

# BOARD OF EDUCATION



## Regular March Board Meeting

March 4, 2024  
4:00 p.m.

### LISD Education Service Center & WebEx

To access the meeting online (audio/visual): <https://bit.ly/3K0wCqj>

- (meeting password, if needed: iPcapCnx542)

To access via phone (audio only):

- Dial: 1-415-655-0001
- Access code: 2622 299 6291
- #

## Our Vision

Explore-Support-Inspire  
The LISD.....The Journey Starts Now

## Our Mission

Through meaningful relationships, the LISD walks side-by-side in support of every learner through personalized service, innovative programs, and engaged leadership.

## Our Purpose

To empower learners and create opportunities for success.

Addison Community Schools  
Britton Deerfield Schools  
Hudson Area Schools  
Sand Creek Community Schools

Adrian Public Schools  
Clinton Community Schools  
Madison School District

Blissfield Community Schools  
Morenci Area Schools  
Onsted Community Schools  
Tecumseh Public Schools

## LENAWEE INTERMEDIATE SCHOOL DISTRICT

William J. Ross  
Education Service Center  
4107 North Adrian Highway  
Adrian, Michigan 49221  
(517) 265-2119

Milton C. Porter  
Education Center  
2946 Sutton Road  
Adrian, Michigan 49221  
(517) 263-8931

LISD TECH Center  
1372 N. Main Street  
Adrian, Michigan 49221  
(517) 263-2108

Trenton Hills Learning Center  
1008 West Maple Avenue  
Adrian, Michigan 49221  
(517) 263-6354

Center for a Sustainable Future  
4260 Tipton Highway  
Adrian, MI 49221  
(517) 265-2119

[www.lisd.us](http://www.lisd.us)

### LISD Board of Education

Richard Germond	President
James Hartley	Vice President/Secretary
David Pray	Treasurer
Paula Holtz	Trustee
Dale Wingerd	Trustee

### LISD Administration

Mark Haag, Ed.S.	Superintendent
Jody Howard	Assistant Superintendent, Special Education & Strategic Initiatives
Dan Garno, Ed.S.	Executive Director of Staff Resources
Judy Pfund, CPA	Executive Director of Finance & Business Services
Jenny Heath	Executive Director of CTE & Secondary Programs
Brian Jones	Executive Director of Instruction & General Services

### LISD Nondiscrimination Statement

The Lenawee Intermediate School District (LISD) does not discriminate in any of its educational programs and services, activities, or employment practices, on the basis of sex, race, color, national origin / ancestry, religion, height, weight, marital status, age, limited English-speaking ability, sexual orientation, or disability. Direct inquiries to: Executive Director of Staff Resources, Lenawee Intermediate School District, 4107 N. Adrian Hwy., Adrian, MI 49221, (517) 265-2119. Persons with hearing impairments, please call the Michigan Relay Center at (800) 649-3777 (TDD).

### Declaración de No Discriminación del LISD

El Distrito Escolar Intermedio de Lenawee (LISD) no discrimina en ninguno de sus programas o servicios educativos, actividades, o prácticas de empleo sobre la base de género, raza, color, origen nacional / ascendencia, religión, estatura, peso, estado civil, edad, la habilidad limitada de hablar inglés, orientación sexual, o incapacidad. Para conseguir más información: Executive Director of Staff Resources, Lenawee Intermediate School District, 4107 N. Adrian Hwy., Adrian, MI 49221, (517) 265-2119. Personas con problemas de audición, por favor llamen al Michigan Relay Center (800) 649-3777 (TDD).

## OUR PURPOSE

To empower learners and create opportunities for success.



**Lenawee Intermediate  
School District**

## OUR VISION

Explore-Support-Inspire  
The LISD...the Journey  
starts Now.

## OUR VALUES

Through honest communication, mutual trust, integrity, and transparency, the LISD is an inclusionary leader in education that models the following core values with all of its stakeholders:

- The LISD is a **learner-centered** organization that believes everyone is always learning and can gain knowledge anywhere, anytime, anyplace, at any pace from anyone.
- The LISD embraces **innovation** by providing opportunities, motivation, creativity, exploration, risk taking, and experimenting.
- The LISD believes that **service** is the fundamental reason the LISD exists.
- The LISD will model an **inspiring** organization in the delivery of all its services.
- The LISD is a **future driven** organization that embraces continuous improvement, change, new technology and will lead in research for academic, professional development and operational best practices.
- The LISD will **lead** by practicing, cultivating, and developing **leadership** opportunities through service, partnerships and collaboration.
- The LISD will be a **collaborative** organization that seeks input, listens to students, local school districts and all stakeholders, embraces teamwork, and works together to improve opportunities and learning.

## OUR MISSION

Through meaningful relationships, the LISD walks side-by-side in support of every learner through personalized service, innovative programs, and engaged leadership.



BOARD OF EDUCATION  
REGULAR MARCH BOARD MEETING

DATE: March 4, 2024 TIME: 4:00 p.m.

LOCATION: Meeting will be conducted electronically and in person at the LISD Education Service Center (4107 N. Adrian Hwy, Adrian)

To access the meeting online (audio/visual): <https://bit.ly/3K0wCqj>  
• (meeting password, if needed: iPcapCnx542)

To access via phone (audio only):  
• Dial: 1-415-655-0001  
• Access code: 2622 299 6291#  
• Attendee ID: #

MEETING CALLED TO ORDER AT (TIME): \_\_\_\_\_

MEETING CALLED TO ORDER BY: \_\_\_\_\_

### Pledge of Allegiance

LISD BOARD OF EDUCATION MEMBERS PRESENT: \_\_\_\_\_

\_\_\_\_\_

LISD STAFF PRESENT: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

OTHERS PRESENT: \_\_\_\_\_

\_\_\_\_\_

MEMORANDUM

DATE: March 4, 2024  
 TO: LISD Board of Education  
 FROM: Mark Haag, Superintendent  
 SUBJECT: Motion to Set Agenda

Moved by: \_\_\_\_\_, supported by: \_\_\_\_\_

- \_\_\_\_\_ 1. Set the agenda as presented.
- \_\_\_\_\_ 2. Set the agenda as presented with the following change(s):

- a. \_\_\_\_\_  
\_\_\_\_\_
- b. \_\_\_\_\_  
\_\_\_\_\_
- c. \_\_\_\_\_  
\_\_\_\_\_

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		



## BOARD OF EDUCATION

March 4, 2024

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• February 5, 2024, Regular February LISD Board of Education meeting minutes	
• Financial reports	
<b><u>Separate Enclosures</u></b>	
• Monthly calendar of events for March and April 2024	





## STAFF OF THE MONTH



Chris Howard

*From the LISD Values . . .*

"The LISD will model an inspiring organization in the delivery of all its services."

**M** meet Chris Howard, Truancy Prevention Specialist, the March 2024 Staff of the Month recipient.

Chris has worked for the LISD for over nine years as a Truancy Prevention Specialist and County Homeless Liaison Coordinator. Throughout the year, Chris works countless hours networking in the community to obtain and organize funds to host the December Shop with a Hero event. Chris also coordinates with each school's homeless liaison to choose specific students who would benefit from the event. This year's event hosted over 91 children who were able to shop with a hero using a \$100 Meijer gift card. During the evening, many students and family members expressed how they enjoyed and benefited from the event. One family shared they had been homeless for over six months and without this event, her children would not have had Christmas gifts.

Congratulations, Chris, for the outstanding contribution you have made recently and over the years to the LISD, which led to your selection for this award.





## COMMENTS FROM THE PUBLIC

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When addressing the Board, please follow these few guidelines:

- \* Before the meeting begins, fill out a "Request to Address the Board" card and give this to the President. The Board President will refer to these cards when inviting comments from the public.
  - \* Limit your presentations to the Board to no more than three minutes.
  - \* Whenever possible, contact the LISD Superintendent before a board meeting, as questions may be answered or information taken at that time.
  - \* Submit complaints against school personnel in writing to the LISD Superintendent at least five days before a regular board meeting. (The law provides that the person against whom a complaint is lodged has the right to ask for a closed hearing on the complaint.)
  - \* Whenever possible, prepare a written summary of your comments to the Board so board members can later review the information more carefully.
  - \* Groups of more than three should choose a representative to address the Board.
  - \* Public debate is not allowed at a Lenawee Intermediate School District Board of Education meeting.
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## Previous Meeting Minutes and Financial Reports

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RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the Board of Education approve/accept the following item(s):

- Approve minutes of the February 5, 2024, regular February Board meeting;
- Approve financial reports.

Moved by: \_\_\_\_\_ Supported by: \_\_\_\_\_

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

# ORAL REPORT

## Oral Report

From the LISD Vision

*“Human relationships, inside and outside the LISD reflect trust, openness, risk-taking, respect, integrity, and collaboration.”*

### **Positive Behavioral Intervention and Supports at the LISD**

Alena York, Special Education Director, Ben Murray, LISD TECH Center Principal, and LISD students will give an update to the LISD Board of Education on Positive Behavioral Intervention and Supports (PBIS) at the LISD.

# ACKNOWLEDGING STUDENT SUCCESS

## M E M O R A N D U M

DATE: March 4, 2024  
 TO: LISD Board of Education  
 FROM: Mark Haag, Superintendent  
 SUBJECT: **ACKNOWLEDGING STUDENT SUCCESS**

### **Recognition**

#### **1. LISD TECH Center Students Compete in Student Organization Competitions**

**(Ben Murray)**

**Summary: LISD TECH Center students attended student organizations' competitions. Qualifying students will attend the next level of competition held later in the year.**

#### **FFA**

FFA is an organization whose mission is to make a positive difference in the lives of students by developing their potential for premier leadership, personal growth, and career success through agricultural education.

LISD TECH Center Agri-Tech, Horticulture, Natural Resources, and Natural Sciences students competed at the FFA District Leadership Contest held in Dundee on January 31, 2024.

