	4.22%
220	Instructional Staff	3,193,472	229,915	7.20%
230	General Administration	957,325	85,538	8.94%
240	School Administration	146,013	9,877	6.76%
250	Business	890,464	63,268	7.11%
260	Operations/Maintenance	283,805	25,877	9.12%
270	Transportation	20,100	-	0.00%
280	Central	2,301,055	253,688	11.02%
290	Other	-	-	0.00%
300	Community Service	840,442	38,780	4.61%
Total Expenditures		12,053,124	892,799	7.41%
400-600	Outgoing Transfers & Other Transactions	3,031,500	(1,808)	-0.06%
Total Appropriated		15,084,624	890,991	5.91%
Excess Revenue (Appropriated)		46,309	(229,353)	
Beginning Fund Balance		4,757,914	4,757,914	
Less: Committed Fund Balance		-	-	
Non-Spendable & Unrestricted Fund Balance		\$ 4,804,223	\$ 4,528,561	

**Lenawee Intermediate School District
Special Education Financial Data Report
For Period Ended July 31, 2024**

	2024-2025	Year-To-Date	
	Proposed	Actuals	Percent of
	Budget	Cash Basis	Budget
Revenues:			
100 Local Sources	\$ 19,985,852	\$ 380,653	1.90%
200 Other Sources	500	-	0.00%
300 State Sources	10,917,441	938,591	8.60%
400 Federal Sources	5,444,737	-	0.00%
Total Revenues	36,348,530	1,319,244	3.63%
500 Incoming Transfers & Other Transactions	725,000	-	0.00%
600 Fund Modifications	14,243	-	0.00%
Total Revenues, Incoming Transfers & Other	37,087,773	1,319,244	3.56%
Expenditures:			
Instruction Expense			
120 Added Needs	15,096,368	412,444	2.73%
Support Services			
210 Pupil	10,878,923	642,235	5.90%
220 Instructional Staff	2,685,533	175,717	6.54%
230 General Administration	45,000	60	0.13%
240 School Administration	109,786	1,988	1.81%
250 Business	160,000	3,082	1.93%
260 Operations/Maintenance	948,502	86,906	9.16%
270 Transportation	2,036,185	69,355	3.41%
280 Central	420,014	29,337	6.98%
300 Community Service	8,721	-	0.00%
Total Expenditures	32,389,032	1,421,125	4.39%
400-600 Outgoing Transfers & Other Transactions	4,087,469	153,935	3.77%
Total Appropriated	36,476,501	1,575,059	4.32%
Excess Revenue (Appropriated)	611,272	(255,815)	
Beginning Fund Balance	10,547,600	10,547,600	
Less: Future Local District Reimbursement	9,333,692	9,333,692	
Non-Spendable & Restricted Fund Balance	\$ 1,825,180	\$ 958,093	

**Lenawee Intermediate School District
Career Technical Education Financial Data Report
For Period Ended July 31, 2024**

		2024-2025	Year-To-Date	
		Proposed	Actuals	Percent of
		Budget	Cash Basis	Budget
Revenues:				
100	Local Sources	\$ 14,039,428	\$ 318,626	2.27%
300	State Sources	1,861,998	157,747	8.47%
400	Federal Sources	216,499	22,300	10.30%
Total Revenues		16,117,925	498,673	3.09%
500	Incoming Transfers & Other Transactions	20,000	1,300	6.50%
Total Revenues, Incoming Transfers & Other		16,137,925	499,973	3.10%
Expenditures:				
Instruction Expense				
110	Basic Program	169,716	26,689	15.73%
120	Added Needs	8,102,237	424,869	5.24%
Support Services				
210	Pupil	951,069	107,107	11.26%
220	Instructional Staff	788,775	36,134	4.58%
230	General Administration	282,783	21,092	7.46%
240	School Administration	846,534	55,398	6.54%
250	Business	163,020	27,471	16.85%
260	Operations/Maintenance	1,648,120	125,120	7.59%
270	Transportation	421,311	1,429	0.34%
280	Central	563,777	29,040	5.15%
290	Other	5,200	-	0.00%
300	Community Service	430,767	29,124	6.76%
Total Expenditures		14,373,309	883,474	6.15%
400-600	Outgoing Transfers & Other Transactions	2,399,480	108,122	4.51%
Total Appropriated		16,772,789	991,597	5.91%
Excess Revenue (Appropriated)		(634,864)	(491,624)	
Beginning Fund Balance		9,871,605	9,871,605	
Less: Committed Fund Balance		-	-	
Non-Spendable & Restricted Fund Balance		\$ 9,236,741	\$ 9,379,981	