Following are the results:

#### **Creed Speaking**

4<sup>th</sup> Place Virginia Bennett, Natural Sciences (Tecumseh)  
 8<sup>th</sup> Place Dempsey Barrett, Natural Sciences (Tecumseh)

#### **Extemporaneous Public Speaking**

3<sup>rd</sup> Place Aaron Nichols, Agri-Tech (Tecumseh)  
 4<sup>th</sup> Place Anthony Perez, Agri-Tech (Morenci)  
 5<sup>th</sup> Place Michael Korican, Natural Sciences (Tecumseh)

#### **Job Interview**

4<sup>th</sup> Place Leah Mishka, Agri-Tech (Home School)  
 9<sup>th</sup> Place Amaya Peters, Horticulture (Morenci)

#### **Junior High Public Speaking**

3<sup>rd</sup> Place Pason Fox, Natural Sciences (Adrian)  
 4<sup>th</sup> Place Zoe Mabbott, Natural Sciences (Tecumseh)

Prepared Public Speaking

- 2<sup>nd</sup> Place     Kylie Hicks, Agri-Tech (Sand Creek) – Regional Qualifier  
 3<sup>rd</sup> Place     Elliana Gutierrez, Horticulture (Madison)  
 5<sup>th</sup> Place     Holly Mitchell, Agri-Tech (Home School)  
 6<sup>th</sup> Place     Ava Harris, Agri-Tech (Addison)  
 7<sup>th</sup> Place     Lillian Helinski, Horticulture (Onsted)

Ag Issues (Team Event)

- 3<sup>rd</sup> Place     Ivy McClelland, Natural Resources (Clinton); Anthony Maliszewski, Natural Resources (Home School); Bryce Rosacrans, Natural Resources (Clinton); Gavin Shores, Natural Resources (Clinton); Ajay Keith, Natural Resources (Clinton) Landon Hobbs, Natural Resources (Morenci); and Wyatt Berger, Natural Resources (Morenci)  
 5<sup>th</sup> Place     Jacob Blatchford, Agri-Tech (Tecumseh); Bryce Frey, Agri-Tech (Tecumseh); and Ben Islay, Agri-Tech (Britton Deerfield)  
 6<sup>th</sup> Place     Hannah Harding, Natural Resources (JC/LISD Academy); Aidan Kaulins, Natural Resources (Lenawee Christian); Charis Frost, Natural Resources (Tecumseh); Michaela Cross, Natural Resources (Madison); Nicholas Cymes, Natural Resources (Clinton); and Sophia Curtis, Agri-Tech (Madison)  
 9<sup>th</sup> Place     Anjel Solis, Natural Resources (Adrian); Megan Nadeau, Natural Resources (JC/LISD Academy); Benjamin Graber, Natural Resources (Adrian); Ezra Gust, Natural Resources (Home School); Joseph Diem, Natural Resources (Blissfield); and James Fusik, Natural Resources (Adrian)

Demonstration (Team Event)

- 3<sup>rd</sup> Place     Renee Ramsey, Agri-Tech (Onsted); Emily Burgess, Agri-Tech (Tecumseh); and Emileigh Johnston, Agri-Tech (Tecumseh)  
 4<sup>th</sup> Place     Logan Smith, Agri-Tech (Britton Deerfield) and Preston Rodriguez, Agri-Tech (Adrian)  
 5<sup>th</sup> Place     Lucas Morse, Agri-Tech (Addison) and Van Ekins, Agri-Tech (Morenci)

Greenhand Conduct of Meeting (Team Event)

- 7<sup>th</sup> Place     Ava Dugas, Natural Sciences (Tecumseh); Carson Garrison, Natural Sciences (Onsted); Logan Johnson, Natural Sciences (Britton Deerfield); Ella Mishka, Natural Sciences (Home School); Piper Slovinski, Natural Sciences (Home School); Natalie Barrett, Natural Sciences (Britton Deerfield); and Lawrence Masters, Natural Sciences (Tecumseh)

Parliamentary Procedure (Team Event)

- 3<sup>rd</sup> Place     Andi Dillon, Natural Sciences (Addison); Alexyss Wielfaert, Natural Sciences (Britton Deerfield); Madyson Fowler, Natural Sciences (Madison); Kamryn Billings, Natural Sciences (Tecumseh); and Riley Hoag, Natural Sciences (Tecumseh)



**FFA**

FFA is an organization whose mission is to make a positive difference in the lives of students by developing their potential for premier leadership, personal growth, and career success through agricultural education.

A LISD TECH Center Agri-Tech student competed at the FFA Regional Leadership Contest held in Saline on February 7, 2024.

Following is the result:

**Prepared Public Speaking**

5<sup>th</sup> Place      Kylie Hicks, Agri-Tech (Sand Creek)

**MDOT (Michigan Department of Transportation) Bridge Challenges**

Since 2004, Michigan Department of Transportation (MDOT) has been offering the American Association of State Highway Transportation Officials (AASHTO) [TRAC](#) (Transportation and Civil Engineering) Program to schools in Michigan. TRAC is a hands-on education program designed for integration into science, math, and social science classes.

As part of the regional competition, students must write a proposal for a future bridge. In the proposal, students must include research, documentation, logging, journaling, answers to required questions, blueprints, and stress analysis. Teams who meet the criteria proceed to the state competition to present and test their bridge. The purpose of the presentation is to “win the bid” to work with MDOT. The following students from the Engineering, Design & CAD program will move on to compete at the state competition in Grand Rapids in March 2024.

**Civil Engineering Bridge Challenge Regional Champions**

Kamryn Billings (Tecumseh)  
 Marisela Fermin-Jacobo (Adrian)  
 Nathaniel Jeffords (Lenawee Christian)  
 Gracie Lasky (Tecumseh)  
 Wesley Miner (Madison)  
 Liam Rawlings (JC/LISD Academy)  
 Lucy Skampo (Adrian)

## **Events and Activities**

### **1. LISD Supports Local Regional Competition for *You Be the Chemist Challenge*®**

**(Jackie Murray)**

**Summary: Lenawee Intermediate School District (LISD) helps support The local regional competition for *You Be the Chemist Challenge*®, on January 30, 2024.**

Lenawee students in grades 5-8 were invited to participate in the *You Be the Chemist Challenge*®, a science competition created by the Chemical Educational Foundation and hosted locally by the Lenawee County Chemical Company Collaborative, a group of Lenawee County chemical companies working together through Lenawee Now and Align Lenawee to create a consistent and sustainable talent pipeline for their industry. Establishing and supporting *You Be the Chemist Challenge*® for Lenawee County Schools is a prime example of these efforts. The LISD joined in support, and Adrian Public Schools hosted the 2024 event.

Forty-four middle school students composing 12 teams representing Adrian, Tecumseh, and Onsted school districts competed in the quiz bowl-type competition with LISD's science curriculum consultant acting as the emcee for the night. Fifteen representatives from Anderson Development Company, Wacker Chemical Company, Evonik, W2Fuel, LISD, and Lenawee Now volunteered to work the competition creating a successful evening for all involved.

Adrian's Springbrook Middle School teams took the top three places. The regional competition scores will be combined with each team's video component of the challenge to rank them for possible competition in the National *You Be the Chemist Challenge*® in Houston, Texas, in June.

## 2. 2024 Tri-County STEM Fair held February 12-14, 2024

**(Jackie Murray)**

**Summary: The 2024 Tri-County STEM Fair was held February 12-14, 2024.**

The 2024 Tri-County STEM Fair was held February 12-14, 2024. This year's event was the first "true" in-person event post COVID-19 since last year's event was affected by severe ice storms. Students were able to drop off their projects at the Adrian College Tobias Center for judging on February 12. Public viewing was open to schools and the community on February 13 and 14. Google slides listing all winning projects, along with a picture of their board, were shown during the award ceremony and can be viewed at <https://bit.ly/498NO7s>.

Students in grades 5 through 12 from Hillsdale, Lenawee, and Monroe counties were invited to participate by developing a project in the areas of Life Science, Physical Science, Social Science, Technology and Engineering, or Team Projects. The Tri-County STEM Fair was divided into two divisions. Division I was for students in grades 5-8. Division II was for students in grades 9-12.

This year's event included 66 projects representing students from Adrian Public Schools, Addison Community Schools, Tecumseh Public Schools, and the LISD TECH Center. Sixteen volunteer judges, including a representative from one of the sponsors, dedicated their time and expertise to judge projects using the provided Tri-County STEM Fair rubric. This year's rubric was new and developed around the Next Generation Science Standards Science (NGSS) and Engineering Practices (SEP).

The awards ceremony presentation was emailed to all teachers on February 15 to share with families, recognizing the students' hard work and celebrating the success of participants. The top seven projects were ranked and received a certificate with a medal and/or ribbon. The top three places within each category also earned a cash prize. Sponsor awards were given to a number of projects. Anderson Development Company recognized four student projects with a cash award for Excellence in Chemistry. Adrian College provided a bookstore gift certificate for their award in Chemistry. Evonik recognized a student project in each division with a gift bag for their Leading Beyond Chemistry Award. Hidden Lake Gardens provided one project with the Best Horticulture/Botany award by sponsoring a full-year membership to Hidden Lake Gardens. Lenco sponsored their Best Use of Data and Statistics Award with a cash prize, one in each division. Michigan State University Extension awarded a gift bag for their Excellence in Agriculture Award. PlaneWave Instruments sponsored two cash prizes for their Excellence in Science Award. Sieler's Water Systems recognized the Best Earth Science/Water Resources project with a gift bag. Siena Heights University provided gift bags for their Best STEM Fair Project Award in each division.

Below is a complete list of this year's Division winners, including student names and their respective schools.

**2024 Tri-County STEM Fair Winners**

**Division I**

**Life Science**

7th - LS 103

Jaden Peterson - Is Boiled Dirty Water Really Clean?  
Adrian Springbrook Middle School

6th - LS 112

Karina Mihai-Grammes - Do Peppermints Help You Stay Focused on Tests?  
Adrian Springbrook Middle School

5th - LS 107

Brody Ball - Is Soil Better Than Hydroponics?  
Adrian Springbrook Middle School

4th - LS 111

Mariah Harsh - Which Egg Substitute Works Best for The Leavening Function of Eggs in Muffins?  
Adrian Springbrook Middle School

3rd-LS-115

Aaron Saunders - What Makes Ice Melt Fastest  
Adrian Springbrook Middle School

2nd - LS 106

Luke Bruggeman - Let's Race  
Adrian Springbrook Middle School

1st - LS 105

Wesley Thompson - Speed Burning  
Adrian Springbrook Middle School

**Physical Science**

7th - PS 109

James Vore - Wood vs Alloy  
Adrian Springbrook Middle School

6th - PS 106

Angelina Jovicic - Battle of the Heat Protectors  
Adrian Springbrook Middle School

5th - PS 107

Zeke Smart - How does Color Affect Our Mind?  
Adrian Springbrook Middle School

4th - PS 105  
 Lucas Zeckner - What Kills Algae the Best?  
 Adrian Springbrook Middle School

3rd - PS 103  
 Jaxon Dowling - What Will Go Farther?  
 Adrian Springbrook Middle School

2nd - PS 108  
 Ethan Parker- Bouncing Balls  
 Adrian Springbrook Middle School

1st - PS 104  
 Suzy Hedrick - Attempting to Image Black Holes  
 Adrian Springbrook Middle School

### **Technology and Engineering**

3rd - TE 103  
 Kobe Powers - Does Weight Affect a Drone's Battery Life?  
 Adrian Springbrook Middle School

2nd - TE 104  
 Franklin Pechaitis - Does Brand Matter?  
 Adrian Springbrook Middle School

1st - TE 102  
 Ryan Leutz - Paper Airplanes  
 Adrian Springbrook Middle School

### **Social Sciences**

3rd - SS 101  
 Raven Restis - Musical Emotions  
 Adrian Springbrook Middle School

2nd- SS 103  
 Faith Slavin - Fear Changes  
 Adrian Springbrook Middle School

1st- SS 102  
 Nina Kilby - Background Noise  
 Adrian Springbrook Middle School

### **Division II**

#### **Life Science**

7th - LS 227  
 Sophia Getson - Are Biologicals the Answer?  
 LISD TECH Center

6th - LS 224

Hannah Harding - Salmon Eggs and the pH of Water  
LISD TECH Center

5th - LS 213

Megan Nadeau - Isopod Indulgence of Culinary Delights  
LISD TECH Center

4th - LS 206

Anthony Maliszewski - Small Scale Mycofiltration  
LISD TECH Center

3rd - LS 219

Gavin Shores - Swimming in Circles (EMFs and Their Effects on Sea Monkeys)  
LISD TECH Center

2nd - LS 211

Wyatt Berger - Moss Ball Aquaponics  
LISD TECH Center

1st - LS 203

Ivy McClelland - Bacteria Busting Bros  
LISD TECH Center

### **Physical Science**

4th- PS 201

Nick Cymes – Testing Biodiesel Fuel  
LISD TECH Center

3rd- PS 202

Ezra Gust - The Differences in 2 Different Types of Biofuels Made from Grease and Oil  
LISD TECH Center

2nd- PS 204

Nathen Ford - Clean Your Water  
Tecumseh High School

1st- PS 203

Bianca Miller - The Chemotactic Processes of Dictyostelium Discoideum Cells  
LISD TECH Center

### **Technology and Engineering**

1st- TE 201

Lucius Arnett - Shoreline Stability: Investigating the Performance of Rock Walls versus Rock Jetties  
LISD TECH Center

**Sponsorship Awards****Anderson Development - Excellence in Chemistry****Division I**

1st Place LS-115

Aaron Saunders - What Makes Ice Melt Fastest?

Adrian Springbrook Middle School

2nd Place LS-111

Mariah Harsh - Which Egg Substitute Works Best for the Leavening Function of Eggs in Muffins?

Adrian Springbrook Middle School

**Division II**

1st Place LS-231

Jacob Gray - Chemical Batteries

Tecumseh High School

2nd Place PS-201

Nick Cymes - Testing Biodiesel Fuel

LISD TECH Center

**Adrian College - Chemistry Department Award**

LS - 224

Hannah Harding - Salmon Eggs and the pH of Water

LISD TECH Center

**Evonik - Leading Beyond Chemistry Award****Division I**

LS-105

Wesley Thompson - Speed Burning

Adrian Springbrook Middle School

**Division II**

LS-231

Jacob Gray - Chemical Batteries

Tecumseh High School

**Hidden Lake Gardens - Best Horticulture/Botany Project**

LS-212

Anjel Solis - Suffocating Smoke

LISD TECH Center

**Lenco - Best Use of Data and Statistics****Division I**

LS-106

Luke Bruggeman - Let's Race

Adrian Springbrook Middle School



**Division II**

LS-211

Wyatt Berger - Moss Ball Aquaponics  
LISD TECH Center

**MSU Extension - Excellence in Agriculture**

LS-107

Brody Ball - Is Soil Better Than Hydroponics?  
Adrian Springbrook Middle School

**PlaneWave Instruments - Excellence in Science Award****Division I**

PS-104

Jaxson Dowling – Which Goes Farther?  
Adrian Springbrook Middle School

**Division II**

LS-219

Gavin Shores - Swimming in Circles! (EMFs and Their Effects on Sea Monkeys)  
LISD TECH Center

**Sieler's - Best Earth Science/Water**

PS-204

Nathen Ford - Clean Your Water  
Tecumseh High School

**Siena Heights - Best STEM Project****Division I**

TE-104

Franklin Pechaitis - Does Brand Matter?  
Adrian Springbrook Middle School

**Division II**

LS-213

Megan Nadeau - Isopod Indulgence of Culinary Delights  
LISD TECH Center

# SPECIAL EDUCATION

**M E M O R A N D U M**

DATE: March 4, 2024

TO: Superintendent and LISD Board of Education

FROM: Jody Howard, Assistant Superintendent – Special Education & Strategic Initiatives

SUBJECT: **SPECIAL EDUCATION**

**1. Annual Nonpublic/Private School Consultation Meetings to Occur this Spring****(Jody Howard)**

**Summary: LISD holds auxiliary consultation meetings with all nonpublic/private schools and registered homeschools on an annual basis, per the Michigan Administrative Rules for Special Education and the Michigan Auxiliary Services Act.**

By April 1 of each school year, the LISD will schedule a special education consultation meeting with all nonpublic/private schools and registered homeschools in the county to discuss the provision of special education services available under the Michigan Administrative Rules for Special Education (MARSE) and the Michigan Auxiliary Services Act. This year's meeting is scheduled for March 18, 2024.

Once the nonpublic/private schools and registered homeschools indicate by signature that they request our services, we will discuss the intensity, frequency, and duration of those services in accordance with the Michigan guidelines and the LISD service delivery model; this is known as "Proportionate Share". Further, it will be explained that students attending a private/nonpublic school or registered homeschool are not subject to the same provision of services that students attending a public school would receive under an Individualized Education Plan that offers a Free Appropriate Public Education (FAPE). These students are eligible to receive auxiliary services under a Nonpublic Service Plan. These services are determined by the Nonpublic Service Plan team and may include physical therapy, occupational therapy, speech language therapy, school social work services, and school psychologist services for evaluative purposes. The LISD will then finalize this consultation in writing by August 1 of each school year.

## **2. LISD Early Childhood Special Education Classrooms Participate in March is Reading Month**

**(Megan Karpinski)**

LISD Early Childhood Special Education (ECSE) preschool classrooms are looking forward to participating in a variety of activities to celebrate March is Reading Month.

Classrooms will focus on reading books from the student's favorite authors as well as favorite characters. Special guest readers will visit classrooms to share stories with the students. Literacy family nights are planned to welcome families into the classroom and participate in a read-aloud and activities related to the book. In addition, students are being encouraged to read with their families at home with the incentive to earn a Super Readers party and go bowling. Students have been eager to participate in various activities and share with both classroom teachers and their families.

# CTE, INSTRUCTION, & GENERAL SERVICES

## MEMORANDUM

DATE: March 4, 2024

TO: Superintendent and LISD Board of Education

FROM: Jenny Heath, Executive Director of CTE & Secondary Programs  
Brian Jones, Executive Director of Instruction & General Services

SUBJECT: **CTE, INSTRUCTION & GENERAL SERVICES**

### 1. Learn to Love AI Workshop

**(Ann Smart)**

**Summary: LISD leads Learn to Love AI professional learning.**

On February 1 and 6, 2024, the LISD hosted the professional development workshop "Learn to Love AI," supported by REMC 19W. Aimed at educators looking to integrate Artificial Intelligence (AI) into their teaching, the event attracted over 30 teachers from Lenawee County. Participants were introduced to the basics of AI and explored its use in enhancing productivity, lesson planning, assessment, and engaging students. The workshop also addressed important issues such as ethics and privacy and provided participants with the opportunity to experiment with AI through practical exercises. Attendees left equipped with valuable resources and tools to improve their teaching methods and better prepare their students for a future with AI. Thanks to REMC, this enriching professional development experience was offered at no cost, including lunch and giveaways, featuring Dan Fitzpatrick's book "The AI Classroom."

### 2. Literacy Leaders' Network

**(Gina Gemalsky, Heather Hartwig, Emily Stiver, Amanda Morris)**

**Summary: The Lenawee ISD Literacy Team supports district literacy leaders with monthly professional learning aimed toward enhancing literacy instruction.**

The LISD Literacy Team facilitates monthly professional learning for literacy leaders throughout the county. The Literacy Leaders' Network consists of 11 reading specialists and eight literacy/instructional coaches, representing 11 of the local districts.