**LENAWEE INTERMEDIATE SCHOOL DISTRICT
PROJECTED CASH FLOW**

September-24

	GENERAL FUND	TECHNOLOGY CONSORTIUM FUND	COOP FUND	SPECIAL EDUCATION	CAREER TECHNICAL EDUCATION	TOTAL
BEGINNING BALANCE	\$866,877	\$0	\$243,366	\$1,254,657	\$0	\$2,364,900
PLUS REVENUES*	<u>351,714</u>	<u>296,675</u>	<u>1,866</u>	<u>4,193,530</u>	<u>1,182,681</u>	<u>6,026,465</u>
WORKING CAPITAL	1,218,591	296,675	245,231	5,448,187	1,182,681	8,391,365
LESS: EXPENDITURES	<u>1,210,072</u>	<u>127,896</u>	<u>14,747</u>	<u>1,518,885</u>	<u>780,422</u>	<u>3,652,021</u>
BEFORE TRANSFERS	8,519	168,780	230,485	3,929,302	402,259	4,739,344
TRANSFERS	<u>209,407</u>	<u>0</u>	<u>0</u>	<u>(126,706)</u>	<u>(82,701)</u>	<u>0</u>
ENDING BALANCE	<u>\$217,926</u>	<u>\$168,780</u>	<u>\$230,485</u>	<u>\$3,802,596</u>	<u>\$319,557</u>	<u>\$4,739,344</u>

NOTES: The Executive Director of Finance and Business Services will be available 30 minutes prior to the beginning of the meeting to review financial reports with LISD Board of Education members.

DATE: August 14, 2024 / September 9, 2024
 TO: Superintendent and LISD Board of Education
 FROM: Executive Director of Finance & Business Services
 RE: Cash & Investment Analysis

<u>Bank</u>	<u>Rate of Interest</u>	<u>Amount</u>	<u>Maturity Date</u>
1. GENERAL SERVICES FUND			
OLD NATIONAL TREASURY ACCOUNT	1.50%	5,527,884.51	N/A
OLD NATIONAL CHECKING ACCOUNT	1.50%	926,702.57	N/A
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	255,664.07	N/A
MiClass	5.55%	0.00	N/A
MILAF	4.94%	34,280.57	N/A
PREMIER BANK-INSURED CASH SWEEP	4.89%	1,101,683.14	N/A
		<u>\$7,846,214.86</u>	
2. GENERAL SERVICES CAPITAL PROJECTS FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	127,341.54	N/A
5/3 BUSINESS MGMT. ACCT.	2.05%	637,500.48	N/A
OLD NATIONAL INVESTMENT MGMT ACCT.	3.00%	239,662.98	N/A
		<u>\$1,004,505.00</u>	
3. LENAWEE/MONROE CONSORTIUM TECHNOLOGY FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	392,756.83	N/A
MICMS	4.94%	12,736.68	N/A
		<u>\$405,493.51</u>	
4. HEALTH PLAN PURCHASING CONSORTIUM			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	14,349.82	N/A
4. COOPERATIVE FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	247,676.71	N/A
AESOP CASH MGMT ACCT.	1.50%	5,841.65	N/A
		<u>\$253,518.36</u>	
5. SPECIAL EDUCATION FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	619,967.48	N/A
MiClass	5.55%	8,203,473.16	N/A
5/3 BUSINESS MGMT. ACCT.	2.05%	427,215.21	N/A
		<u>\$9,250,655.85</u>	
6. SPECIAL EDUCATION CAPITAL PROJECTS FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	2,523,362.32	N/A
OLD NATIONAL INVESTMENT MGMT ACCT.	3.00%	561,433.95	N/A
PREMIER BANK-INSURED CASH SWEEP	4.89%	130,312.25	N/A
		<u>\$3,215,108.52</u>	
7. CAREER TECHNICAL EDUCATION FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	114,285.08	N/A
MiClass	5.55%	8,417,182.39	N/A
PREMIER BANK BUSINESS VALUE		50,000.00	N/A
MILAF +	5.34%	6,703.41	N/A
PREMIER BANK-INSURED CASH SWEEP	4.89%	1,678,463.90	N/A
		<u>\$10,266,634.78</u>	
8. CAREER TECHNICAL EDUCATION CAPITAL PROJECTS FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	828,494.78	N/A
HILLSDALE CO NATIONAL BANK-MMA	1.87%	280,697.64	N/A
OLD NATIONAL INVESTMENT MGMT ACCT.	3.00%	1,468,288.20	N/A
		<u>\$2,577,480.62</u>	
TOTAL CASH & INVESTMENTS		<u>\$34,833,961.32</u>	