The intended outcomes for the monthly meetings include honing the specialized literacy knowledge of each participant, refining their coaching skills, sharpening facilitation skills, and building relationships with one another to strengthen their service to educators and students. Professional learning is grounded in the

Essential Instructional Practices in Early Literacy, the Essential Coaching Practices, and the Essential School-wide Organizational Practices.

In addition to using the Essential Coaching Practices for Elementary Literacy, coaches have been learning from *The Definitive Guide to Instructional Coaching: Seven Factors for Success* by Jim Knight. This book provides support to coaches in preparing for and engaging in substantive, reflective, and teacher-centered coaching conversations as well as best practices for gathering, analyzing, and responding to data for improved teaching and learning.

Reading Specialists and Coaches have been gaining specialized literacy knowledge using both the Essential Instructional Practices in Early Literacy and *7 Mighty Moves* by Lindsay Kenney, which is based on research-backed, classroom-tested strategies to increase literacy proficiency.

### **3. Lenawee County 10-Year CTE (Career and Technical Education) Plan**

**(Jenny Heath)**

**Summary: In Spring 2023, the Lenawee County Superintendents' Association and members of the LISD TECH Center leadership team began the process of reviewing and revising the Lenawee County 10-Year CTE Plan.**

In the Spring of 2023, the Lenawee County Superintendents' Association (LCSA) and members of the LISD TECH Center leadership team began the process of reviewing and revising the Lenawee County 10-Year CTE Plan.

Highlights of the plan include:

- *The Vision* ~ to ensure students are work and/or college-ready upon graduation from high school.
- *The Goal* ~ to increase the percentage of students who are college ready or graduate from high school having attained a credential/certification.
- *Key Objectives* ~
  - ✓ Increase Credential Attainment
  - ✓ Improve Student Achievement in Literacy and Math
  - ✓ Increase Work-Based Learning Opportunities
  - ✓ Provide Quality Programs
  - ✓ Provide Career Readiness Opportunities

As the plan progresses, it is the intent of the committee to assure an annual report of progress is provided to stakeholders by October of each year.



#### 4. LISD TECH Center Recommends Purchase of Hydraulic Press Brake

**(Benjamin Murray)**

**Summary: The LISD TECH Center recommends the purchase of a hydraulic press brake.**

At the February 2023 LISD Board of Education meeting, LISD TECH Center staff were granted permission to seek bids for a hydraulic press brake to be shared between the Welding Technology and Engineering, Robotics, & Mechatronics programs.

Bids were requested, and five bids were received:

Morgan Inland, LLC.	\$84,041
Piranha (late)	\$64,650
Cincinatti	\$151,800
Sierra Victor #1	\$58,745
Sierra Victor #2	\$50,850

Rationale for higher bid selection:

The Morgan Inland, LLC bid comes with a Betenbender press brake that meets the specifications of the initial bid request. The Betenbender name was a recognized brand by our local advisory members and industry partners at the LISD TECH Center. Other brands presented were either too expensive or not recognized by our advisory group. The Morgan Inland, LLC bid also comes with a detailed tooling package that will allow students to diversify their experience with this industry-grade equipment. Other bids either did not provide a tooling package or did not provide details about their tooling package upon request.

**RECOMMENDED ACTION BY THE SUPERINTENDENT:**

**It is recommended that the LISD Board of Education approve the purchase of a hydraulic press brake from Morgan Inland, LLC at the cost of \$84,041.**

Moved by: \_\_\_\_\_ Supported by: \_\_\_\_\_

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

## **5. LISD TECH Center Hosts Elementary Explorer Day**

**(Katie Cole and Kim Dusseau)**

**Summary: On February 14, 2024, the LISD TECH Center hosted an Elementary Explorer Day.**

On February 14, 2024, third graders from Blissfield and Hudson elementary schools visited three programs at the LISD TECH Center, including Graphic Design and Culinary Arts in the Business, Management, Marketing & Technology Pathway and E.M.T. in the Health Sciences Pathway to take part in heart-themed activities as part of the Elementary Explorer Day. There were 137 third grade students who participated.

On February 2, LISD Career Preparation Services Coordinator Katie Cole presented the Elementary Explorer Welding Project to fourth grade students at Blissfield Elementary School. This project was designed by former LISD TECH Center Welding Technology Student Leaders to introduce younger students to careers in the welding industry.

The purpose of the Elementary Explorer program is to captivate elementary students through career exploration, to complete projects representative of the career pathway, and to provide mentoring experiences for LISD TECH Center students.

## **6. JC/LISD Academy Hosts Shadow Day**

**(Kim Dusseau)**

On February 3, 2024, the JC/LISD Academy hosted sixteen students for a Shadow Day. These prospective students were paired up with Academy host students and had the opportunity to see “a day in the life” of an Academy student. At the end of the day, all Academy students came together for a Positive Behavior Interventions and Supports (PBIS) activity.

## **7. JC/LISD Academy Students Participate in Adrian Symphony Orchestra and Black History Month Activities**

**(Kim Dusseau)**

On February 14, 2024, JC/LISD Academy students attended the Adrian Symphony Orchestra (ASO) performance of *Harry's Wonderous World*. Upon their return to school, students had the opportunity to watch the movie *Harriet*, which chronicles Harriet Tubman's contributions to the Underground Railroad. Students then had the opportunity to research Lenawee County's connection to the Underground Railroad.

# OFFICE OF THE SUPERINTENDENT

## M E M O R A N D U M

DATE: March 4, 2024  
 TO: LISD Board of Education  
 FROM: Mark Haag, Superintendent  
 SUBJECT: **OFFICE OF THE SUPERINTENDENT REPORTS**

### **Finance & Administrative Services**

#### **1. FY2024-2025 Budget Development Timeline**

##### **(Judy Pfund)**

Budget Program Worksheet Distribution	01/02/24
Program Service Page(s) Distribution	01/02/24
Submit Budget Program Worksheets to Business Office	01/26/24
Submit Draft Program Service Pages to Business Office	02/16/24
Budget Review Meeting w/ Leadership Team	02/28/24
Budget Review Meeting with LCSA Committee	03/19/24
Review with LISD Board of Education at April Board Meeting	04/04/24
Budget Review Meeting with Local District Board Representatives	04/18/24
Local District Board of Education deadline to pass a resolution on LISD's 2024-25 budget and submit it to the LISD Superintendent's office	06/01/24
Formal Adoption of 2024-25 Budget by LISD Board of Education	06/24/24
Budget Program Worksheet Distribution	01/02/24
Program Service Page(s) Distribution	01/02/24
Submit Budget Program Worksheets to Business Office	01/26/24
Submit Draft Program Service Pages to Business Office	02/16/24
Budget Review Meeting w/ Leadership Team	02/28/24
Budget Review Meeting with LCSA Committee	03/19/24
Review with LISD Board of Education at April Board Meeting	04/04/24
Budget Review Meeting with Local District Board Representatives	04/18/24
Local District Board of Education deadline to pass a resolution on LISD's 2024-25 budget and submit it to the LISD Superintendent's office	06/01/24
Formal Adoption of 2024-25 Budget by LISD Board of Education	06/24/24

## Cooperative Services

### 1. Universal Service Fund - Lenawee/Monroe Technology Consortium – Firewall Services for FY2025-FY2029

(Judy Pfund)

**Summary:** The LISD, acting in its capacity as fiscal and administrative agent for the Lenawee/Monroe Technology Consortium, seeks approval to accept the bid for firewall services.

As was authorized by the Board at their October 2, 2023, meeting, the LISD, acting in its capacity as fiscal and administrative agent for the Lenawee/Monroe Technology Consortium, issued a request for proposal (RFP) for firewall services for the member school districts of the Consortium. The LISD received proposals from three vendors. Because some of these services qualify for educational discounts through the Universal Service Fund’s E-rate program, the LISD also needs to apply for those discounts during the contract year.

Bid responses are summarized as follows, with the referenced amounts reflecting the total cost of service to the Consortium without the anticipated E-rate discount:

<b>Firewall Licensing</b>	<b>Bid</b>
Cytranet	N/A
Netsolutions LLC	N/A
All Covered/KMBS	\$530,302.00
Alt #1	\$463,178.00
AmeriNet	\$112,726.60
Alt #1	\$122,807.60
Alt #2	\$626,362.00
Alt #3	\$881,559.00

#### **Firewall**

The LISD received proposals from four vendors in response to the RFP: Cytranet, Netsolutions, All Covered/KMBS, and AmeriNet. Cytranet and Netsolutions did not bid on the requested licenses but provided alternate bids for internet services. AmeriNet, the current licensing provider for the Consortium, submitted an alternate bid for replacement hardware and a 5-year service contract. This alternative bid includes upgrades to the firewall equipment, enabling greater bandwidth connectivity to the consortium network and enhanced cybersecurity solutions. Therefore, it is recommended that the Board of Education accept AmeriNet's ALT 2 bid, totaling \$626,362.00, covering the period from 2024-2025 through the 2028-2029 fiscal years.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education, acting as the fiscal and administrative agent for the Lenawee/Monroe Technology Consortium, accept the bid of \$626,362.00 from Amerinet for firewall services covering the period from 2024-2025 through the 2028-2029 fiscal years and authorize the Superintendent and/or his designee to sign all corresponding documents related to the bid, contract, and/or project and submit all required documents necessary to obtain any USF E-rate discounts.

Moved by: \_\_\_\_\_ Supported by: \_\_\_\_\_

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

## Facilities Updates

### 1. Transportation Services Center Addition

#### (Tom Kasefang)

At the December 2022 LISD Board of Education meeting, LISD staff received board approval to develop bid specifications and seek bids for an addition to the Transportation Service Center building. The existing building has a meeting/training room that is located on the upper level, only accessible by stairs, which can be challenging for staff with medical conditions and/or disabilities. The building has only two (2) gender-neutral restrooms, making it difficult at times to accommodate all the Transportation Services staff.

The proposed addition will include a large meeting room for staff training, new offices, an ADA gender-neutral restroom, storage for shop equipment and supplies, and a standby generator. A new electrical service is also included in this project to satisfy the additional electrical demand.

LISD staff held a mandatory pre-bid meeting on February 15, 2024, with a total of five (5) general contractors in attendance. Of those in attendance, a total of three (3) bids were received.

In reviewing the bids, Foulke Construction Company, of Hillsdale, MI, submitted the lowest bid for the work with a bid amount of \$524,000. Foulke Construction Company has worked previously with the LISD on various projects with an overall positive performance.

2024-2025 LISD Transportation Renovation Project Bid Summary Sheet		
Company	Location	Bid Amount
Foulke Construction Company	Hillsdale, MI.	\$ 524,000.00
Vanston/O'Brien, Inc.	Ann Arbor MI.	\$ 806,200.00
The Speiker Company	Northwood, OH.	\$ 804,700.00

If the project is approved, LISD staff plan to start the project on May 5, 2024, with a completion date of November 1, 2024.

#### RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education accept the low bid from Foulke Construction Company in the amount of \$524,000 for the construction of the Transportation Services addition.

Moved by: \_\_\_\_\_ Supported by: \_\_\_\_\_

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

**Staff Resources**

**1. Personnel Update**

**(Dan Garno)**

**a. Volunteer Services, Employment, and Contract Services**

Note: Compensation represented in total for the full annual term and will be prorated on actual days/time worked of the defined full annual term.

Name	Position	Compensation / Other Approval	Term
Rylee Bryan	Grad Co-op	\$10.33/hourly. Other compensation per Personnel Positions Book.	As needed
Elizabeth Duckett	CTE Teacher	N/A	LOA eff: 5/20/24-6/6/24
Billy Ellenwood	Bus Driver	N/A	LOA eff: 1/22/24-3/1/24
Dena Potter	School Social Worker	N/A	LOA eff: 1/22/24-2/8/24

**RECOMMENDED ACTION BY THE SUPERINTENDENT:**

It is recommended that the LISD Board of Education approve the employment recommendations of the Superintendent as presented above.

Moved by: \_\_\_\_\_ Supported by: \_\_\_\_\_

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		



## b. Separation of Employment

Name	Position	Reason	Separation Date
Sylvia Alvarado-Coleman	School Social Worker	Retirement	06/05/2024
Ashley Price	CTE Teacher – Marketing & Entrepreneurship	Resigned	02/16/2024

## 2. Update on Position Vacancies

(Dan Garno)

**Summary:** The following position vacancies exist at this time in the District. Each time a position becomes vacant a thorough evaluation ensues as to whether the position needs to be filled or whether it could be combined with another position(s). **During this time of budget instability, these positions are being evaluated even more thoroughly.**

### Administrative Services

- One Custodian II. This permanent, full-time position is available due to additional need. The position has been posted and applications are being accepted.
- One Family Liaison. This permanent, part-time position is available due to additional need. The position has been posted and applications are being accepted.

### Instruction and General Services

- One LISD PREP Academy Childcare Director/GED Coordinator. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.

### Special Education & Strategic Initiatives

- Two Interpreters for the Deaf and Hard of Hearing. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- One EI Teacher Consultant. This permanent, part-time position is available due to additional student need. The position has been posted and applications are being accepted.
- Six Speech & Language Pathologists. These permanent, full-time positions are available due to resignation, retirement, and reassignment. The positions have been posted and applications are being accepted.
- Five Special Education Teacher Assistants. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- One School Psychologist. This permanent, full-time position is available due to resignation. The positions have been posted and applications are being accepted.

- One Special Education Teacher - Physical Education for Students with Disabilities. This permanent, full-time position is available due to retirement. The position has been posted and applications are being accepted.
- One Secondary Special Education Teacher. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Special Education Teacher – EI. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- Two Special Education Teachers (Maurice Spear Campus). These permanent, full-time positions are available due to resignation and retirement. The positions have been posted and applications are being accepted.
- One ASD Consultant. This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- Two School Social Workers. These permanent, full-time positions are available due to reassignment. The positions have been posted and applications are being accepted.
- Two Special Education Teachers– CI. These permanent, full-time positions are available due to resignation and additional student need. The positions have been posted and applications are being accepted.
- One Early Childhood Special Education Teacher. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Special Education Consultant – Behavioral Support. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Occupational Therapist. This permanent, full-time position is available due to retirement. The position has been posted and applications are being accepted.
- One Executive Director of Special Education. This permanent, full-time position is available due to retirement. The position has been posted and applications are being accepted.

### **3. 2023 Workers' Compensation Summary**

#### **(Courtney Williams and Ashley Munson)**

During 2023, five (5) LISD staff members were injured and all required medical attention, one of which resulted in a total of six (6) lost work days.

The district continues to provide staff with in-service training on proper lifting techniques, body mechanics, and other wellness-related programs. Our goal continues to be no lost workdays to injury/illness. Below is a summary of the number of employees injured and the number of days the employee was away from work for 2023 compared with 2022.

<b>Workers' Compensation Current and Past Year Comparison</b>		
<b>Year</b>	<b>Number of Staff Members</b>	<b>Number of Days Employees Were Away From Work</b>
2023	5	6
2022	4	16

#### **4. 2023-2024 Staff Recognition**

##### **(Courtney Williams and Larissa Kalinowski)**

Following the 2022-2023 annual Staff Recognition event, the LISD Staff Resources Department conducted a follow-up survey to gather feedback from staff regarding the event. Out of approximately 100 respondents, 60% favored pursuing a change in the event format. The responses reflected a variety of interests and rationales for the suggested changes. Several recurring themes emerged, including scheduling the event at a time when there are less conflicts with year-end workloads, make the event shorter, and consider a less formal celebration format within distinct programs and/or smaller groups.

Previous Staff Recognition surveys have yielded similar results, with a majority of staff favoring a different annual recognition event format. Therefore, based on the survey feedback and with the support of the LISD Superintendent, the LISD Staff Resources Department has begun developing ideas for changing the annual recognition event format. We look forward to the format changes and cannot wait to begin the planning details!

The 2023-2024 Staff Recognition event will look different this year with a portion of the event taking place in at least three separate locations. As of now, the Milton C. Porter Education Center and LISD TECH Center will host a space where award recipients can collect their awards, while staff will have the opportunity to gather informally during their breaks to celebrate with ice cream, cookies, and treats. Additionally, plans are underway to host a separate event at the LISD bus garage, addressing past challenges that hindered attendance by Transportation Department staff who were taking students home following a half-day of student instruction. The separate recognition event dates and times will be determined based on when to best accommodate those receiving awards.

The nomination process will remain the same or similar as in previous years. Excellence Award winners will receive a surprise visit from a small group of individuals (the Superintendent, a Leadership Team member, their supervisor, a representative from the Staff Resources Department, and perhaps even family members).

More details will be shared with the Board of Education and staff as planning continues. We are looking forward to once again recognizing our amazing LISD staff at the conclusion of the school year.

## **Office of the Superintendent Reports**

### **1. Request to Develop Specifications and Obtain REMC Pricing for Consolidated Technology Devices**

#### **(Mats Holm)**

Annually, the LISD procures technology devices and related hardware (i.e., monitors, docks, and speakers) for use by LISD employees and students. The consolidated device procurement process involves obtaining information from each LISD program and service area regarding their anticipated employee and student technology needs for the 2024-2025 school year. This includes replacing end-of-life devices and adding new equipment where necessary.

In recent years, the LISD has developed and published a request for bids document that was shared with computer suppliers and manufacturers. Through that process, it was determined that the pricing available through the Regional Educational Media Center (REMC) Save Program, which features devices and related items bid on a state-wide basis, was more competitive than those received directly by LISD.

Because REMC Save Program pricing has consistently proven to be the most competitive pricing available, and because the items available through the REMC Save Program meet the bid requirements set forth in the Revised School Code, it is recommended that the LISD procure needed devices and related hardware through the REMC Save Program.

With Board approval, the LISD Technology team will work to identify specific devices and related hardware types and quantities required and will present a recommended purchase to the Board at a later meeting.

#### **RECOMMENDED ACTION BY THE SUPERINTENDENT:**

It is recommended that the LISD Board of Education authorize the development of specifications and the obtainment of REMC Save Program pricing for the purpose of procuring needed devices and related hardware for LISD employees and students for the 2024-2025 fiscal/school year.

Moved by: \_\_\_\_\_ Supported by: \_\_\_\_\_

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

# ADJOURNMENT

## Adjournment

Moved by \_\_\_\_\_, supported by \_\_\_\_\_ that  
the meeting be adjourned.

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

Meeting adjourned at \_\_\_\_\_ p.m.

## **Attachments**





## MINUTES OF THE LENAWEE INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION MEETING

### Regular February Board Meeting

February 5, 2024, 4:00 p.m.

The meeting was conducted both in person at the LISD Education Service Center and electronically in accordance with section 3a of Michigan's Open Meetings Act, MCL 15.263a.

### Call to Order

The meeting was called to order at 4:00 p.m. by Board President Richard Germond.

### Attendance

**MEMBERS PRESENT:** Richard Germond, James Hartley, Dale Wingerd, Paula Holtz

**MEMBERS ABSENT:** David Pray

**LISD STAFF PRESENT:** Mark Haag, Jody Howard, Judy Pfund, Dan Garno, Jenny Heath, Brian Jones, Janine Decker, Ryan Walentowski, Ben Murray, Tom Kasefang, Alena York, Dawn Stetler, Helen Thomas, Kim Dusseau, Andrew Munson, Kyle Hoffman, Karen Rayner, Carolee Hartman, Todd Armstrong, Mats Holm, Elaine Stoerger (virtual)

**OTHERS PRESENT:** None

### Set Agenda

- ✓ **Moved by Hartley, supported by Wingerd, that the LISD Board of Education set the agenda as presented.**

**Yes: 4, No: 0; motion carried.**

### Staff of the Month

Ryan Walentowski, LISD TECH Center Assistant Principal, presented the February Staff of the Month award to Dawn Stetler and Helen Thomas, Culinary Arts Teacher Assistants.

### Comments from the Public

None

### Approve Previous Meeting Minutes and Financial Reports

- ✓ **Moved by Hartley, supported by Wingerd, that the LISD Board of Education approve/accept the following items:**

- **Approve minutes of the January 8, 2024, regular January Board meeting with the following name correction under Attendance – Change “Dan Hosken” to “Rob Hosken”.**
- **Approve financial reports.**

**Yes: 4, No: 0; motion carried.**

## Financial Reports

### Financial Data Reports for the Month Ending December 31, 2023

	Gen. Svcs.	Sp. Ed.	CTE
Revenues to Date	\$ 8,304,487	\$ 7,487,042	\$ 4,100,474
Expenditures to Date	\$ 4,813,971	\$ 10,066,438	\$ 5,075,620
Fund Balance	\$ 7,194,127	\$ (2,186,800)	\$ 8,176,441

### Projected February 2024 Cash Flow

General Svcs.	Tech Fund	Co-op Fund	Sp. Ed.	CTE
\$ 5,895,695	\$ 7,103	\$ 259,363	\$ 5,169,497	\$ 4,274,657

### Capital Projects Cash Balances

General Services	Special Education	CTE
\$ 1,871,871.19	\$ 1,094,644.00	\$ 4,806,714.24

**Investments Total:** \$31,095,094.94

## Oral Report

Brian Jones, Executive Director of Instruction & General Services, and Karen Rayner, Consultant - Data, Assessment, and Evaluation, gave a presentation to the LISD Board of Education on the data warehouse selection process.

## Acknowledging Student Success

### LISD TECH Center Students Compete in Student Organization's District Competition

Students from the Marketing & Entrepreneurship program participated in the DECA District 4 Conference on January 12, 2024. One student qualified for the DECA State Career Development Conference to be held in Detroit March 14-16, 2024.

## Special Education

### Lenawee County School's Annual Special Education Fall 2023 Student Count

The annual special education student count data from the Fall 2023 student count is now available. This data includes the number of students who qualify for and receive special education services. The unaudited Fall 2023 student count is 2,358. This is an increase of 179 students from the Fall 2022 audited count.

## Early On Services in Lenawee County

The LISD has continued to make adjustments to the LISD Early On staffing structure and assignments which continue to support a systematic process for children and families to access services. These staffing adjustments are a part of a multi-year plan to improve service delivery to Lenawee County's youngest students and their families. By increasing dedicated assignment of staff time to Early On, the district is better able to process referrals and evaluations in a shorter period with fewer steps and limit the number of staff

families have to encounter. Areas reported and monitored through Catamaran, Michigan Department of Education's monitoring system, show improvement in Lenawee's data reported through the fall student count. Areas closely monitored include timely initial Individualized Family Service Plan (IFSP) completion and Transition IFSP completion, both of which targets are set at 100% compliance.

## **CTE, Instruction and General Services**

### **Lenawee County Data Warehouse/Analytics Tool**

The Lenawee ISD is currently in the final year of a three-year agreement with Illuminate DnA. Illuminate DnA has not made significant progress in interfacing with the MiDataHub in recent years. LISD staff began a product selection process using a modified Hexagon Tool, part of the LISD Selection Process. All districts were asked to provide a member to participate on the advisory team. The advisory team met four times from April to October in 2023. Four products were reviewed in depth by this team, and the team selected Munetrix. The decision was approved by the Lenawee County Superintendents' Association (LCSA). Specifications were developed and bids were due by Monday, January 15, 2024. Six bids were received and reviewed. One vendor, Munetrix, met the bid requirement of having a functional integration with the MiDataHub. Munetrix also submitted the lowest bid.

- ✓ **Moved by Hartley, supported by Wingerd, that the LISD Board of Education approve the purchase of the data warehousing/analytics tool provided by Munetrix in the amount of \$229,856.**

**Yes: 4, No: 0; motion carried.**

### **JC/LISD Academy Application and Enrollment Process**

Students interested in attending the JC/LISD Academy: *A Regional Middle College* can obtain an application for the 2024-2025 school year beginning January 31, 2024, by contacting the JC/LISD Academy or their local superintendent's office. Applications will be accepted through May 3, 2024. Students interested in learning more about the JC/LISD Academy can attend the shadow day on February 1, 2024, and/or one of the student/parent information sessions.

### **JC/LISD Academy Student Presented with Dr. Martin Luther King, Jr. Student Service Award**

JC/LISD Academy student Elise Kruse received the Jackson College Dr. Martin Luther King Jr. Award at the community dinner and program held at Adrian College Tobias Center on January 15, 2024.

### **LISD Civil Rights Compliance and Review (CRCR) Audit**

On October 16, 2023, staff from the Michigan Department of Education Office of Career and Technical Preparation visited the Lenawee Intermediate School District beginning at the LISD TECH Center. The staff visited all programs at the LISD TECH Center and the LISD Center for a Sustainable Future (CSF). Being a civil rights audit, staff also visited the office of Superintendent Mark Haag as well as compliance officers Dan Garno and Heather Reau. The audit was successful with the final report indicating a few findings to be addressed. The LISD TECH Center was required to complete and submit a compliance plan. The compliance plan has been submitted; approval of the plan has not been received.

## **CTE Programs Complete CLNA (Comprehensive Learning Needs Assessment)**

To assure career and technical education (CTE) needs of all learners are met, the federal government requires the gathering of certain information. The Comprehensive Learning Needs Assessment (CLNA) gathers this information starting at individual district levels working upwards through the state level for submission to the federal agency. The CLNA process involves gathering data, examining recurring needs, creating focused discussions, gathering stakeholder feedback, and making steps to move forward. All six local districts with state approved CTE programs, as well as the LISD TECH Center, have completed the CLNA process. The information has been collected to form the Career Education Planning District (CEPD) 45 CLNA. Each CEPD in Region 22 (Hillsdale, Jackson, and Lenawee) completes the CLNA based on their individual CEPD. Once the regional data is completed, it will be submitted to the Office of Career and Technical Education (OCTE). The state will then complete a state level CLNA.

## **Office of the Superintendent Finance & Administrative Services**

### **2024-2025 Projected Budget Development**

The Lenawee County Equalization office has not shared what the expected change in overall taxable value properties is expected to be for next year. Michigan's constitution requires an inflation rate calculation be used for property tax purposes; it uses the Federal Consumer Price Index to set the rate. For property tax assessments that will be approved in late spring, the official inflation factor will be 5.0% (1.05). This will impact any property that is increasing in value or where there is a difference between taxable value and state equalized value (SEV).

### **Special Education Reimbursement**

The first special education reimbursement payment of \$1,190,000 for FY2023-2024 made in December 2023 represents 17% (20% of the 85%) of the budgeted local district reimbursement total. The remaining \$1,050,000 balance from FY2022-2023 and Medicaid Outreach funds in the amount of \$67,884 were also included with the December 2023 disbursements to local districts to settle the prior year total.

LISD's second FY2023-2024 payment in the amount of \$4,165,000 was disbursed in late January. This payout represents 59.5% (70% of the 85%) of total budgeted funds available for FY2023-2024. The third installment (10% of the 85%) is scheduled for distribution following LISD's final budget revision approval by the Board of Education in late June.

## **Cooperative Services**

### **Universal Service Fund - Lenawee/Monroe Technology Consortium – Internet Communications Equipment for FY2024-2025**

As was authorized by the LISD Board of Education at their December 4, 2023, meeting, the LISD, acting in its capacity as fiscal and administrative agent for the Lenawee Monroe Technology Consortium, issued a request for proposal for consortium-wide infrastructure upgrades. The LISD received proposals from three vendors, and Sehi was the low bidder with an alternate Hewlett Packard/Aruba solution. Because some of these services qualify

for educational discounts through the Universal Service Fund’s E-rate program, the LISD also needs to apply for those discounts during the contract year.

- ✓ **Moved by Hartley, supported by Holtz, that the LISD Board of Education, acting as the fiscal and administrative agent for the Lenawee Monroe Technology Consortium, authorize accepting the bid of \$656,667.11 from Sehi for consortium-wide infrastructure upgrades and authorize the Superintendent and/or his designee to sign all corresponding documents related to the bid, contract, and/or project and submit all required documents necessary to obtain any USF E-rate discounts.  
Yes: 4, No: 0; motion carried.**

## Facilities Updates

### 2024-2025 Capital Improvement Projects

As outlined in Board Policy 7410, each of the LISD buildings and associated grounds are inspected annually to evaluate current conditions and identify any need for updates. Information gathered during these inspections and findings from the 2017 Facilities Assessment is compiled in the LISD’s twelve-year capital improvement plan, which allows staff to plan for various projects effectively.

For the 2024-2025 school year, LISD staff are considering capital improvement projects at the William J. Ross Education Service Center (ESC), Milton C. Porter Education Center, Laura Haviland Building, Trenton Hills Learning Center (THLC), LISD TECH Center, LISD Center for a Sustainable Future (CSF), and to correct some deficiencies identified during the Civil Rights Compliance Review (CRCR).

- ✓ **Moved by Holtz, supported by Wingerd, that the LISD Board of Education authorize district staff to develop specifications and seek bids for the 2024-2025 Capital Improvement Projects.  
Yes: 4, No: 0; motion carried.**

## Staff Resources

### Personnel Update and Employment Recommendations

Name	Position	Compensation / Other Approval	Term
Jamar Bonney	Special Education Teacher Assistant	Beginning base pay \$23,400/salary. Other compensation per LIEA Collective Bargaining Agreement.	Full Time, 188 Work Days
Carter Grof	Grad Co-op	\$10.33/hourly. Other compensation per the Personnel Positions Book.	Part-time, As needed
Angela Kuiper	Special Education Teacher Assistant	Beginning base pay \$29,775/salary. Other compensation per LIEA Collective Bargaining Agreement	Full Time, 188 Work Days

Name	Position	Compensation / Other Approval	Term
Larry Lisenbee	Bus Assistant	\$16.08/hourly. Other compensation per the Personnel Positions Book.	Full Time, 180-230 Work Days
Jolene Nofzinger	Secretary – Staff Resources, Facilities/Maintenance, School Safety, School Support Services	\$16.08/hourly. Other compensation per the Personnel Positions Book.	Full Time, 250 Work Days
Ronald Perkins	Bus Assistant	\$16.08/hourly. Other compensation per the Personnel Positions Book.	Full Time, 180-230 Work Days
Renee Retan	Bus Driver	\$19.00/hourly. Other compensation per the Personnel Positions Book.	Full Time, 180-230 Work Days
Elizabeth Duckett	CTE Instructor	N/A	LOA eff: 5/20/24-6/6/24
Sarah Newell	Speech Language Pathologist	N/A	LOA eff: 1/25/24-2/7/24
Rebecca Schmidt	School Social Worker	N/A	LOA eff: 3/22/24-6/5/24

✓ **Moved by Holtz, supported by Hartley, that the LISD Board of Education approve the employment recommendations of the Superintendent as presented above.**

**Yes: 4, No: 0; motion carried.**

### **Separation of Employment**

Name	Position	Reason	Separation Date
Barbara Eash	Occupational Therapist	Retirement	06/30/2024
Cheyenne Ely	Grad Co-op	Resigned	01/09/2024
Jody Howard	Assistant Superintendent - Special Education & Strategic Initiatives	Retiring	06/30/2024
Emily Kuenzer	Grad Co-op	Resigned	01/09/2024

JoAnn Leupp	PREP Childcare & GED Coordinator	Retiring	01/25/2024
Emily Peterson	Grad Co-op	Resigned	01/09/2024

## **Update on Position Vacancies**

### Administrative Services

- One Custodian II. This permanent, full-time position is available due to additional need. The position has been posted and applications are being accepted.

### Instruction and General Services

- One Special Populations Consultant. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.

### Special Education & Strategic Initiatives

- Two Interpreters for the Deaf and Hard of Hearing. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- One EI Teacher Consultant. This permanent, part-time position is available due to additional student need. The position has been posted and applications are being accepted.
- Six Speech & Language Pathologists. These permanent, full-time positions are available due to resignation, retirement, and reassignment. The positions have been posted and applications are being accepted.
- Five Special Education Teacher Assistants. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- One School Psychologist. This permanent, full-time positions are available due to retirement and resignation. The positions have been posted and applications are being accepted.
- One Special Education Teacher - Physical Education for Students with Disabilities. This permanent, full-time position is available due to retirement. The position has been posted and applications are being accepted.
- One Secondary Special Education Teacher. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Special Education Teacher – EI. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- Two Special Education Teachers (Maurice Spear Campus) - These permanent, full-time positions are available due to resignation and retirement. The positions have been posted and applications are being accepted.
- One ASD Consultant - This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- Two School Social Workers - These permanent, full-time positions are available due to reassignment. The positions have been posted and applications are being accepted.



- Two Special Education Teachers– CI. These permanent, full-time positions are available due to resignation and additional student need. The positions have been posted and applications are being accepted.
- One Early Childhood Special Education Teacher. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Special Education Consultant – Behavioral Support. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Special Education Regional Secretary. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.

## Transportation

In preparation for the budget planning process for the next school year, the LISD Transportation Department evaluates the current LISD buses and other transportation vehicles to determine if any of the current vehicles are due for replacement. Referring to the LISD Vehicle Replacement chart, by the 2024-2025 school year, the LISD has identified the need to replace one or more school buses. There may be a need to replace at least one or more of the district's other vehicles as well, such as vans used for programs and operational purposes. Generally, the typical useful life span of a school bus is defined as the time when the bus is at or near 300,000 miles and/or is 10 years old. LISD staff are requesting Board authorization to develop specifications and seek bids from qualified vendors for the possible purchase of new school buses and vans for the upcoming school year.

- ✓ **Moved by Hartley supported by Wingerd, that the LISD Board of Education grant permission for staff to develop specifications and seek bids for the possible purchase of new school buses and vans for the upcoming 2024-2025 school year.**  
**Yes: 4, No: 0; motion carried.**

## Policies Update

### Recommended Board Policy Amendments

At the January 8, 2024, meeting of the LISD Board of Education, draft changes to multiple Board policies were introduced for the Board's consideration. The Thrun Law firm has recommended immediate changes to certain policies due to recently enacted changes to Michigan's Public Employment Relations Act (commonly referred to as "PERA"), the State School Aid Act, the Revised School Code, and the Teachers' Tenure Act.

- ✓ **Moved by Wingerd supported by Holtz, that the LISD Board of Education adopt the following recommended new Board policies and amendments to current Board policies:**
  - **Board Policy 4108 – Union Activity and Representation with an effective date of February 5, 2024**
  - **Board Policy 4503-R-School Administrator Evaluation with an effective date of July 1, 2024**
  - **Board Policy 4402-R-Placement with an effective date of July 1, 2024**
  - **Board Policy 4409-R-Non-Renewal of Probationary Teachers with an effective date of July 1, 2024**



- **Board Policy 4403-R-Performance Evaluation (Professional Staff) with an effective date of July 1, 2024**
- **Board Policy 4405-R-Reduction in Force and Recall with an effective date of July 1, 2024**
- **Board Policy 3139 – Professional Staff Discipline with an effective date of February 5, 2024**
- **Board Policy 3140 – Professional Staff Termination with an effective date of February 5, 2024**

**Yes: 4, No: 0; motion carried.**

## **Office of the Superintendent Reports**

### **Information Technology Network Managed Detection and Response Services**

The LISD’s Information Technology team and the Lenawee/Monroe Technology Consortium have taken steps to reduce the District’s exposure to cyberattacks. A managed detection and response service would monitor for, detect, and help prevent LISD information technology network breaches and intrusions, 24 hours a day, seven days a week, 365 days a year - services that the LISD’s information technology team does not have the capacity to perform. Moreover, none of the LISD’s current IT staff are experts in cybersecurity. The LISD Information Technology team is requesting authorization from the Board of Education to develop specifications and seek proposals for managed detection and response services.

- ✓ **Moved by Wingerd supported by Hartley that the LISD Board of Education authorize District staff to develop specifications and seek proposals for 24/7, 365-day, information technology network/systems cyberattack detection and response services.**

**Yes: 4, No: 0; motion carried.**

### **Audio/Visual System Procurement and Installation**

LISD Information Technology staff regularly assess audio/video (“A/V”) equipment placed throughout the LISD’s facilities, while also considering A/V system upgrade and replacement requests from educational program administrators. To begin the process of replacing and/or improving A/V systems within the LISD, Board of Education authorization is requested to develop A/V system specifications and to seek bids from qualified vendors. Bids will be presented to the Board at a future meeting for consideration prior to moving forward with any product acquisition or installation. Proposed A/V system acquisition and installation costs will be included in the FY2024-2025 budget.

- ✓ **Moved by Hartley supported by Wingerd that the LISD Board of Education authorize LISD staff to develop specifications and seek bids from qualified vendors for the acquisition and installation of classroom and meeting room audio/visual systems.**

**Yes: 4, No: 0; motion carried.**

### **Michigan Association of School Boards (MASB) Board of Directors Election**

The Michigan Association of School Boards (MASB) is accepting votes from member school districts for seats on the MASB Board of Directors. The LISD is part of Region 7,

which includes the following ISDs and their constituent districts: Eaton, Hillsdale, Ingham, Jackson, Lenawee, Livingston, Monroe, and Washtenaw. The selected candidate will represent Region 7 on the Board for a three-year term.

- ✓ **Moved by Hartley supported by Holtz that the LISD Board of Education select candidate Dale Wingerd for the MASB Board of Directors Region 7 and authorize the Superintendent to cast the District's vote for that candidate. Yes: 3, No: 0; Abstain: 1 (Wingerd); motion carried.**

LISD Board Trustee Paula Holtz said she accepted with regret Jody Howard's retirement announcement after 44 years of service and expressed her happiness for Jody.

## **Adjournment**

- ✓ **Moved by Hartley, supported by Holtz, that the meeting be adjourned. Yes: 4, No: 0; motion carried.**

The meeting adjourned at 4:59 p.m.

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James Hartley, Secretary, LISD Board of Education

**Lenawee Intermediate School District  
General Fund Financial Data Report  
For Period Ended January 30, 2024**

.-	2023-2024 First Revision Budget	Year-To-Date Actuals Cash Basis	Percent of Budget
<b>Revenues:</b>			
100 Local Sources	\$ 1,648,840	\$ 979,601	59.41%
300 State Sources	8,153,599	7,293,896	89.46%
400 Federal Sources	914,866	212,893	23.27%
<b>Total Revenues</b>	<b>10,717,305</b>	<b>8,486,389</b>	<b>79.18%</b>
500 Incoming Transfers & Other Transactions	460,648	(1,396)	-0.30%
600 Fund Modifications	3,423,579	1,854,904	54.18%
<b>Total Revenues, Incoming Transfers &amp; Other</b>	<b>14,601,532</b>	<b>10,339,897</b>	<b>70.81%</b>
<b>Expenditures:</b>			
Instruction Expense			
110 Basic Program	961,549	461,779	48.02%
120 Added Needs	90,279	40,076	44.39%
Support Services			
210 Pupil	2,162,581	848,556	39.24%
220 Instructional Staff	3,247,133	1,452,515	44.73%
230 General Administration	928,442	512,677	55.22%
240 School Administration	147,348	73,785	50.08%
250 Business	796,396	435,250	54.65%
260 Operations/Maintenance	304,335	152,866	50.23%
270 Transportation	16,600	1,425	8.58%
280 Central	2,339,264	1,124,418	48.07%
290 Other	-	-	0.00%
300 Community Service	874,549	422,879	48.35%
<b>Total Expenditures</b>	<b>11,868,476</b>	<b>5,526,225</b>	<b>46.56%</b>
400-600 Outgoing Transfers & Other Transactions	2,903,665	1,346,138	46.36%
<b>Total Appropriated</b>	<b>14,772,141</b>	<b>6,872,363</b>	<b>46.52%</b>
Excess Revenue (Appropriated)	(170,609)	3,467,534	
Beginning Fund Balance	4,928,523	4,928,523	
Less: Committed Fund Balance	-	-	
<b>Non-Spendable &amp; Unrestricted Fund Balance</b>	<b>\$ 4,757,914</b>	<b>\$ 8,396,057</b>	

**Lenawee Intermediate School District  
Special Education Financial Data Report  
For Period Ended January 30, 2024**

	2023-2024 First Revision Budget	Year-To-Date Actuals Cash Basis	Percent of Budget
<b>Revenues:</b>			
100 Local Sources	\$ 18,991,702	\$ 10,741,365	56.56%
200 Other Sources	500	-	0.00%
300 State Sources	11,243,869	4,177,705	37.16%
400 Federal Sources	4,920,771	157,886	3.21%
<b>Total Revenues</b>	<b>35,156,842</b>	<b>15,076,957</b>	<b>42.88%</b>
500 Incoming Transfers & Other Transactions	625,000	-	0.00%
600 Fund Modifications	13,829	-	0.00%
<b>Total Revenues, Incoming Transfers &amp; Other</b>	<b>35,795,671</b>	<b>15,076,957</b>	<b>42.12%</b>
<b>Expenditures:</b>			
Instruction Expense			
120 Added Needs	14,705,577	8,313,310	56.53%
Support Services			
210 Pupil	10,641,328	4,415,370	41.49%
220 Instructional Staff	2,614,277	1,343,234	51.38%
230 General Administration	25,000	7,367	29.47%
240 School Administration	106,202	55,541	52.30%
250 Business	156,500	61,677	39.41%
260 Operations/Maintenance	922,256	421,275	45.68%
270 Transportation	1,908,191	1,046,381	54.84%
280 Central	471,159	276,560	58.70%
300 Community Service	11,455	5,372	46.89%
<b>Total Expenditures</b>	<b>31,561,945</b>	<b>15,946,087</b>	<b>50.52%</b>
400-600 Outgoing Transfers & Other Transactions	3,677,996	1,095,658	29.79%
<b>Total Appropriated</b>	<b>35,239,941</b>	<b>17,041,744</b>	<b>48.36%</b>
Excess Revenue (Appropriated)	555,730	(1,964,788)	
Beginning Fund Balance	9,991,870	9,991,870	
Less: Future Local District Reimbursement	8,790,244	8,790,244	
Non-Spendable & Restricted Fund Balance	\$ 1,757,356	\$ (763,162)	

**Lenawee Intermediate School District  
Career Technical Education Financial Data Report  
For Period Ended January 30, 2024**

	2023-2024 First Revision Budget	Year-To-Date Actuals Cash Basis	Percent of Budget
<b>Revenues:</b>			
100 Local Sources	\$ 13,360,960	\$ 7,549,163	56.50%
300 State Sources	2,437,184	1,371,820	56.29%
400 Federal Sources	216,499	98,829	45.65%
<b>Total Revenues</b>	<b>16,014,643</b>	<b>9,019,812</b>	<b>56.32%</b>
500 Incoming Transfers & Other Transactions	25,000	10,697	42.79%
<b>Total Revenues, Incoming Transfers &amp; Other</b>	<b>16,039,643</b>	<b>9,030,508</b>	<b>56.30%</b>
<b>Expenditures:</b>			
Instruction Expense			
110 Basic Program	167,479	94,158	56.22%
120 Added Needs	7,866,302	3,052,557	38.81%
Support Services			
210 Pupil	933,227	439,245	47.07%
220 Instructional Staff	801,513	362,224	45.19%
230 General Administration	265,269	141,661	53.40%
240 School Administration	832,767	434,377	52.16%
250 Business	152,002	102,134	67.19%
260 Operations/Maintenance	1,531,291	740,579	48.36%
270 Transportation	419,138	91,313	21.79%
280 Central	593,173	326,462	55.04%
290 Other	5,200	492	9.46%
300 Community Service	385,658	183,635	47.62%
<b>Total Expenditures</b>	<b>13,953,019</b>	<b>5,968,837</b>	<b>42.78%</b>
400-600 Outgoing Transfers & Other Transactions	1,922,472	759,247	39.49%
<b>Total Appropriated</b>	<b>15,875,491</b>	<b>6,728,084</b>	<b>42.38%</b>
Excess Revenue (Appropriated)	164,152	2,302,425	
Beginning Fund Balance	9,707,453	9,707,453	
Less: Committed Fund Balance	-	-	
Non-Spendable & Restricted Fund Balance	\$ 9,871,605	\$ 12,009,878	

**LENAWEE INTERMEDIATE SCHOOL DISTRICT  
PROJECTED CASH FLOW**

**March-24**

	GENERAL FUND	TECHNOLOGY CONSORTIUM FUND	COOP FUND	SPECIAL EDUCATION	CAREER TECHNICAL EDUCATION	TOTAL
BEGINNING BALANCE	\$6,764,504	\$7,197	\$266,447	\$4,398,568	\$4,178,525	\$15,615,241
PLUS REVENUES*	<u>962,029</u>	<u>7,076</u>	<u>16,610</u>	<u>3,634,599</u>	<u>1,843,791</u>	<u>6,464,105</u>
WORKING CAPITAL	7,726,533	14,273	283,057	8,033,167	6,022,316	22,079,346
LESS: EXPENDITURES	<u>1,217,083</u>	<u>42,645</u>	<u>23,609</u>	<u>2,343,399</u>	<u>1,176,773</u>	<u>4,803,508</u>
BEFORE TRANSFERS	6,509,450	(28,372)	259,448	5,689,768	4,845,544	17,275,838
TRANSFERS	<u>209,407</u>	<u>0</u>	<u>0</u>	<u>(126,706)</u>	<u>(82,701)</u>	<u>0</u>
ENDING BALANCE	<u><u>\$6,718,857</u></u>	<u><u>(\$28,372)</u></u>	<u><u>\$259,448</u></u>	<u><u>\$5,563,063</u></u>	<u><u>\$4,762,842</u></u>	<u><u>\$17,275,838</u></u>

NOTES: The Executive Director of Finance and Business Services will be available 30 minutes prior to the beginning of the meeting to review financial reports with LISD Board of Education members.

DATE: February 20, 2024 / March 5, 2024  
 TO: Superintendent and LISD Board of Education  
 FROM: Executive Director of Finance & Business Services  
 RE: Cash & Investment Analysis

<u>Bank</u>	<u>Rate of Interest</u>	<u>Amount</u>	<u>Maturity Date</u>
<b>1. GENERAL SERVICES FUND</b>			
OLD NATIONAL TREASURY ACCOUNT	1.50%	3,900,056.36	N/A
OLD NATIONAL CHECKING ACCOUNT	1.50%	2,513,516.26	
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	799,351.60	N/A
MILAF	4.94%	33,538.56	N/A
PREMIER BANK-INSURED CASH SWEEP	4.89%	1,075,147.64	N/A
		<u>\$8,321,610.42</u>	
<b>2. GENERAL SERVICES CAPITAL PROJECTS FUND</b>			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	140,987.10	N/A
5/3 BUSINESS MGMT. ACCT.	2.05%	1,381,905.94	N/A
OLD NATIONAL INVESTMENT MGMT ACCT.	3.00%	236,083.30	N/A
		<u>\$1,758,976.34</u>	
<b>3. LENAWEЕ/MONROE CONSORTIUM TECHNOLOGY FUND</b>			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	22,016.23	N/A
MICMS	4.94%	12,467.94	N/A
		<u>\$34,484.17</u>	
<b>4. HEALTH PLAN PURCHASING CONSORTIUM</b>			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	146,563.26	N/A
<b>4. COOPERATIVE FUND</b>			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	252,147.49	N/A
AESOP CASH MGMT ACCT.	1.50%	5,739.61	N/A
		<u>\$257,887.10</u>	
<b>5. SPECIAL EDUCATION FUND</b>			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	5,752,095.63	N/A
MiClass	5.55%	3,087,976.90	N/A
5/3 BUSINESS MGMT. ACCT.	2.05%	417,857.33	N/A
		<u>\$9,257,929.86</u>	
<b>6. SPECIAL EDUCATION CAPITAL PROJECTS FUND</b>			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	415,809.20	N/A
OLD NATIONAL INVESTMENT MGMT ACCT.	3.00%	551,452.88	N/A
PREMIER BANK-INSURED CASH SWEEP	4.89%	127,173.56	N/A
		<u>\$1,094,435.64</u>	
<b>7. CAREER TECHNICAL EDUCATION FUND</b>			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	4,173,537.95	N/A
MiClass	5.55%	6,248,727.13	N/A
PREMIER BANK BUSINESS VALUE		50,000.00	N/A
MILAF +	5.34%	6,559.08	N/A
PREMIER BANK-INSURED CASH SWEEP	4.89%	1,636,801.33	N/A
		<u>\$12,115,625.49</u>	
<b>8. CAREER TECHNICAL EDUCATION CAPITAL PROJECTS FUND</b>			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	3,104,549.26	N/A
HILLSDALE CO NATIONAL BANK-MMA	1.87%	278,122.16	N/A
OLD NATIONAL INVESTMENT MGMT ACCT.	3.00%	1,458,546.71	N/A
		<u>\$4,841,218.13</u>	
TOTAL CASH & INVESTMENTS		<u><u>\$37,828,730.41</u></u>	